

*Rosamond Community Services District
Regular Board Meeting – Agenda
Wednesday, May 13, 2020 @5:30PM*

REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

5:30PM Closed Session
6PM Regular Board Meeting
Wednesday, May 13, 2020
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-866-899-4679
Access code: 935-313-565

Agenda

CALL TO ORDER

ROLL CALL

President Greg Wood
Vice President Rick Webb
Director Gregory Washington
Director Byron Glennan
Director Ben Stewart

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9 (d)(2)
Two Potential Cases

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section 54956.8
APN: 3256-006-900 and 3256-0006-901
Agency negotiator: Steve Perez
Negotiating party: District and potential sellers
Under negotiation: Price and Terms of payment

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

6:00 P.M. OPEN SESSION

PUBLIC COMMENTS

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MINUTES

- M 1.** Approve April 22, 2020, Regular Board Meeting Minutes

CONSENT CALENDAR

- CC 1.** Approve Check/Voucher Register from 4/14/2020 – 5/4/2020

PRESENTATIONS

- PR 1.** Water Reclamation Plant Project Update
- PR 2.** ACP Pipeline Project Update

NEW BUSINESS

- NB 1.** Adopt the Fiscal Year 2019-2023 Strategic Plan. (Presenter: Steve Perez, General Manager)

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

GENERAL COUNSEL UPDATE

Joe Hughes, Esq.

GENERAL MANAGER UPDATE

Steve Perez

A. Project Updates

ASSISTANT GENERAL MANAGER UPDATE

Lizette Guerrero, CMC, MBA

DIRECTOR OF PUBLIC WORKS UPDATE

John Houghton

PUBLIC WORKS MANAGER UPDATE

Brach Smith

ADJOURNMENT

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: lguerrero@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30PM Closed Session
6PM Regular Board Meeting
Wednesday, April 22, 2020
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-866-899-4679
Access code: 761-507-909

Minutes

President Wood called the meeting to order at 5:31PM.

ROLL CALL

President Greg Wood
Vice President Rick Webb- **Teleconference**
Director Gregory Washington- **Teleconference**
Director Byron Glennan
Director Ben Stewart- **Teleconference**

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Motion made by Director Glennan, Seconded by Vice President Webb to approve the agenda. Motion passed based on the following Roll Call Vote:

**Vice President Webb: Aye
Director Washington: Aye
Director Glennan: Aye
Director Stewart: Aye
President Wood: Aye**

PUBLIC COMMENTS -None

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code §54956.9 (d)(2)
Two Potential Cases

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section 54956.8
APN: 3256-006-900 and 3256-0006-901
Agency negotiator: Steve Perez
Negotiating party: District and potential sellers
Under negotiation: Price and Terms of payment

Motion made by Director Glennan, Seconded by Vice President Webb to go into closed session at 5:34PM. Motion passed based on the following Roll Call Vote:

Vice President Webb: Aye
Director Washington: Aye
Director Glennan: Aye
Director Stewart: Aye
President Wood: Aye

Motion made by Director Glennan, Seconded by Vice President Webb to come out of closed session at 6:01PM. Motion passed based on the following Roll Call Vote:

Vice President Webb: Aye
Director Washington: Aye
Director Glennan: Aye
Director Stewart: Aye
President Wood: Aye

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

No reportable action taken.

6:01 P.M. OPEN SESSION

PUBLIC COMMENTS-None

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

MINUTES

M 1. Approve April 8, 2020, Regular Board Meeting Minutes

M 2. Approve April 2, 2020, Sewer Committee Meeting Minutes

Motion made by Director Glennan, Seconded by Director Washington to approve the Minutes. Motion passed based on the following Roll Call Vote:

Vice President Webb:	Aye
Director Washington:	Aye
Director Glennan:	Aye
Director Stewart:	Aye
President Wood:	Aye

