

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6PM Regular Board Meeting
Wednesday, July 27, 2022
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-877-411-9748
Access Code: 5150560

Minutes

President Rick Webb called the meeting to order at 6:00 PM.

CALL TO ORDER

ROLL CALL

President Rick Webb
Vice President Byron Glennan
Director Ben Stewart
Director Alfred Wallis
Director Greg Wood

General Manager Steve A. Perez
Director of Public Works John Houghton
Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

**Motion made by Director Wood, Seconded by Director Stewart to approve the agenda.
Motion passed based on the following Roll Call Vote:**

President Rick Webb	Aye
Vice President Byron Glennan	Aye
Director Ben Stewart	Aye

Director Alfred Wallis	Aye
Director Greg Wood	Aye

PUBLIC COMMENTS- None

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE-None

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

MINUTES

M 1. Approve July 19, 2022 Government/Public Affairs Committee Meeting Minutes

M 2. Approve July 19, 2022 Special Board Meeting Minutes

M 3. Approve July 18, 2022 Personnel Committee Meeting Minutes

M 4. Approve July 14, 2022 Special Board Meeting Minutes

M 5. Approve July 13, 2022, Regular Board Meeting Minutes

Motion made by Vice President Glennan, Seconded by Director Wallis to approve M1 and M3. Motion passed based on the following Roll Call Vote:

President Rick Webb	Aye
Vice President Byron Glennan	Aye
Director Ben Stewart	Aye
Director Alfred Wallis	Aye
Director Greg Wood	Aye

Motion made by President Wood, Seconded by Director Stewart to approve M2, M4 and M5. Motion passed based on the following Roll Call Vote:

President Rick Webb	Aye
Vice President Byron Glennan	Aye
Director Ben Stewart	Aye

Director Alfred Wallis Aye
Director Greg Wood Aye

CONSENT CALENDAR

CC 1. Approve Check/Voucher Register from 6/14/2022-7/18/2022

CC 2. Cash Balances- May 2022

CC 3. Cash Balances- June 2022

CC 4. Reserve Balances

CC 5. 4th Quarter Treasurer's Report

Motion made by President Wood, Seconded by Director Wallis to approve Consent Calendar. Motion passed based on the following Roll Call Vote:

President Rick Webb Aye
Vice President Byron Glennan Aye
Director Ben Stewart Aye
Director Alfred Wallis Aye
Director Greg Wood Aye

NEW BUSINESS

NB 1. Approve the disposal of the Simon-Ro Boom Truck. (Presenter: Steve A. Perez, General Manager)

Motion made by President Wood, Seconded by Director Stewart to approve sale of Boom Truck. Motion passed based on the following Roll Call Vote:

President Rick Webb Aye
Vice President Byron Glennan Aye
Director Ben Stewart Aye
Director Alfred Wallis Aye
Director Greg Wood Aye

NB 2. Approve Steve Perez's Third Amendment to Employment Agreement dated July 27, 2022. (Presenter: Rick Webb, Board President)

Motion made by Director Stewart, Seconded by Director Wallis to approve Steve Perez’s Third Amendment to Employment Agreement dated July 27, 2022. Motion passed based on the following Roll Call Vote:

President Rick Webb	Aye
Vice President Byron Glennan	Aye
Director Ben Stewart	Aye
Director Alfred Wallis	Aye
Director Greg Wood	Aye

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update. (Presenter: Ryan Becker, Sr. Wastewater Treatment Plant Operator)- Update Provided

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

COMMITTEE REPORT AND RECOMMENDATIONS

CR 1. Government/Public Affairs Committee Report

Discussion held to prepare Letter to the Governor regarding Water Conservation and “One Size Does Not Fit All”

GENERAL COUNSEL UPDATE

John Komar, Esq

GENERAL MANAGER UPDATE

Steve A. Perez-Update Provided

PUBLIC WORKS UPDATE

John Houghton- Update Provided

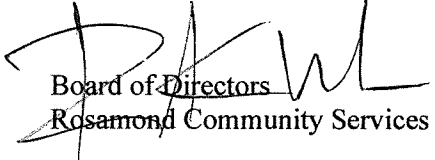
ADJOURNMENT – Motion made by Director Stewart, Seconded by Director Wallis to adjourn the meeting at 7:20 PM. Motion passed based on the following Roll Call Vote:

