

**POLICY COMMITTEE MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

4:30 PM Policy Committee Meeting
Monday November 3, 2025
District Conference Room
3179 35th Street West
Rosamond, CA 93560

Zoom Instructions
Meeting ID: 661 256 3411
Passcode: 2025

Zoom App: Click the blue “Join” button with the plus sign
Web page: Visit zoom.com and click “Join” at the top of the page
Phone: Dial (669) 444 9171, enter the meeting ID and press #,
do not enter a participant ID and press #,
enter the passcode and press #.
Use *6 to mute/unmute

Minutes

CALL TO ORDER

4:30 PM

ROLL CALL

Committee Members:

Chair Rick Webb Present
President Ben Stewart Present

Others in attendance:

General Manager Kim Domingo Present
Board Secretary/Dir. of Administration Sherri Timm Present

PUBLIC COMMENTS

(At this time, any person may address the Committee on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Committee meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Committee on any agenda matter at the time that matter is discussed, prior to Committee consideration and action. Speakers are requested to limit comments to five (5) minutes.

No members of the public were present.

DISCUSSION

D1. District-Provided Devices for Directors (Presenter Kim Domingo)

A device policy resolution will be brought before the board at the first meeting in December and once passed, the Administrative Code will be updated so board members can choose between using a laptop or continue using an iPad for District communications.

D2. MHP Sewer Fee Ordinance (Presenter Kim Domingo)

GM Domingo will bring a Mobile Home Park Sewer fee resolution (versus an ordinance) to the board at the November 10, 2025 regular board meeting. This is needed to clarify resolution 2015-19 and the District’s position regarding Sewer base fee charges on unoccupied spaces in a mobile home park.

D3. ADU Policy (Presenter Kim Domingo)

Kim discussed the requirements and District fees pertaining to Accessory Dwelling Units (ADUs).


He explained that connection fees are due if a new lateral or meter is installed. GM Domingo clarified that an existing meter would capture water flow of both an existing residence as well as any ADU’s on the property. Base fees would be properly collected by adding a multiplier, one for the residence and one for any ADU on the property. The main concern for the District is unreported units. He anticipates having a policy to present to the board at a regular board meeting In January 2026.

ADJOURNMENT

Time:4:45 PM

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560. Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:



RCSD Board of Directors



RCSD Secretary to the Board of Directors