CONSENT CALENDAR

CC 1. Approve Check/Voucher Register from 3/31/2020 – 4/13/2020

Motion made by Director Glennan, Seconded by Vice President Webb to approve the Consent Calendar. Motion passed based on the following Roll Call Vote:

Vice President Webb:	Aye
Director Washington:	Aye
Director Glennan:	Aye
Director Stewart:	Aye
President Wood:	Aye

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update

PR 2. ACP Pipeline Project Update

PUBLIC HEARING

PH 1. LLAD 3 Public Hearing Cancelled

NEW BUSINESS

NB 1. Adopt **Resolution No. 2020-9**, regarding the collection of the water and sewer service base fees by the County of Kern and authorizing the County of Kern in accordance with Government Code Section 61115(b) to collect on such account in the future. (Presenter: Steve Perez, General Manager)

Motion amended by Director Glennan, Seconded by Vice President Webb to table item NB 1 to May 27, 2020. Motion passed based on the following Roll Call Vote:

Vice President Webb: Aye
Director Washington: Aye
Director Glennan: Aye
Director Stewart: Aye
President Wood: Aye

NB 2. Authorize the revised contract with Alliant Consulting Labor Compliance Services for the ACP Pipeline Project not to exceed \$17,875.00. (Presenter: Steve Perez, General Manager)

Motion amended by Director Glennan, Seconded by Vice President Webb to authorize the revised contract with Alliant Consulting Labor Compliance Services for the ACP Pipeline Project not to exceed \$17,875.00. Motion passed based on the following Roll Call Vote:

Vice President Webb: Aye
Director Washington: Aye
Director Glennan: Aye
Director Stewart: Aye
President Wood: Aye

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Glennan made a comment. Director Wood gave a report.

GENERAL COUNSEL UPDATE

Joe Hughes, Esq.

GENERAL MANAGER UPDATE

Steve Perez

A. Project Updates- - **Update provided**

ASSISTANT GENERAL MANAGER UPDATE

Lizette Guerrero, CMC, MBA- **Update provided**

DIRECTOR OF PUBLIC WORKS UPDATE

John Houghton- **Absent**

PUBLIC WORKS MANAGER UPDATE

Brach Smith- **Update provided**

ADJOURNMENT -Motion made by Director Glennan, Seconded by Director Stewart to adjourn the meeting at 7:14PM. Motion passed based on the following Roll Call Vote:

Vice President Webb: Aye
Director Washington: Aye
Director Glennan: Aye
Director Stewart: Aye
President Wood: Aye

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Respectfully submitted:

Board of Directors
Rosamond Community Services District

Board Secretary

Lizette Guerrero

From: Jimmy Jones <karmart.1@att.net>
Sent: Wednesday, April 22, 2020 2:00 PM
To: Lizette Guerrero
Subject: Tonights meeting

Lizette!

I would like this read to board and management tonight regarding the vote on Resolution No. 2020-9. I can't call in as I'm hearing impaired.

Steve seems like déjà vu. Going back to Feb. 23, 2011 when you were hired as general manager. A little over 60 days after that, you proposed putting the sewer fees on the tax rolls. The board approved the mechanism with charges later. They also approved turning over the delinquent water and sewer fees to Kern County on the tax rolls. A year later you tabled the fees as it was not prudent to issue participation bonds, but you were elated over the fact that there was a 96% collection rate in the delinquent water and sewer fees. Jumping to 2014, you and 3 of the current board members placed the sewer fees on the tax rolls and it was reversed in 2015.

The past board voted in a water rate increase along with a rate reduction of \$6.00 in the sewer rates which will rise back up to 50 cents less than they were before next year. Between 2015 and 2019, the reserves have nearly doubled without and collection assistance from the county besides those of delinquent fees.

You are the only manager in RCSD history that has proposed anything like this. I must ask why? You still have the expense of billing and collecting for the consumption charges while having a diminished monthly cash flow. There must be a loss in interest income. There must be a burden on the reserves for 6 month each year to cover the monthly expense of operating. These reserves need to be kept up to provide water with this adjudication.