President Rick Webb	Aye
Vice President Byron Glennan	Aye
Director Ben Stewart	Aye
Director Alfred Wallis	Aye
Director Greg Wood	Aye

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: sperez@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:


Board of Directors
Rosamond Community Services District


Board Secretary

Lab Results for 8-month Pilot test

At the end of 2018 through 2019 we dug a 1-acre plot to start a pilot test before the design of the new facility to make sure we could produce quality water to recharge the aquifer. Late 2018 we received approximately 50,000 gallons of seed sludge from Tehachapi Wastewater Plant. The Aeration basin volume is .8MG. I will not take you through all the lab results but reference a few random months. It did not take long for the organisms to start producing. Before we start, you need to know the max reporting limits for the permit for Lahonton Regional Board.

State Parameters

<u>Sample</u>	<u>Maximum</u>	<u>Monthly Average</u>	<u>Frequency</u>
BOD-	45mg/l (max),	Average 30mg/l	(2x month)
DO-	N/A, (max)	Above 1mg/L	Weekly
Ph-	6.0-9.0 (max)	None	Weekly
MBAS-	5 (max),	Average N/A	(1x month)
Total Nitrogen-	N/A (max)	Average 10mg/l	(monthly)
TSS	45mg/l Max,	Average 30mg/l	(2x month)

Averages are calculated on a monthly basis!

1/22/19

Ammonia- 6.8mg/l Bod 21mg/l Nitrate-.73mg/l Total Nitrogen-10mg/l TSS-4.8mg/l

1/29/2019

Ammonia-2.1mg/l Bod 14mg/l Nitrate-1.2mg/l Total Nitrogen-5.5mg/l TSS-3.2mg/l

Average: BOD-17.5 Total Nitrogen-7.75mg/l TSS-4mg/l (All Below)

3/21/19

Ammonia- 2.9 BOD-15mg/l Nitrate-.43mg/l Total Nitrogen-5.2mg/l

TSS-5.7mg/l

Average: BOD-15mg/l Total Nitrogen-5.2mg/l TSS-5.7mg/l (All Below)

5/21/19

Ammonia- ND BOD-9.5mg/l MBAS-.086mg/l Nitrate-.89mg/l Total Nitrogen-2.3mg/l

TSS-8.1mg/l

5/28/2019

Ammonia- .23 BOD-6.1mg/l MBAS-.053mg/l Nitrate-.51mg/l Total Nitrogen-2.6mg/l

TSS-5mg/l

Average: BOD-7.8mg/l MBAS-.069mg/l Total Nitrogen-2.45mg/l TSS-6.5mg/l (All Below)

And let's jump ahead one more time

8/13/19

Ammonia- .24 BOD-5.2mg/l MBAS-.065mg/l Nitrate-ND Total Nitrogen-1.9mg/l

TSS-3.3mg/l

8/27/2019

Ammonia- .ND BOD-9.1mg/l MBAS-.057mg/l Nitrate-ND Total Nitrogen-2.1mg/l

TSS-11mg/l

Average: BOD-7mg/l MBAS-.061mg/l Total Nitrogen-2mg/l TSS-7mg/l (all Below)

9/10/19

Ammonia- ND PH-7.2 DO-4.8mg/l BOD-4mg/l MBAS-.068mg/l Nitrate-.21 Total
Nitrogen-2.3mg/l

TSS-11mg/l

9/27/2019

Ammonia- .ND PH-7.6 DO-4.2mg/l BOD-8.9mg/l MBAS-.070mg/l Nitrate-ND Total
Nitrogen-3.6mg/l

TSS-6.3mg/l

Average: BOD-6.45mg/l MBAS-.069mg/l Total Nitrogen-2.95mg/l TSS-8.65mg/l (all Below)



