

**FINANCE COMMITTEE MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

4:30 PM Finance Committee Meeting  
Wednesday, February 22, 2023  
District Conference Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

Teleconference #  
1-877-411-9748  
Access Code: 5150560

**Minutes**

**CALL TO ORDER** The meeting was called to order at 4:34 PM by President Byron Glennan.

**ROLL CALL**

President Byron Glennan Present  
Director Rick Webb Present

General Manger Kim Domingo Teleconference  
Board Secretary Sherri Timm Present

Others in attendance:

Former General Manager Steve Perez, via Teleconference  
Greg Wood, member of the public, in person

**PUBLIC COMMENTS**

(At this time, any person may address the Committee on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Committee on any agenda matter at the time that matter is discussed, prior to Committee consideration and action. Speakers are requested to limit comments to five (5) minutes.)

NONE

## **DISCUSSION**

### **D 1. Potential Grant reimbursement from Southern California Water Bank Authority. (Presenter Rick Webb)**

Director Webb deferred item to former General Manager Steve Perez. Mr. Perez provided background of the issue. He reviewed the Water Bank contract and found Section 6.1.3 contains a reimbursement provision that is invoked with the obtaining of grants. GM Domingo stated staff has not been able to independently obtain information on the grant provided to JPA. Director Webb instructed Mr. Perez and General Manager Domingo to work together and draft a letter to JPA once Counsel has reviewed it.

General Manager Domingo also discussed a related water bank matter. The state is considering a water bond initiative. ACWA is polling its members agencies for applicable project descriptions. GM Domingo reached out to a consultant, GEI, to see if they would be interested in assisting the District with a grant writing proposal. GEI's proposal was received and will be presented to the Board of Directors for discussion.

### **D 2. Benefit extension for Retirees. (Presenter Byron Glennan, deferred to General Manger (GM) Domingo)**

The District does not have a policy that provides for extended health insurance benefits for a retiring employee. Such agreements are characteristically prescribed in union MOU/Agreements. District Counsel has indicated that the policy may affect the retirement benefits under CalPERS and has not completed their analysis to provide a recommendation.

Staff was directed to bring back cost and options to the Finance Committee.

### **D 3. Proposed action regarding water bill delinquencies after the Covid-19 Emergency Moratorium on residential water shutoffs expired. (Presenter Sherri Timm)**

The COVID-19 moratorium on residential water shutoffs expired in January 2022. A timeline was presented to reinstate shutoffs and the 10% penalty for non-payment. Suggested reinstatement date is June 1<sup>st</sup>. Customer's will be notified as soon as possible. Details will be worked out and brought back to the Finance Committee.

**D 4.** Proposed adoption of procurement procedures under California Uniform Construction Cost Accounting Act (CUPCCA). (Presenter Kim Domingo)

The current District policy requires Public Contract Code to be followed for capital expenditures. Most District capital expenditures exceed \$25,000, which is the maximum value a contract can be let without a formal bid. CUPCCA provides a two-tier approach with no bid requirements for up to \$60,000 in tier one for contract or force account work. Tier 2 provides an informal bid process for projects up to \$200,000 and a formal bid process is required for amounts exceeding \$200,000. A board resolution is required to adopt the CUPCCA provisions and is planned to be presented at the March 8<sup>th</sup> Regular Board Meeting.

**ADJOURNMENT** A motion to adjourn at 5:36 PM was made by President Glennan and seconded by Director Webb. Motion passed 2/0 all ayes.

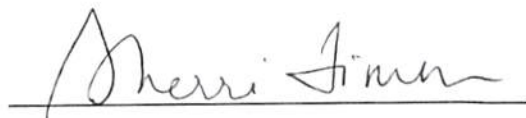
Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: [stimm@rosamondcsd.com](mailto:stimm@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:



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Rosamond CSD Board of Directors



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Board Secretary