This is merely my opinion, but could it be with two past directors being reelected, rehiring you and taking revengeful, retaliatory measures regarding the past board's decisions.

Jimmy L Jones

STAFF REPORT

Rosamond Community Services District

Meeting Date: 04/22/2020

To: **Board of Directors**

From: Steve A. Perez

Subject: GM Report

THESE ARE NOT ACTION ITEMS.

Background:

In June 2019 the RCSD submitted to the Water Master (WM) an application for groundwater banking of our waste water which would be percolated in our newly constructed and soon to be permitted waste water treatment plant.

July 2019 we received approval to build our new and improved waste water treatment facility later named “Rosamond Water Reclamation Plant” and received our Waste Discharge Requirements.

In August the Board and several staff attended a conference in San Diego where the PFAS topic was discussed. This is a substance that was man made and used on hundreds if not thousands of different products and could with extended exposure cause cancer.

Directors and staff continued the education process by attending conference presentations where the topic of PFAS was being held. In addition, the RCSD hosted a PFAS Presentation at the RCSD Board Chambers. Staff visited locations in CA and in neighboring states to determine the best process to use to clean PFAS in our waste water.

During the months after the submittal of our application the application to the WM was delayed due to Rosamond being one of the largest requests for water storage and the WM did not have a completed water storage process to go by. In January of 2020 a member of the WM Board had a concern with the PFAS issue and would not vote to pass the engineer’s recommendation and therefore continued the matter until the individual could receive more information about PFAS.

I had discussions with Lahonton and received their assurances that we had complied with everything asked of us in regard to the permit. One individual on the Water Master Board, Adam Ariki added to his initial protest against PFAS and threw in Nitrates and other potential constituents for reasons he felt the Lahonton had not done their job.

Bottom line – after much discussion we agreed to monitor for PFAS once we started our percolation operations. It was pointed out to one of the Board Members who asked if the Water Master could be sued for making Rosamond do what Adam Ariki had required. The attorney told them yes , but felt since Rosamond agreed to the monitoring terms Adam had laid out he felt we probably could not sue. Immediately I thought to myself that the only reason we agreed was to keep Adam Ariki from sabotaging our project and delaying it indefinitely.

The vote was taken and the Water Master Board approved our project 5/0

Recommendation:

Respectfully submitted:

Steve A. Perez

Steve A. Perez
General Manager

STAFF REPORT

Rosamond Community Services District

DATE: May 13, 2020
TO: Board of Directors
FROM: Brad Rockabrand, CPA
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk
SUBJECT: Review of the check/voucher register dated April 14, 2020 through May 4, 2020, 2020 | Payroll (Direct Deposit) dated April 15, 2020 | Payroll (Direct Deposit) dated April 29, 2020 | Payroll (Check) dated May 1, 2020

RECOMMENDATION:

By motion, receive and file.

EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$824,097.80 as follows:

Checks issued to vendors	\$728,712.56
Payroll direct deposit	41,966.18
Payroll direct deposit	43,424.10
Payroll check	<u>9,994.96</u>
 Total	 \$824,097.80

Significant disbursements included the following payments:

- \$10,857.24 was remitted to CalPERS on April 15, 2020 for required contributions
 - \$7,648.12 (Employer portion)
 - \$3,209.12 (Employee portion)
- \$3,578.00 was remitted to the Employment Development Department on April 15, 2020
 - \$ 17.48 (Employer portion)
 - \$3,560.52 (Employee portion)