Rosamond Community Services District

ROSAMOND COMMUNITY SERVICES DISTRICT

3179 35th Street West, Rosamond CA 93560

Tel. 661.256.3411 Fax 661.256.2558

Website: www.rosamondcsd.com

BOARD OF DIRECTORS

Rick Webb
President

Byron Glennan
Vice President

Ben Stewart

Alfred Wallis

Greg Wood

GENERAL MANAGER

Steve A. Perez

**Rosamond Community Services District
Employee Performance Evaluation for the
General Manager**

The evaluation covers the period: June 12, 2020 – June 11, 2022

During this rating period the General Manger Steve Perez has been rated in several categories. The manner in which these tasks were performed and handled support an overall rating of **Outstanding**.

The challenge faced by the district, staff and General Manager at times seemed insurmountable. The challenges were COVID-19, Water Purchases, the Water Reclamation Plant Project, and continued District Operations.

Steve was able to address each of the tasks and made the necessary adjustments to meet the needs of the Rosamond community.

COVID-19

COVID-19 forced the closing of the district office and caused staff to work remotely. In addition, those at the office had limited contact with each other. Steve developed a COVID-19 Prevention Plan that ensured the staff remained safe and received the required personal safety equipment. At times Steve used his vast network of contacts to secure items that had become unavailable through normal channels.

When his staff was exposed to COVID-19 or became sick he had a system in place that not only addressed the staff's needs, but also addressed community wellness by having other staff backfill until the staffer returned.

Steve's resourcefulness during the COVID-19 challenges at times had a very calming effect. He remained current on any changes coming from the Federal, State or County Governments Officials. He kept the Board briefed on the impacts of COVID-19 on staff and district resources.

Steve used weekly District's Emergency Preparedness briefings to get important information out and maintained open lines of communication with the other districts in the area. This was done to support the other districts and keep his staff informed of conditions in the area.

Water Purchases

The settlement of the water adjudication for the Antelope Valley Basin created another front that Steve had to address almost daily. The district needed to secure additional long term water supplies. Steve identified several possible purchases and with his staff drafted plans to secure the water. It required him to put together a finance team and real estate professionals who were knowledgeable of the basin. In addition, he identified the funding sources (banks) willing to engage resources on behalf of the district.

Steve managed this with little impact on regular district operations. He was able to secure the necessary financing, find the needed water supplies and make the acquisitions. As a result, his actions have placed the district's water supply in a very good position for the future of the community.

Water Reclamation Project

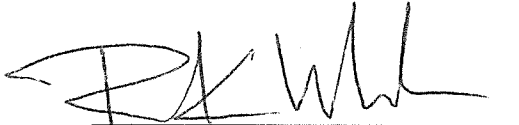
Water Reclamation Plant Project to date has been the district's largest project. Steve has been involved with just about every part of the project. He assigned his staff to monitor the daily activities and report back to him. If problems arose, he addressed them directly. He was able to identify several matters of concern on the project. He wasted no time in getting the proper people on board to assist the district with the problems. That alone saved the district a large amount of money. That has also led to smoother operations during the project.

District Operations

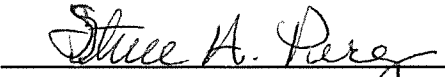
Steve should continue to focus on his staff development. As the district continues to grow various promotional opportunities will be available. Steve needs to ensure that his staff is capable of performing the task and encourage them to apply for positions of greater responsibility when the positions become available.

During this evaluation Steve has demonstrated commitment to the district, the community, and the Board of Directors. He has a proven track record in getting things done. Steve is a seasoned, decisive administrator and effective manager with


command presence and experience to be able to build a culture of trust, respect, and credibility.



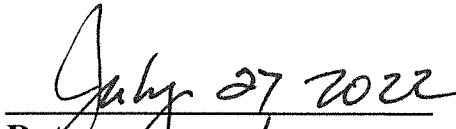
President of the Board



General Manager



Director of the Board



Date: