

REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

6:00PM Regular Board Meeting
Wednesday, May 12, 2021
District Board Room
3179 35th Street West
Rosamond, CA 93560

Zoom Meeting: <https://zoom.us/join>
or dial in (669)900-9128
Meeting ID: 817 8241 9804
Passcode: 448069

Agenda

CALL TO ORDER

ROLL CALL

President Rick Webb
Vice President Byron Glennan
Director Ben Stewart
Director Alfred Wallis
Director Greg Wood

General Manager Steve A. Perez
Assistant General Manager/Board Secretary Lizette Guerrero
Director of Public Works John Houghton
Public Works Manager Brach Smith
Legal Counsel, Joe Hughes/John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

MEETING MINUTES

MM 1. Approve May 3, 2021, Special Board Meeting Minutes

MM 2. Approve April 28, 2021, Regular Board Meeting Minutes

CONSENT CALENDAR

CC 1. AP 4/20/2021- 5/3/2021

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update (Presenter: Brach Smith, Public Works Manager)

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

GENERAL COUNSEL UPDATE

John Komar/Joe Hughes, Esq.

GENERAL MANAGER UPDATE

Steve A. Perez

ASSISTANT GENERAL MANAGER UPDATE

Lizette Guerrero, MBA, CMC

PUBLIC WORKS UPDATE

John Houghton/Brach Smith

7:00 P.M. PUBLIC HEARING

PH 1. Water and Sewer Rate Structure and Rates. (Presenter: Steve A. Perez, General Manager)

A. Public Hearing Regarding Water and Sewer Rate Structure and Rates

1. Opening of public hearing.

2. Brief presentation from District Staff.
 3. Receipt of public testimony.
 4. Closing of the public hearing.
- B.** Adopt **Resolution No. 2020-18**, establishing rates for Water Service Fees.
- C.** Adopt **Resolution No. 2020-19**, establishing rates for Sewer Service Fees.

ADJOURNMENT

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: lguerrero@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

**SPECIAL BOARD MEETING
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

4:30PM Special Board Meeting
Monday, May 3, 2021
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference
1-877-411-9748
Access Code: 5150560

Minutes

President Rick Webb called the meeting to order at 4:41PM.

ROLL CALL

President Rick Webb- **Teleconference**
Vice President Byron Glennan
Director Ben Stewart- **Teleconference**
Director Alfred Wallis
Director Greg Wood

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS- None

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CLOSED SESSION

1. PURSUANT TO GOVERNMENT CODE SECTION 54957
Public Employee Performance Evaluation
Title: General Manager

Motion made by Vice President Glennan, Seconded by Director Wood to go into closed session at 4:45PM. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

Motion made by Vice President Glennan, Seconded by Director Wallis to come out of closed session at 5:45PM. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

No reportable action taken.

ADJOURNMENT – Motion made by Vice President Glennan, Seconded by Director Wallis to adjourn the meeting at 5:45PM. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: lguerrero@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

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*Rosamond Community Services District
Special Board Meeting – Minutes
Monday, May 3, 2021 at 4:30PM*

Respectfully submitted:

Board of Directors
Rosamond Community Services District

Board Secretary

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30PM Regular Board Meeting
Wednesday, April 28, 2021
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-877-411-9748
Access Code: 5150560

Minutes

President Rick Webb called the meeting to order at 5:30PM.

ROLL CALL

President Rick Webb- **Teleconference**
Vice President Byron Glennan
Director Ben Stewart- **Teleconference**
Director Alfred Wallis
Director Greg Wood

General Manager Steve A. Perez
Assistant General Manager/Board Secretary Lizette Guerrero
Director of Public Works John Houghton
Public Works Manager Brach Smith
Legal Counsel, Joe Hughes/John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

**Motion made by Director Wood, Seconded by Director Wallis to approve the agenda.
Motion passed based on the following Roll Call Vote:**

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

PUBLIC COMMENTS- None

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VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE–John Joyce from the Rosamond News was present.

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9 (d)(2)
Two Potential Cases

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section 54956.8
APN: 375-23-027, 375-23-028, 375-23-029, 375-23-030, 375-01-002, 375-01-018,
375-01-017, 375-01-016 and 375-01-015
Agency negotiator: Steve Perez, General Manager
Negotiating party: Dennis Greer
Under negotiation: Price and Terms of payment

Motion made by Director Stewart, Seconded by Vice President Glennan to go into closed session at 5:35PM. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

Motion made by Vice President Glennan, Seconded by Director Wood to come out of closed session at 6:12PM. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

No reportable action taken.

6:12 P.M. OPEN SESSION

PUBLIC COMMENTS- None

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VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE–John Joyce from the Rosamond News was present.

