

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30PM Closed Session
6:00 PM Regular Board Meeting
Wednesday, April 12, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order by President Byron Glennan at 5:30 PM

ROLL CALL

Director Greg Washington	Absent
Director Alfred Wallis	Present
Director Rick Webb	Present
Vice President Ben Stewart	Present (arrived after roll call at 5:31 PM)
President Byron Glennan	Present

Quorum declared: Yes

General Manager Kim Domingo	Present
Director of Public Works John Houghton	Present (arrived at 6:00PM)
Director of Administration Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Webb and seconded by Director Wallis. Motion passed, 4/0 all ayes. Director Washington absent.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.

None.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

None.

CLOSED SESSION

A motion to go into Closed Session at 5:32 PM was made by Vice President (VP) Stewart and seconded by Director Webb. Motion passed 4/0 all ayes. Director Washington absent.

CS 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

APNs: 473-023-06, 473-023-08

Agency negotiator: Kim Domingo

Negotiating party: Owners of at issue parcels

Under negotiation: Price and Terms

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

A motion to adjourn from Closed Session at 5:45 PM was made by Director Webb and Seconded by VP Stewart. Motion passed 4/0, all ayes. Director Washington absent.

 X No Reportable Action Reportable Action by: _____

6:00 P.M. OPEN SESSION Time: 6:00 PM

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

John Joyce – Rosamond News.

CONSENT CALENDAR

CC 1 Review and receive Check/Voucher Register dated March 14, 2023 through April 3, 2023, Payroll (Direct Deposit) dated March 15, 2023, Payroll (Direct Deposit) dated March 29, 2023.

A motion to receive and approve CC1 was made by Director Webb and seconded by VP Stewart. Motion passed 4/0, all ayes. Director Washington absent.

MINUTES

M 1. Approve March 21, 2023 Sewer Committee Meeting Minutes.

M 2. Approve March 21, 2023 Finance Committee Meeting Minutes

M 3. Approve March 22, 2023 Regular Board Meeting Minutes.

A motion to approve M 1, M 2, and M 3 was made by Director Wallis and seconded by VP Stewart. **Motion passed 4/0, all ayes. Director Washington absent.**

NEW BUSINESS

NB 1. Establish Diamond St. Property Project (Presenter GM Domingo).

The District property located at 2645 Diamond St. is unoccupied and is in a blighted condition. Staff visited the site to determine what alternatives could be developed to mitigate the blight condition.

A vendor quote for Hazmat testing services in the amount of \$4252.34 has been received and a budget of \$6000 is requested to account for staff time and other expenses that may be encountered. Planned expenditures will need to come from the General Fund and Board approval is required as this is a midyear project that is not in the budget.

A motion was made by Director Webb and seconded by VP Stewart to authorize the \$6000 non-budgeted expense to come from the General Fund to begin the project. **Motion passed 4/0, all ayes. Director Washington absent.**

**NB 2. Establish Rosamond Boulevard Utility Grade Adjustment Project.
(Presenter GM Domingo).**

Kern County has postponed this project until spring 2024. The project will be scheduled in the next fiscal year budget. No action was taken.

NB 3. ACWA Coalition Opposing Water Rights Legislation (Presenter GM Domingo)

The Association of California Water Agencies (ACWA) has asked its member Districts to join their coalition to oppose three proposed legislative bills (AB 460, AB 1337 and SB 389) which could adversely affect current water rights holders. A motion was made by VP Stewart and seconded by Director Wallis to authorize the District to join the ACWA Coalition Opposing Water Rights Legislation and direct staff to send the necessary District information to ACWA.

Motion approved 4/0, all ayes. Director Washington absent.

NB 4. WRP Change Order No.7 (Presenter GM Domingo).

Because of additional facility adjustments and needs that had been discovered during the Water Reclamation Plant startup, several items are required to implement the changes needed for the plant to operate according to design intent. These proposed modifications as stated in Change Order #7 amount to \$203,981.86 and 12 additional calendar days. Total change order costs are still within the expected range of additional costs for this type of project. Approval is recommended so the contractor can continue towards project completion.

A motion was made by Director Wallis and seconded by VP Stewart to approve Change Order No.7 and authorize the General Manager to execute the document.