- \$37,727.50 was paid to Eide Bailly LLP on April 15, 2020 for February and March 2020 accounting services
- \$17,676.90 was remitted to the Internal Revenue Service on April 15, 2020
 - \$ 4,985.56 (Employer portion)
 - \$12,691.34 (Employee portion)
- \$16,735.08 was paid to Southern California Edison on April 15, 2020 for street lights and LLAD
- \$295,377.32 was paid to California Compaction Corporation on April 22, 2020 for Payment No. 2 ACP Pipeline Capital Improvement Project
- \$243,649.05 was paid to Kennedy/Jenks Consultants on April 22, 2020 for ESDC and WWTP Rehab CM through March 31, 2020 and Plan Check and Grant Funding through March 27, 2020
- \$10,857.24 was remitted to CalPERS on April 29, 2020 for required contributions
 - \$7,648.12 (Employer portion)
 - \$3,209.12 (Employee portion)
- \$3,731.44 was remitted to the Employment Development Department on April 29, 2020
 - \$.00 (Employer portion)
 - \$3,731.44 (Employee portion)
- \$18,256.73 was remitted to the Internal Revenue Service on April 29, 2020
 - \$ 5,090.46 (Employer portion)
 - \$13,166.27 (Employee portion)

DISCUSSION/ANALYSIS:

The check/voucher register dated April 14, 2020 through May 4, 2020 includes check numbers 58705 through 58767 (Attachment 1)

Payroll (Direct Deposit) 23970 through 23990 was issued on April 15, 2020 in the amount of \$41,966.18. Payroll (Direct Deposit) 23991 through 24011 was issued on April 29, 2020 in the amount of \$43,424.10. Payroll (Check) 24012 was issued on May 1, 2020 in the amount of \$9,994.96 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated April 14, 2020 through May 4, 2020

Attachment 2 – Direct (Deposits) dated April 15, 2020, Direct (Deposits) dated April 29, 2020 and
Payroll (Check) dated May 1, 2020