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

MEETING MINUTES

MM 1. Approve April 14, 2021, Government/Public Affairs Committee Meeting Minutes

MM 2. Approve April 14, 2021, Regular Board Meeting Minutes

MM 3. Approve April 8, 2021, Policy Committee Meeting Minutes

MM 4. Approve April 6, 2021, Special Board Meeting Minutes

MM 5. Approve March 24, 2021, Regular Board Meeting Minutes

Motion made by Director Wood, Seconded Director Wallis to approve the Meeting Minutes. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

CONSENT CALENDAR

CC 1. AP 4/6/2021- 4/19/2021

Motion made by Vice President Glennan, Seconded Director Wallis to approve the Consent Calendar. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update (Presenter: Brach Smith, Public Works Manager)

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director’s Wallis, Wood, and Glennan made comments.

GENERAL COUNSEL UPDATE

John Komar, Esq.

GENERAL MANAGER UPDATE

Steve A. Perez

ASSISTANT GENERAL MANAGER UPDATE

Lizette Guerrero, MBA, CMC

PUBLIC WORKS UPDATE

Brach Smith

ADJOURNMENT – Motion made by Vice President Glennan, Seconded by Director Wallis to adjourn the meeting at 6:46PM. Motion passed based on the following Roll Call Vote:

President Webb:	Aye
Vice President Glennan:	Aye
Director Wallis:	Aye
Director Stewart:	Aye
Director Wood:	Aye

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: lguerrero@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

*Rosamond Community Services District
Regular Board Meeting – Minutes
Wednesday, April 28, 2021 @5:30PM*

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:

Board of Directors
Rosamond Community Services District

Board Secretary

STAFF REPORT

Rosamond Community Services District

DATE: May 12, 2021
TO: Board of Directors
FROM: Brad Rockabrand, CPA
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk
SUBJECT: Review of the check/voucher register dated April 20, 2021 through May 3, 2021|
Payroll (Direct Deposit) dated April 28, 2021

RECOMMENDATION:

By motion, receive and file.

EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$498,911.00 as follows:

Checks issued to vendors	\$458,534.39
Payroll direct deposit and checks	<u>40,376.61</u>
Total	\$498,911.00

Significant disbursements included the following payments:

- \$370,098.92 was paid to Pacific Hydrotech on April 21, 2021 for the WWTP Rehabilitation payment 16
- \$11,677.61 was remitted to CalPERS on April 28, 2021 for required contributions
 - \$8,440.16 (Employer portion)
 - \$3,237.45 (Employee portion)
- \$3,751.76 was remitted to the Employment Development Department on April 28, 2021
 - \$ 0.00 (Employer portion)
 - \$3,751.76 (Employee portion)

- \$17,690.57 was remitted to the Internal Revenue Service on April 28, 2021
 - \$ 5,009.03 (Employer portion)
 - \$12,681.54 (Employee portion)
- \$12,154.50 was paid to Klein, Denatale, Goldner, Cooper, Rosenlieb & Kimball LLP on April 28, 2021 for General Business through February 26, 2021, General Business and Arsenic Consolidation through March 31, 2021

DISCUSSION/ANALYSIS:

The check/voucher register dated April 20, 2021 through May 3, 2021 includes check numbers 59965 through 59998 (Attachment 1)

Payroll (Direct Deposit) number 24633 through 24652 was issued on April 28, 2021 in the amount of \$40,376.61 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated April 20, 2021 through May 3, 2021

Attachment 2 – Payroll (Direct Deposit) dated April 28, 2021

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 4/20/2021 Through 5/3/2021

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
4/21/2021	59965	AT&T MOBILITY	CELL PHONES, IPAD INTERNET CHARGES & TRACKERS	1,966.52	1,966.52
4/21/2021	59966	CORE & MAIN LP	3/4 FAM CF REG	85.80	85.80
4/21/2021	59967	JACK HENRY AND ASSOCIATES	BILLING ON BEHALF OF CUSI	216.00	216.00
4/21/2021	59968	EASTERN KERN AIR POLLUTION CONTROL DISTRICT	PERMIT TO OPERATE	4,701.00	4,701.00
4/21/2021	59969	NORTHERN DIGITAL INC.	SCADA REPAIRS	7,000.00	7,000.00
4/21/2021	59970	PACIFIC HYDROTECH	WWTP REHABILITATION PAYMENT 16	370,098.92	370,098.92
4/21/2021	59971	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	9,028.06	9,028.06
4/21/2021	59972	SOUTHERN CALIF. EDISON	3179 35TH ST W	728.01	728.01
4/21/2021	59973	SOUTHERN CALIF. EDISON	SCADA	18.77	18.77
4/21/2021	59974	UNIVAR SOLUTIONS USA, INC.	350 GAL SODIUM HYPOCHLORITE	1,361.65	1,361.65
4/28/2021	59975	3D IMAGING SYSTEMS	MAINTENANCE AGREEMENTS & OVERAGES	251.21	251.21
4/28/2021	59976	AFLAC INSURANCE	SUPPLEMENTAL EMPLOYEE INSURANCE	1,071.22	1,071.22
4/28/2021	59977	AFSCME LOCAL 1902	UNION DUES	809.55	809.55
4/28/2021	59978	ANTELECOM, INC.	ADMIN OFFICE: 4G WIRELESS	75.00	75.00
4/28/2021	59979	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	11,677.61	11,677.61
4/28/2021	59980	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	2,902.27	2,902.27
4/28/2021	59981	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	399.68	399.68
4/28/2021	59982	CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TESTS	446.00	446.00
4/28/2021	59983	DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	131.97
4/28/2021		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	131.97
4/28/2021		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	131.97
4/28/2021		DIGITECH	WWO: SECURITY MONITORING	36.00	131.97
4/28/2021	59984	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	785.75	3,751.76
4/28/2021		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	2,966.01	3,751.76
4/28/2021	59985	FEDERAL EXPRESS	NBS AND KERN COUNTY RECORDER	20.11	20.11
4/28/2021	59986	FRANCHISE TAX BOARD	GARNISHMENT	435.20	435.20
4/28/2021	59987	INFOSEND, INC.	STATEMENT DATA PROCESSING	3,332.25	6,671.16
4/28/2021		INFOSEND, INC.	STATEMENT DATA PROCESSING	3,338.91	6,671.16
4/28/2021	59988	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	7,672.51	17,690.57
4/28/2021		INTERNAL REVENUE SERVICE	MEDICARE	1,898.84	17,690.57
4/28/2021		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	8,119.22	17,690.57
4/28/2021	59989	KENNEDY/JENKS CONSULTANTS	PLAN CHECK THROUGH 04/02/2021	330.00	330.00
4/28/2021	59990	KLEIN, DENATALE, GOLDNER, COOPER, ROSENLIEB & KIMBALL, LLP	GENERAL BUSINESS THROUGH 02/26/2021	5,274.50	12,154.50
4/28/2021		KLEIN, DENATALE, GOLDNER, COOPER, ROSENLIEB & KIMBALL, LLP	GENERAL BUSINESS THROUGH 03/31/2021	6,464.00	12,154.50
4/28/2021		KLEIN, DENATALE, GOLDNER, COOPER, ROSENLIEB & KIMBALL, LLP	ARSENIC CONSOLIDATION THROUGH 03/31/2021	416.00	12,154.50
4/28/2021	59991	OFFICE DEPOT	MULTIFOLD TOWELS & 950 XL BLACK INK	58.25	58.25
4/28/2021	59992	OLMOS, JULIE A. LOPEZ	REIMBURSEMENT: MILEAGE AND POSTAGE	9.02	9.02
4/28/2021	59993	PLUMBERS DEPOT INC.	WARTHOG NOZZLE	659.86	659.86
4/28/2021	59994	THE GAS COMPANY	UNIT A	49.03	134.23
4/28/2021		THE GAS COMPANY	UNIT B	85.20	134.23
4/28/2021	59995	THE GAS COMPANY	875 PATTERSON RD	89.54	89.54
4/28/2021	59996	THE GAS COMPANY	2700 20TH ST W	28.77	28.77

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 4/20/2021 Through 5/3/2021

<u>Date</u>	<u>Check No.</u>	<u>Vendor Name</u>	<u>Transaction Description</u>	<u>Amount</u>	<u>Total</u>
4/28/2021	59997	THE TIRE STORE	#30 FLAT TIRE REPAIR	15.00	538.06
4/28/2021		THE TIRE STORE	#27 TIRES	523.06	538.06
4/28/2021	59998	Z AXIS IMAGES	MAR 2021 PR	<u>2,994.12</u>	2,994.12
Report Total				<u>458,534.39</u>	

Rosamond Community Services District

Summary Check/Transaction Register

From 4/27/2021 Through 4/28/2021

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
4/28/2021	24633	Check	2,375.85
4/28/2021	24634	Check	1,340.83
4/28/2021	24635	Check	2,544.54
4/28/2021	24636	Check	1,777.07
4/28/2021	24637	Check	3,297.19
4/28/2021	24638	Check	1,271.28
4/28/2021	24639	Check	1,440.89
4/28/2021	24640	Check	3,115.44
4/28/2021	24641	Check	1,155.64
4/28/2021	24642	Check	1,738.16
4/28/2021	24643	Check	1,763.73
4/28/2021	24644	Check	2,442.32
4/28/2021	24645	Check	1,359.78
4/28/2021	24646	Check	2,414.28
4/28/2021	24647	Check	1,720.68
4/28/2021	24648	Check	2,047.77
4/28/2021	24649	Check	3,221.94
4/28/2021	24650	Check	1,566.51
4/28/2021	24651	Check	1,905.51
4/28/2021	24652	Check	<u>1,877.20</u>
Report Total			<u><u>40,376.61</u></u>

PAYROLL 04/28/2021

<u>Document Date</u>	<u>Document Number</u>	<u>Amount</u>
4/28/2021	24633	2,375.85
4/28/2021	24634	1,340.83
4/28/2021	24635	2,544.54
4/28/2021	24636	1,777.07
4/28/2021	24637	3,297.19
4/28/2021	24638	1,271.28
4/28/2021	24639	1,440.89
4/28/2021	24640	3,115.44
4/28/2021	24641	1,155.64
4/28/2021	24642	1,738.16
4/28/2021	24643	1,763.73
4/28/2021	24644	2,442.32
4/28/2021	24645	1,359.78
4/28/2021	24646	2,414.28
4/28/2021	24647	1,720.68
4/28/2021	24648	2,047.77
4/28/2021	24649	3,221.94
4/28/2021	24650	1,566.51
4/28/2021	24651	1,905.51
4/28/2021	24652	<u>1,877.20</u>

Total Direct Deposit 40,376.61

Total Checks Issued 0.00

Total 40,376.61

RESOLUTION 2020-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSAMOND COMMUNITY SERVICES DISTRICT ESTABLISHING RATES FOR WATER SERVICE FEES

WHEREAS, the Rosamond Community Services District (the “District”) determined to undertake a rate study to analyze the revenue requirements and the rate structure that should be adopted to proportionately allocate the costs of providing water service to its water customers; and

WHEREAS, the rate study determined that the existing water system revenues are and will be insufficient to cover: (i) current and projected increases in the operations and maintenance costs of the District’s water system (the “System”); and (ii) the capital infrastructure improvements needed to repair, replace, and update the District’s aging System, as well as develop additional water sources for the District; and

WHEREAS, the District must generate revenues in an amount sufficient to cover the District’s ongoing costs of the System’s operations, maintenance, and capital facilities; and

WHEREAS, the rate structure for the District’s water service fees (the “Service Fees”) has two components: (1) a fixed monthly service charge component (the “Meter Charge”); and (2) a variable water usage charge component (the “Usage Charge”); and

WHEREAS, the rate study determined that increases to the schedule of rates for the Service Fees are necessary for a five-year period to generate revenues sufficient to cover the District’s ongoing costs of the System’s operations, maintenance, and capital facilities; and

WHEREAS, the schedule of rates for the Service Fees is attached hereto as Exhibit A, and by this reference incorporated herein; and

WHEREAS, California Constitution article XIII D, section 6 (“Article XIII D”) requires that prior to imposing any increase to the Service Fees, the District shall provide written notice (the “Notice”) by mail of the proposed increases to the rates for the Service Fees to the record owner of each parcel upon which the rate increases to the Service Fees are proposed for imposition directly liable for payment of such Service Fees, the amount of the rates for the Service Fees proposed to be imposed on each parcel, the basis upon which the rates for the Service Fees were calculated, the reason for the rate increases to the Service Fees, and the date time and location of a public hearing (the “Hearing”) on the proposed rate increases to the Service Fees; and

WHEREAS, pursuant to Article XIII D such Notice is required to be provided to the affected property owners directly liable for the payment of the Service Fees not less than forty-five days prior to the Hearing on the proposed rates; and

WHEREAS, the District did provide such Notice to the affected property owners of the proposed rate increases to the Service Fees in compliance with Article XIII D; and

WHEREAS, the Hearing was held on this day May 12, 2021; and

WHEREAS, at the Hearing the Board of Directors of the District heard and considered all oral

testimony, written materials, and written protests concerning the establishment and imposition of the proposed rate increases to the Service Fees, and at the close of the Hearing the District did not receive written protests against the establishment and imposition of the proposed rate increases to the Service Fees from a majority of the affected property owners and tenants directly liable for the payment of the Service Fees; and

WHEREAS, the Board of Directors of the District now desires to establish and impose the proposed rate increases to the Service Fees as set forth in Exhibit A hereto and to reaffirm the prior rates for its Service Fees; and