Motion passed 4/0, all ayes. Director Washington absent.

NB 5. Investment Strategies – Transfer from Cal Trust fund and Invest with Class Prime fund. (Presenter GM Domingo)

District staff has researched the newly formed California Cooperative Liquid Assets Securities System (CLASS), which is a JPA that functions similarly to Cal Trust and LAIF but has features that make it an attractive alternative. Our Financial Consultant has also recommended we invest in CLASS. The District's staff recommends transferring \$25,000,000 from the Cal Trust medium term fund and invest it with the CLASS Prime Fund.

A motion to transfer \$25,000,000 from the District's Cal Trust fund medium-term fund to the CLASS Prime fund was made by Director Webb and seconded by Director Wallis.

Motion passed, 3 ayes, 1 abstention by- VP Stewart ; Director Washington absent.

**NB 6. Resolution Amending The Discontinuation of Water Service Policy
(Presenter Sherri Timm)**

Request to amend the Discontinuation of Water Service Policy to authorize changes to the following areas: Method of customer notification from telephone to mailed, written notice, clarify the 10% delinquent penalty fee applies to the unpaid current charges and not the unpaid outstanding balance and updating staff position titles to be aligned with current staff positions.

Accept and approve by Resolution 2023-2 amending the Discontinuation of Water Service Policy as recommended by Staff and the Finance Committee. A motion was made by VP Stewart and seconded by Director Webb to accept and approve Resolution No. 2023-2 amending the existing Discontinuation of Water Service.

Motion passed 4/0, all ayes. Director Washington absent.

NB 7. Arsenic Consolidation Access Agreements (Presenter Domingo)

On June 17, 2020, the District entered into an agreement with the State Water Board for arsenic compliance through the consolidation of 8 small water systems that had arsenic levels above the maximum contaminant level of 10 pmm. Authorization is needed to approve offers for temporary construction and permanent easements and to authorize the General Manager to execute the documents.

A motion was made by Director Webb and seconded by VP Stewart to authorize the General Manager to approve offers and execute documents for temporary construction and permanent easements.

Motion passed 4/0 all ayes. Director Washington absent.

NB 7. Authorize Consent to Collateral Assignment of Solar Project (Presenter GM Domingo)

The item has been tabled to a later date. No action taken.

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update.

A construction and facility maintenance update was provided by Chief Water Reclamation Plant Operator Ryan Becker.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

VP Stewart thanked the staff involved for conducting the well tour for the 6th grade students at Tropic Middle School.

Director Webb thanked the General Manager and Director of Administration for all of the positive changes at the District.

President Glennan said AVEK has announced they will receive 75% of their water allocation with possibly one more bump.

GENERAL COUNSEL UPDATE

John Komar, Esq
No report.

GENERAL MANAGER UPDATE

Kim Domingo reported on the following items:

- 20th street property did not meet the need of the potential lessee.
- Water connection issues at Rosamond High School need to be discussed with the School District. A return call from the Superintendent is expected.
- There will be another meeting with the State in May to review the arsenic grant.
- Board of Director training session is still scheduled for April 26th.
- Budget process has started. Next workshop is scheduled for April 26th.
- Staff has been working to refine the procurement process.
- District staff is considering filling the open Management Analyst position with contract services from Eide Bailey.
- A letter was sent to SCWBA to discuss the Water Bank grant payment adjustment. Staff will keep the board informed of any updates received.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm reported staff customer care calls and information regarding resumption of late fees and shutoffs on our website and statement messages have help to reduce the number of severely delinquent accounts by 209 accounts and payments totaling \$11,304 have been made. Customer outreach will continue. Newspaper advertising will also be done to let our customers know the District has several options to help them get their account current. Recent correspondence was also reviewed.

PUBLIC WORKS UPDATE

John Houghton reviewed information contained in the new Field Operations Report. Mr. Houghton also stated Public Works staff has also been performing landscape maintenance at the District office.

ADJOURNMENT

A motion to adjourn the meeting at 6:54PM was made by VP Stewart and seconded by Director Wallis. **Motion passed 4/0, all ayes. Director Washington absent.**

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:



Rosamond CSD Board of Directors



Board Secretary