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 4/14/2020 Through 5/4/2020

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
4/15/2020	58705	AEROTEK, INC.	TRIBAL MONITORING	3,200.00	6,610.00
4/15/2020		AEROTEK, INC.	TRIBAL MONITORING	3,410.00	6,610.00
4/15/2020	58706	AFSCME LOCAL 1902	UNION DUES	726.72	726.72
4/15/2020	58707	ALLIANT CONSULTING, INC.	ROSAMOND WATER RECLAMATION PLANT THROUGH 03/31/2020	2,970.00	7,007.50
4/15/2020		ALLIANT CONSULTING, INC.	ACP PIPELINE REPLACEMENT THROUGH 03/31/2020	4,037.50	7,007.50
4/15/2020	58708	AMERIPRIDE SERVICES, AN ARAMARK COMPANY	EMPLOYEE UNIFORMS, MATS, TOWELS, 1ST AID KITS	499.87	499.87
4/15/2020	58709	APPLIED TECHNOLOGY GROUP	HANDHELD RADIO	4,241.12	4,241.12
4/15/2020	58710	AT&T TELECONFERENCE SERVICES	TELECONFERENCE	224.11	224.11
4/15/2020	58711	AT&T	STP	60.12	423.34
4/15/2020		AT&T	FAX	79.82	423.34
4/15/2020		AT&T	MAIN OFFICE	221.93	423.34
4/15/2020		AT&T	SCADA	40.43	423.34
4/15/2020		AT&T	TANK# 4	21.04	423.34
4/15/2020	58712	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	10,857.24	10,857.24
4/15/2020	58713	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	1,739.16	1,739.16
4/15/2020	58714	CARTEGRAPH SYSTEMS LLC	SEMS ASSET MANAGMENT RENEWAL: 06/01/2020 - 05/31/2021	3,250.00	3,250.00
4/15/2020	58715	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	422.76	422.76
4/15/2020	58716	CONTRABAND CONTROL SPECIALISTS, INC.	D&A FIELD COLLECTION SERVICE @ RCSD	211.55	691.55
4/15/2020		CONTRABAND CONTROL SPECIALISTS, INC.	ANNUAL FEE: DRUG & ALCOHOL PROGRAM 01/01/2020 - 12/31/2020	480.00	691.55
4/15/2020	58717	DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	131.97
4/15/2020		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	131.97
4/15/2020		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	131.97
4/15/2020		DIGITECH	WWTO: SECURITY MONITORING	36.00	131.97
4/15/2020	58718	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	651.73	3,578.00
4/15/2020		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	2,908.79	3,578.00
4/15/2020		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE UNEMPLOYMENT TAX ACT	17.48	3,578.00
4/15/2020	58719	EIDE BAILLY LLP	FEB 2020 ACCOUNTING SERVICES	21,177.50	37,727.50
4/15/2020		EIDE BAILLY LLP	MAR 2020 ACCOUNTING SERVICES	16,550.00	37,727.50
4/15/2020	58720	GOLD COAST ENVIRONMENTAL	2 QTY FLOW METER INSPECTION AND VERIFICATION	1,340.00	1,340.00
4/15/2020	58721	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	7,705.78	17,676.90
4/15/2020		INTERNAL REVENUE SERVICE	MEDICARE	1,889.92	17,676.90
4/15/2020		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	8,081.20	17,676.90
4/15/2020	58722	JACK HENRY AND ASSOCIATES	BILLING ON BEHALF OF CUSI	218.75	218.75
4/15/2020	58723	EASTERN KERN AIR POLLUTION CONTROL DISTRICT	PERMIT TO OPERATE RENEWAL	4,701.00	4,701.00
4/15/2020	58724	LEGAL SHIELD	LEGAL SHIELD	26.90	26.90
4/15/2020	58725	PITNEY BOWES	POSTAGE METER REFILL	185.00	185.00
4/15/2020	58726	ROSAMOND SOLAR, LLC	ENERGY SERVICE REVENUE	5,175.94	5,175.94
4/15/2020	58727	SOUTHERN CALIF. EDISON	WELL & TANKS	892.22	892.22
4/15/2020	58728	SOUTHERN CALIF. EDISON	ST LIGHTS & LLAD	16,735.08	16,735.08
4/15/2020	58729	SOUTHERN CALIF. EDISON	SCADA	13.68	13.68
4/15/2020	58730	Z AXIS IMAGES	MAR 2020 BREAKOUT SERVICES	2,837.56	3,864.31
4/15/2020		Z AXIS IMAGES	MAR 2020 ACP PIPELINE PROJECT VIDEO	499.50	3,864.31
4/15/2020		Z AXIS IMAGES	MAR 2020 WWTP REHAB PROJECT	527.25	3,864.31

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 4/14/2020 Through 5/4/2020

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
4/22/2020	58731	CASA BONITAS LP	CUSTOMER REFUND	159.92	159.92
4/22/2020	58732	ESCOBEDO, INES	CUSTOMER REFUND	23.52	23.52
4/22/2020	58733	HAMINI, ERIC	CUSTOMER REFUND	100.00	100.00
4/22/2020	58734	JACKSON, SCOTT	CUSTOMER REFUND	177.41	177.41
4/22/2020	58735	MOUNT, JOANNE	CUSTOMER REFUND	17.48	17.48
4/22/2020	58736	OHANSESIAN, PAUL	CUSTOMER REFUND	136.76	236.76
4/22/2020		OHANSESIAN, PAUL	CUSTOMER REFUND	100.00	236.76
4/22/2020	58737	RALING LLC	CUSTOMER REFUND	182.52	182.52
4/22/2020	58738	STIERS, STEPHEN	CUSTOMER REFUND	161.97	161.97
4/22/2020	58739	AUTOZONE	OIL FILTER & OIL TREATMENT	41.68	41.68
4/22/2020	58740	CALIFORNIA COMPACTION CORPORATION	PAYMENT NO. 2	295,377.32	295,377.32
4/22/2020	58741	CONTRABAND CONTROL SPECIALISTS, INC.	D&A FIELD COLLECTION SERVICES @ RCSD	296.76	296.76
4/22/2020	58742	GET HOOKED CRANE SERVICE INC.	HOIST EQUIPMENT & PREVAILING WAGE	517.50	517.50
4/22/2020	58743	KENNEDY/JENKS CONSULTANTS	ESDC THROUGH 03/31/2020	106,621.75	243,649.05
4/22/2020		KENNEDY/JENKS CONSULTANTS	PLAN CHECK THROUGH 03/27/2020	220.00	243,649.05
4/22/2020		KENNEDY/JENKS CONSULTANTS	WWTP REHAB CM THROUGH 03/31/2020	136,282.30	243,649.05
4/22/2020		KENNEDY/JENKS CONSULTANTS	GRANT FUNDING THROUGH 03/27/2020	525.00	243,649.05
4/22/2020	58744	SOUTHERN CALIF. EDISON	SEWER	4,502.01	4,502.01
4/22/2020	58745	SOUTHERN CALIF. EDISON	3179 35TH ST W	603.65	603.65
4/22/2020	58746	THE GAS COMPANY	UNIT A	120.65	120.65
4/22/2020	58747	THE GAS COMPANY	875 PATTERSON RD	98.09	98.09
4/29/2020	58748	MINKOW, ROBERT	CUSTOMER REFUND	65.37	65.37
4/29/2020	58749	A-1 KLEAN RITE	PW BLD: COVID-19 JANITORIAL CLEANING	1,440.00	3,380.00
4/29/2020		A-1 KLEAN RITE	MAIN OFFICE: COVID-19 JANITORIAL CLEANING	1,440.00	3,380.00
4/29/2020		A-1 KLEAN RITE	WWTP: COVID-19 JANITORIAL CLEANING	500.00	3,380.00
4/29/2020	58750	AEROTEK, INC.	TRIBAL MONITORING	320.00	320.00
4/29/2020	58751	AFLAC INSURANCE	SUPPLEMENTAL EMPLOYEE INSURANCE	1,610.79	1,610.79
4/29/2020	58752	ANTELECOM, INC.	ADMIN OFFICE: 4G WIRELESS	75.00	75.00
4/29/2020	58753	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	10,857.24	10,857.24
4/29/2020	58754	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	1,733.44	1,733.44
4/29/2020	58755	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	422.76	422.76
4/29/2020	58756	CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TESTS	428.00	428.00
4/29/2020	58757	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	665.44	3,731.44
4/29/2020		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	3,066.00	3,731.44
4/29/2020	58758	GREATAMERICA FINANCIAL SERVICES	KYOCERA LEASE AGREEMENTS	391.63	391.63
4/29/2020	58759	HERRERA, DAGOBERTO	REIMBURSEMENT: T2 CERTIFICATION RENEWAL	60.00	60.00
4/29/2020	58760	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	8,075.81	18,256.73
4/29/2020		INTERNAL REVENUE SERVICE	MEDICARE	1,929.70	18,256.73
4/29/2020		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	8,251.22	18,256.73
4/29/2020	58761	KIMBALL MIDWEST	STOCK SUPPLIES	675.71	675.71
4/29/2020	58762	MILES CHEMICAL COMPANY	500 GAL SODIUM HYPOCHLORITE	1,509.00	1,509.00
4/29/2020	58763	OFFICE DEPOT	COPY PAPER, KEYBOARD/MOUSE COMBO, STAPLES, ETC.	234.75	234.75
4/29/2020	58764	ROSAMOND CSD	3179 35TH ST W	1,383.49	1,383.49
4/29/2020	58765	SANI-STAR	APR 2020 SERVICE FEE	200.00	200.00

Rosamond Community Services District
 Check/Voucher Register
 10101 - General Checking - Wells Fargo
 From 4/14/2020 Through 5/4/2020

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
4/29/2020	58766	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	8,006.01	8,006.01
4/29/2020	58767	THE GAS COMPANY	UNIT B	<u>144.29</u>	144.29
Report Total				<u>728,712.56</u>	

Rosamond Community Services District
Summary Check/Transaction Register
From 4/13/2020 Through 4/15/2020

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
4/15/2020	23970	Check	2,253.76
4/15/2020	23971	Check	1,744.34
4/15/2020	23972	Check	1,360.78
4/15/2020	23973	Check	2,487.34
4/15/2020	23974	Check	1,740.89
4/15/2020	23975	Check	3,292.19
4/15/2020	23976	Check	1,289.95
4/15/2020	23977	Check	1,296.12
4/15/2020	23978	Check	3,044.00
4/15/2020	23979	Check	1,081.59
4/15/2020	23980	Check	1,695.06
4/15/2020	23981	Check	1,715.84
4/15/2020	23982	Check	2,838.62
4/15/2020	23983	Check	1,340.88
4/15/2020	23984	Check	2,285.00
4/15/2020	23985	Check	1,557.47
4/15/2020	23986	Check	2,004.70
4/15/2020	23987	Check	3,143.35
4/15/2020	23988	Check	1,410.37
4/15/2020	23989	Check	2,023.01
4/15/2020	23990	Check	<u>2,360.92</u>
Report Total			<u><u>41,966.18</u></u>

PAYROLL 04/15/2020

Document Date	Document Number	Amount
4/15/2020	23970	2,253.76
4/15/2020	23971	1,744.34
4/15/2020	23972	1,360.78
4/15/2020	23973	2,487.34
4/15/2020	23974	1,740.89
4/15/2020	23975	3,292.19
4/15/2020	23976	1,289.95
4/15/2020	23977	1,296.12
4/15/2020	23978	3,044.00
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4/15/2020	23983	1,340.88
4/15/2020	23984	2,285.00
4/15/2020	23985	1,557.47
4/15/2020	23986	2,004.70
4/15/2020	23987	3,143.35
4/15/2020	23988	1,410.37
4/15/2020	23989	2,023.01
4/15/2020	23990	<u>2,360.92</u>

Total Direct Deposit 41,966.18

Total Checks Issued 0.00

Total 41,966.18

Rosamond Community Services District
Summary Check/Transaction Register
From 4/28/2020 Through 4/29/2020

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
4/29/2020	23991	Check	3,338.73
4/29/2020	23992	Check	1,723.61
4/29/2020	23993	Check	1,402.10
4/29/2020	23994	Check	3,028.22
4/29/2020	23995	Check	1,795.53
4/29/2020	23996	Check	3,292.19
4/29/2020	23997	Check	1,326.06
4/29/2020	23998	Check	1,212.74
4/29/2020	23999	Check	3,044.00
4/29/2020	24000	Check	1,123.64
4/29/2020	24001	Check	1,670.60
4/29/2020	24002	Check	1,770.46
4/29/2020	24003	Check	2,838.61
4/29/2020	24004	Check	1,369.67
4/29/2020	24005	Check	2,001.71
4/29/2020	24006	Check	1,600.86
4/29/2020	24007	Check	2,059.33
4/29/2020	24008	Check	3,143.35
4/29/2020	24009	Check	1,458.28
4/29/2020	24010	Check	1,776.16
4/29/2020	24011	Check	<u>2,448.25</u>
Report Total			43,424.10

PAYROLL 04/29/2020

Document Date	Document Number	Amount
4/29/2020	23991	3,338.73
4/29/2020	23992	1,723.61
4/29/2020	23993	1,402.10
4/29/2020	23994	3,028.22
4/29/2020	23995	1,795.53
4/29/2020	23996	3,292.19
4/29/2020	23997	1,326.06
4/29/2020	23998	1,212.74
4/29/2020	23999	3,044.00
4/29/2020	24000	1,123.64
4/29/2020	24001	1,670.60
4/29/2020	24002	1,770.46
4/29/2020	24003	2,838.61
4/29/2020	24004	1,369.67
4/29/2020	24005	2,001.71
4/29/2020	24006	1,600.86
4/29/2020	24007	2,059.33
4/29/2020	24008	3,143.35
4/29/2020	24009	1,458.28
4/29/2020	24010	1,776.16
4/29/2020	24011	<u>2,448.25</u>