WHEREAS, the Board of Directors hereby finds and determines that (i) the revenues derived from the Service Fees will not exceed the funds required to provide the water services and shall be used exclusively for the System; (ii) the amount of the Service Fees will not exceed the proportional cost of the service attributable to each parcel upon which they are imposed; and (iii) the Service Fees will not be imposed on a parcel unless the water services are actually used by, or immediately available to, the owner of the parcel; and

WHEREAS, the District, as the lead agency under the California Environmental Quality Act (CEQA), in consultation with the District's Legal Counsel, prepared a Preliminary Exemption Assessment for the adoption of this Resolution in order to evaluate its potential impacts. The District determined that this Resolution is exempt from CEQA review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273 because the Service Fees are necessary and reasonable to fund the administration, operation, maintenance, and improvements of the System and will not result in the expansion of the System; and

WHEREAS, this Resolution shall supersede all other previous resolutions and ordinances that may conflict with, or be contrary to, this Resolution respecting the rates for Service Fees described more particularly herein;

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Rosamond Community Services District as follows:

1. The Board of Directors of the District finds and determines that the foregoing Recitals are true and correct and incorporates the Recitals herein.
2. The Board of Directors hereby reaffirms the rates for its prior Service Fees.
3. The Board of Directors hereby establishes and imposes the Service Fees set forth in Exhibit A, effective on the dates, at the rates, and in the amounts set forth therein.
4. As the decision making body for the District, the Board of Directors has reviewed and considered the information contained in the Preliminary Exemption Assessment and administrative record. The Board of Directors finds that the Preliminary Exemption Assessment contains a complete and accurate reporting of the environmental impacts associated with the adoption of this Resolution and reflects the independent judgment of the Board of Directors.
5. The Board of Directors hereby finds that the administration, operation, maintenance, and improvements of the System, which are to be funded by the Service Fees, are necessary to

maintain service within the District's existing service area. The Board of Directors further finds that the administration, operation, maintenance, and improvements of the System, to be funded by the Service Fees set forth herein, will not expand the System. The Board of Directors further finds that such Service Fees are necessary and reasonable to fund the administration, operation, maintenance, and improvements of the System. Based on these findings, the Board of Directors hereby determines that this Resolution is exempt from the requirements of CEQA pursuant to California Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273(a).

6. The documents and materials that constitute the record of proceedings on which these findings have been based are located at 3179 35th Street West, Rosamond, CA 93560. The custodian for these records is the Secretary of the Board of Directors of the District.

7. The Board of Directors hereby authorizes and directs the District General Manager to implement and take all actions necessary to effectuate the rates for the Service Fees set forth herein and to file a Notice of Exemption with the County Clerk for the County of Kern within five (5) working days of the date of the adoption of this Resolution.

8. If any section, subsection, subdivision, sentence, clause, or phrase in this Resolution or any part thereof is for any reason held to be unconstitutional or invalid, ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Resolution or any part thereof. The Board of Directors hereby declares that it would have adopted each section irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, or phrases be declared unconstitutional, invalid, or ineffective.

9. This Resolution shall become effective July 1, 2021.

PASSED, APPROVED AND ADOPTED this 12th day of May, 2021 by the following vote:

AYES:
NOES:
ABSTAIN:

Board of Directors

Attest:

Secretary of the Board of Directors,
Rosamond Community Services District

**EXHIBIT A
SERVICE FEES**

RATES FOR MONTHLY WATER METER CHARGE- RESIDENTIAL (\$/meter size)

Effective July 1 of each applicable year

Meter Size	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
5/8 in.	\$30.50	\$33.17	\$36.07	\$39.23	\$42.66
3/4 in.	\$30.50	\$33.17	\$36.07	\$39.23	\$42.66
1 in.	\$48.21	\$52.43	\$57.02	\$62.01	\$67.44
1 ½ in	\$92.49	\$100.59	\$109.39	\$118.96	\$129.37
2 in.	\$145.63	\$158.37	\$172.23	\$187.30	\$203.69
3 in.	\$269.62	\$293.21	\$318.87	\$346.77	\$377.11
4 in.	\$446.75	\$485.84	\$528.35	\$574.58	\$624.86
6 in.	\$889.56	\$967.40	\$1,052.05	\$1,144.10	\$1,244.21

RATES FOR MONTHLY WATER HCF CHARGE (\$/HCF)- RESIDENTIAL

Effective July 1 of each applicable year

Commodity Rate Structure (\$/HCF)						
Tier	Width	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Tier 1	1-7 hcf	\$2.91	\$3.16	\$3.44	\$3.74	\$4.07
Tier 2	8-21 hcf	\$3.21	\$3.49	\$3.80	\$4.13	\$4.49
Tier 3	>21 hcf	\$4.03	\$4.39	\$4.77	\$5.19	\$5.64
Consumption Charges- Variable Rate						

RATES FOR MONTHLY WATER METER CHARGE-COMMERCIAL I (\$/meter size)

Effective July 1 of each applicable year

Meter Size	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
5/8 in.	\$35.09	\$38.16	\$41.50	\$45.13	\$49.08
3/4 in.	\$35.09	\$38.16	\$41.50	\$45.13	\$49.08
1 in.	\$55.87	\$60.75	\$66.07	\$71.85	\$78.14
1 ½ in	\$107.80	\$117.23	\$127.49	\$138.65	\$150.78
2 in.	\$170.13	\$185.01	\$201.20	\$218.81	\$237.96
3 in.	\$315.55	\$343.16	\$373.19	\$405.84	\$441.35
4 in.	\$523.29	\$569.08	\$618.87	\$673.02	\$731.91
6 in.	\$1,042.65	\$1,133.89	\$1,233.11	\$1,341.01	\$1,458.35

RATES FOR MONTHLY WATER HCF CHARGE (\$/HCF)- COMMERCIAL 1

Effective July 1 of each applicable year

Commodity Rate Structure (\$/HCF)						
Tier	Width	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Tier 1	1-10 hcf	\$2.97	\$3.23	\$3.51	\$3.82	\$4.15
Tier 2	11-40 hcf	\$3.50	\$3.81	\$4.14	\$4.50	\$4.89
Tier 3	>40 hcf	\$4.28	\$4.65	\$5.06	\$5.50	\$5.98
Consumption Charges- Variable Rate						

RATES FOR MONTHLY WATER METER CHARGE-COMMERCIAL II (\$/meter size)

Effective July 1 of each applicable year

Meter Size	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
5/8 in.	\$38.75	\$42.14	\$45.83	\$49.84	\$54.20
3/4 in.	\$38.75	\$42.14	\$45.83	\$49.84	\$54.20
1 in.	\$61.96	\$67.39	\$73.29	\$79.70	\$86.67
1 ½ in	\$120.00	\$130.50	\$141.92	\$154.34	\$167.84
2 in.	\$189.64	\$206.23	\$224.28	\$243.90	\$265.24
3 in.	\$352.14	\$382.95	\$416.46	\$452.90	\$492.53
4 in.	\$584.28	\$635.40	\$691.00	\$751.46	\$817.21
6 in.	\$1,164.62	\$1,266.53	\$1,377.35	\$1,497.87	\$1,628.93

RATES FOR MONTHLY WATER HCF CHARGE (\$/HCF)- COMMERCIAL 1I

Effective July 1 of each applicable year

Commodity Rate Structure (\$/HCF)						
Tier	Width	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Tier 1	1-10 hcf	\$2.97	\$3.23	\$3.51	\$3.82	\$4.15
Tier 2	11-40 hcf	\$3.50	\$3.81	\$4.14	\$4.50	\$4.89
Tier 3	>40 hcf	\$4.28	\$4.66	\$5.07	\$5.51	\$5.99
Consumption Charges- Variable Rate						

RESOLUTION 2020-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSAMOND COMMUNITY SERVICES DISTRICT ESTABLISHING RATES FOR SEWER SERVICE FEES

WHEREAS, the Rosamond Community Services District (the “District”) determined to undertake a rate study to analyze the revenue requirements and the rate structure that should be adopted to proportionately allocate the costs of providing sewer service to its sewer customers; and

WHEREAS, the rate study determined that the existing sewer system revenues are and will be insufficient to cover: (i) current and projected increases in the operations and maintenance costs of the District’s sewer system (the “System”); and (ii) the capital infrastructure improvements needed to repair, replace, and update the District’s aging System; and

WHEREAS, the District must generate revenues in an amount sufficient to cover the District’s ongoing costs of the System’s operations, maintenance, and capital facilities; and

WHEREAS, the rate structure for the District’s sewer service fees (the “Service Fees”) has two components: (1) a fixed monthly component (the “Base Charge”); and (2) a variable component (the “HCF Charge”); and

WHEREAS, the rate structure for Service Fees has three customer classes: Residential Customers, Commercial Customers I and Commercial Customers II; and

WHEREAS, a Residential Customer is any single-family, multi-family, apartment, condominium or mobile home property owner or customer; a Commercial Customer I is any property owner or customer, other than a Commercial Customer II, whose property is used for commercial, industrial or institutional purposes; and a Commercial Customer II is any property owner or customer whose use of a parcel results in discharge of fat, oil, grease, or chemicals into the sewer system in quantities that significantly impact the operations of the sewer system;

WHEREAS, the rate study determined that increases to the schedule of rates for the Service Fees are necessary for a five-year period to generate revenues sufficient to cover the District’s ongoing costs of the System’s operations, maintenance, and capital facilities; and

WHEREAS, the schedule of rates for the Service Fees is attached hereto as Exhibit A, and by this reference incorporated herein; and

WHEREAS, The Service Fees for Residential Customers will be calculated as follows:

1. the Base Charge times each residential unit for a parcel of property (a residential unit includes, but is not limited to, a single-family residence, an apartment within a master metered apartment building, a mobile home within a master metered mobile home park, and a condominium within a master metered condominium complex);

2. plus an HCF Charge. RCSD will determine the quantity of wastewater discharged into the sewer system by examining the monthly water use of residential customers from December through March of the prior fiscal year. RCSD will identify the two lowest months of water usage

and average the usage for those two months. Because these months are normally the wettest months for the region, resulting in less outdoor irrigation, they are the best reflection of the amount of water being returned to the sewer by residential customers; and

3. The HCF Charge component of the rate structure will then be determined on the basis of each individual residential customer's water usage during those two months, with a monthly maximum not to exceed 20 HCF of water usage and multiplied by the HCF water usage; and

WHEREAS, The Service Fees for Commercial Customers I will be calculated as follows:

1. the Base Charge times each commercial unit for a parcel of property (a commercial unit includes, but is not limited to, a commercial business within a master metered business park or complex, such as a strip mall);

2. plus an HCF Charge calculated by dividing the monthly water usage in hundreds of cubic feet ("HCF") by the number of units for the parcel of property; and

3. multiply the HCF water usage times the HCF water usage per commercial unit for each parcel of property and

WHEREAS, the Service Fees for Commercial Customers II will be calculated as follows:

1. the Base Charge times each commercial unit for a parcel of property (a commercial unit includes, but is not limited to, a commercial business within a master metered business park or complex, such as a strip mall);

2. plus an HCF Charge calculated by dividing the monthly water usage per HCF by the number of commercial units for a parcel of property; and

3. multiply the HCF water usage times the HCF water usage per commercial unit for each parcel of property; and

WHEREAS, within the three customer classes, there are or may be certain properties that are not connected to the District's water system and because RCSD does not have any water usage data for these properties, the average amount of water delivered to Residential Customers (9 HCF), will be used to calculate the rate of the HCF Charge to be imposed on them; provided, however, because schools use more water than the average Residential Customer, for any school that is not connected to the water system, the average water usage data of other schools (391 HCF), will be used to calculate the rate for the HCF Charge for such customers; and

WHEREAS, any property owner or customer who is not connected to RCSD's water system, and who believes that the rate for the HCF Charge imposed on him or her does not accurately reflect the water usage for his or her property, may file a written appeal to RCSD. Upon the filing of an appeal, the General Manager of the District, or his designee, will promptly review the appeal and any information provided by the property owner or customer regarding his or her water usage. If the General Manager, or his designee, determines that the rate for the HCF Charge should be modified, the appropriate changes will be made to the customer's monthly billing; and

WHEREAS, California Constitution article XIII D, section 6 ("Article XIII D") requires that prior to

imposing any increase to the Service Fees, the District shall provide written notice (the “Notice”) by mail of the proposed increases to the rates for the Service Fees to the record owner of each parcel upon which the rate increases to the Service Fees are proposed for imposition directly liable for payment of such Service Fees, the amount of the rates for the Service Fees proposed to be imposed on each parcel, the basis upon which the rates for the Service Fees were calculated, the reason for the rate increases to the Service Fees, and the date time and location of a public hearing (the “Hearing”) on the proposed rate increases to the Service Fees; and

WHEREAS, pursuant to Article XIII D such Notice is required to be provided to the affected property owners directly liable for the payment of the Service Fees not less than forty-five days prior to the Hearing on the proposed rates; and

WHEREAS, the District did provide such Notice to the affected property owners of the proposed rate increases to the Service Fees in compliance with Article XIII D; and

WHEREAS, the Hearing was held on this day, May 12, 2021; and

WHEREAS, at the Hearing the Board of Directors of the District heard and considered all oral testimony, written materials, and written protests concerning the establishment and imposition of the proposed rate increases to the Service Fees, and at the close of the Hearing the District did not receive written protests against the establishment and imposition of the proposed rate increases to the Service Fees from a majority of the affected property owners directly liable for the payment of the Service Fees; and

WHEREAS, the Board of Directors of the District now desires to establish, impose, and implement the proposed rate increases to the Service Fees as set forth in these Recitals and in Exhibit A hereto and to reaffirm the prior rates for its Service Fees; and

