

## **SPECIAL MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30PM Closed Session  
6:00 PM Special Board Meeting  
Wednesday November 20, 2024  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

**Zoom Instructions**  
**Meeting ID: 661 256 3411**  
**Passcode: 2024**

**Zoom App:** Click the blue “Join” button with the plus sign  
**Web page:** Visit [zoom.com](https://zoom.us) and click “Join” at the top of the page  
**Phone:** Dial (669) 444 9171, enter the meeting ID and press #,  
do not enter a participant ID and press #,  
enter the passcode and press #.  
Use \*6 to mute/unmute

## **Minutes**

### **CALL TO ORDER**

The meeting was called to order at 5:30 PM

### **ROLL CALL**

Director Greg Washington	Present
Director Alfred Wallis	Present
Director Rick Webb	Present
Vice President Ben Stewart	Present
President Byron Glennan	Present

General Manager Kim Domingo	Present
Director of Public Works John Houghton	Present
Director of Administration/Board Secretary Sherri Timm	Present
Legal Counsel John Komar, Esq.	Present via Zoom

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

A motion was made by Director Webb to approve the agenda with one change to CS 1. There is only one case for anticipated litigation. Seconded by VP Stewart.  
**Motion passed 5 ayes.**

**PUBLIC COMMENTS**

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5 minutes).)

None.

**VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE**

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

None.

**CLOSED SESSION**

A motion to go into closed session at 5:33 PM was made by Director Washington and seconded by Director Wallis.  
**Motion passed 5 ayes.**

**CS 1. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation (Govt. Code, § 54956.9(d)(2)(3)).**

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

A motion to come out of closed session at 6:00 PM was made by Director Webb and seconded by Director Washington.  
**Motion passed 5 ayes.**

No Reportable Action.

**6:00 P.M. OPEN SESSION**

**PUBLIC COMMENTS**

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

**VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE**

(If any member of the public on the teleconference/video conference wishes to identify themselves as present or this meeting, please do so for the records/minutes)

Dr. Brad Rockabrand, Partner Eide Bailly.

**CONSENT CALENDAR**

**CC 1.** Accept and file the FY 2023-2024 Audit.

**CC 2.** Review of the check/voucher register dated October 22, 2024 through November 11, 2024 | Payroll (Direct Deposit) dated October 23, 2024 | Payroll (Direct Deposit) dated November 6, 2024 | Payroll (Checks) dated November 6, 2024

A motion to accept CC 1 was made by Director Washington and seconded by Director Webb.

**Motion passed 5 ayes.**

A motion to approve CC 2 was made by Director Wallis and seconded by VP Stewart.

**Motion passed 5 ayes.**

**MINUTES**

**M1.** Approve October 30, 2024 Special Board Meeting Minutes.

**M2.** Approve October 8, 2024 Policy Committee Meeting Minutes.

**M3.** Approve October 8, 2024 Government & Community Relations Committee Meeting Minutes.

A motion to approve M1, M2 and M3 was made by Director Webb and seconded by VP Stewart.

**Motion passed 5 ayes.**

**NEW BUSINESS**

**NB 1. Award Purchase of Chassis Mounted Vacuum Hydro-Excavator to Plumbers Depot Inc. of Hawthorne, CA. ( Kim Domingo, presenter)**

A motion to approve NB 1 was made by VP Stewart and seconded by Director Washington.

**Motion passed 5 ayes.**

**NB 2. Resolution No. 2024-8 Amending Ordinance 92-6 Water( Kim Domingo, presenter)**

A motion to approve NB 2 was made by Director Wallis and seconded by Director Webb.

**Motion passed 5 ayes.**

**NB 3. Approval of Change Order No. 2 for the Trakel Tract Water Service Replacement Project. ( Kim Domingo, presenter)**

A motion to approve NB 3 was made by VP Stewart and seconded by Director Webb.

**Motion passed 5 ayes.**

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

Director Washington- attended the California Special Districts leadership training conference which focused on being an effective board of directors member.

Director Webb - expressed appreciation to the RCSD staff for the result of the recent audit and the overall financial health of the district.

President Glennan - reminded everyone that the next meeting will be on December 11th.

**GENERAL COUNSEL UPDATE**

John Komar, Esq - No report.

**GENERAL MANAGER UPDATE**

Kim Domingo - GM Domingo expressed appreciation for being provided opportunities to learn and expand his professional ability at a recent CalPELRA seminar with sessions on labor negotiations.

**DIRECTOR OF ADMINISTRATION UPDATE**

Sherri Timm - echoed GM Domingo's sentiments, stating that she attended sessions focused on HR topics.

On Nov 5th, 17 accounts were disconnected for nonpayment. Late fees were assessed on 936 accounts on Nov 20th, for a total of \$6717.70.

RCSD is hosting a blood drive on Dec 12th, 12pm to 6pm. RCSD is the only organization hosting blood drives in Rosamond.

**PUBLIC WORKS UPDATE**

A Field Operations Report was provided to the Board.

**ADJOURNMENT**

A motion to adjourn the meeting at 6:33 PM was made by VP Stewart and seconded by Director Washington.

**Motion passed 5 ayes.**


*Rosamond Community Services District  
Special Board Meeting – Minutes  
Wednesday November 20, 2024 @ 5:30PM*

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: [stimm@rosamondcsd.com](mailto:stimm@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site. A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary [stimm@rosamondcsd.com](mailto:stimm@rosamondcsd.com) or 661-256-3411, or in person or writing to Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. Board meetings are subject to audio recording.

Respectfully submitted:

  
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RCSD Board of Directors

  
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RCSD Board Secretary