WHEREAS, the Board of Directors hereby finds and determines that (i) the revenues derived from the Service Fees will not exceed the funds required to provide the sewer services and shall be used exclusively for the System; (ii) the amount of the Service Fees will not exceed the proportional cost of the service attributable to each parcel upon which they are imposed; and (iii) the Service Fees will not be imposed on a parcel unless the sewer services are actually used by, or immediately available to, the owner of the parcel; and

WHEREAS, the District, as the lead agency under the California Environmental Quality Act (CEQA), in consultation with the District’s Legal Counsel, prepared a Preliminary Exemption Assessment for the adoption of this Resolution in order to evaluate its potential impacts. The District determined that this Resolution is exempt from CEQA review under Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273 because the Service Fees are necessary and reasonable to fund the administration, operation, maintenance, and improvements of the System and will not result in the expansion of the System; and

WHEREAS, this Resolution shall supersede all other previous resolutions and ordinances that may conflict with, or be contrary to, this Resolution respecting the rates for Service Fees described more particularly herein;

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the Rosamond

Community Services District as follows:

1. The Board of Directors of the District finds and determines that the foregoing Recitals are true and correct and incorporates the Recitals herein.
2. The Board of Directors hereby reaffirms the prior rates for its Service Fees.
3. The Board of Directors hereby establishes and imposes the Service Fees in accordance with the Recitals herein and as set forth in Exhibit A, effective on the dates, at the rates, and in the amounts set forth therein.
4. As the decision making body for the District, the Board of Directors has reviewed and considered the information contained in the Preliminary Exemption Assessment and administrative record. The Board of Directors finds that the Preliminary Exemption Assessment contains a complete and accurate reporting of the environmental impacts associated with the adoption of this Resolution and reflects the independent judgment of the Board of Directors.
5. The Board of Directors hereby finds that the administration, operation, maintenance, and improvements of the System, which are to be funded by the Service Fees, are necessary to maintain service within the District's existing service area. The Board of Directors further finds that the administration, operation, maintenance, and improvements of the System, to be funded by the Service Fees set forth herein, will not expand the System. The Board of Directors further finds that such Service Fees are necessary and reasonable to fund the administration, operation, maintenance, and improvements of the System. Based on these findings, the Board of Directors hereby determines that this Resolution is exempt from the requirements of CEQA pursuant to California Public Resources Code section 21080(b)(8) and State CEQA Guidelines section 15273(a).
6. The documents and materials that constitute the record of proceedings on which these findings have been based are located at 3179 35th Street West, Rosamond, CA 93560. The custodian for these records is the Secretary of the Board of Directors of the District.
7. The Board of Directors hereby authorizes and directs the District General Manager to implement and take all actions necessary to effectuate the rates for the Service Fees set forth herein and to file a Notice of Exemption with the County Clerk for the County of Kern within five (5) working days of the date of the adoption of this Resolution.
8. If any section, subsection, subdivision, sentence, clause, or phrase in this Resolution or any part thereof is for any reason held to be unconstitutional or invalid, ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Resolution or any part thereof. The Board of Directors hereby declares that it would have adopted each section irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, or phrases be declared unconstitutional, invalid, or ineffective.
9. This Resolution shall become effective July 1, 2021.

PASSED, APPROVED AND ADOPTED this 12th Day of May, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

Board of Directors

Attest:

Secretary of the Board of Directors,
Rosamond Community Services District

**EXHIBIT A
SEWER SERVICE FEES**

MONTHLY RATES FOR SEWER SERVICE FEES

Charge based on Customer Classification	Effective Jul. 1, 2021	Effective Jul. 1, 2022	Effective Jul. 1, 2023	Effective Jul. 1, 2024	Effective Jul. 1, 2025
Base Charge					
Residential	\$43.57	\$48.30	\$53.54	\$59.35	\$65.78
Commercial I	\$87.83	\$97.36	\$107.93	\$119.64	\$132.62
Commercial II	\$87.83	\$97.36	\$107.92	\$119.63	\$132.61
HCF Charge					
Residential*	\$0.34/HCF	\$0.38/HCF	\$0.42/HCF	\$0.46/HCF	\$0.52/HCF
Commercial I	\$0.68/HCF	\$0.76/HCF	\$0.84/HCF	\$0.93/HCF	\$1.03/HCF
Commercial II	\$3.04/HCF	\$3.37/HCF	\$3.74/HCF	\$4.14/HCF	\$4.59/HCF

*For Residential Customers and Commercial Customers I who are not connected to the District's water system, the HCF Charge assumes 9 HCF. For similarly situated schools, the HCF Charge assumes 391 HCF.