Total Direct Deposit 43,424.10

Total Checks Issued 0.00

Total 43,424.10

Rosamond Community Services District
Summary Check/Transaction Register
From 5/1/2020 Through 5/1/2020

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
5/1/2020	24012	Check	<u>9,994.96</u>
Report Total			<u>9,994.96</u>

**PAYROLL
5/1/2020**

<u>Document Date</u>	<u>Document Number</u>	<u>Amount</u>
5/1/2020	24012	<u>9,994.96</u>

Total Checks Issued **9,994.96** .



Rosamond Community Services District

**ROSAMOND COMMUNITY
SERVICES DISTRICT
5-YEAR STRATEGIC PLAN
FISCAL YEAR 2019-2023**

Approved: xx/xx/xxxx

Board of Directors

Greg Wood, President
Rick Webb, Vice President
Byron Glennan, Director
Ben Stewart, Director
Gregory Washington, Director

District Management Team

Steve A. Perez, General Manager
Lizette Guerrero, Assistant General Manager
John Houghton, Director of Public Works
Brad Rockabrand, Consulting Accountant
Brach Smith, Manager of Public Works

Strategic Planning Consultant

Brent Ives, Principal, BHI Management Consulting



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Introduction

This Strategic Plan is a top level planning document for our organization to set clear direction over all operational aspects of its mission. It serves as a framework for decision making over a five-year period. It is a disciplined effort to produce fundamental decisions that shape what a District plans to accomplish by selecting a rational course of action. This planning process began with an environmental scan of the Rosamond Community Services District's (the District's) business environment including an objective assessment of the District's strengths, weaknesses, opportunities and threats. Input from various stakeholders was gathered and analyzed. Starting with that information, the District's Mission and Vision and the overall structure of this Strategic Plan were developed by the Board in workshop settings. Within the framework of that structure and the business environment, strategies and goals were developed to sustain, and where appropriate, improve the District over the next five years. At its highest level, this Strategic Plan addresses areas of concern while seeking to strengthen and build upon opportunities.

This plan also identifies actions, activities and planning efforts that are currently underway and which are needed for continued success in operations and management of the District, and provides for annual reviews and updates.

The strategic planning effort has focused on all of the following important areas:

- Ensuring the District's long-term financial health and stability;
- Sustaining a high performing, motivated and adaptable workforce;
- Sustaining sound administrative, operational maintenance management practices and good customer relations;
- Ensuring clear, concise and consistent communications with the Rosamond community; and
- Ensure the Community of Rosamond has a sufficient Water Supply to address the existing needs as well as the needs into the distant future.

Strategic Planning Definitions

1. Mission Statement: A declaration of the District's purpose, which succinctly describes why the District exists. All activities of the District should be in support of the Mission Statement. The Mission Statement is adopted by the Board of Directors. The Mission Statement is reviewed annually but is intended to be constant over the long term.

2. Vision Statement: A statement that articulates where the District wants to be over the life of the Strategic Plan. It outlines at the highest level the key changes that must be achieved by the Strategic Plan. The Vision creates and drives strategy and tactics identified elsewhere in the Strategic Plan. The Vision Statement is adopted by the Board of Directors. The Vision Statement is also reviewed annually and will typically change more frequently than the Mission Statement to reflect the direction of where the Board wants to take the District over the five-year time horizon of the Strategic Plan.

3. Strategic Elements: These are the primary areas of District operations, planning, and management that are addressed and supported by the Strategic Plan goals, providing balance for the Plan across the organization as a whole. These serve as the outline and organization of the Strategic Plan. The Strategic Elements are adopted by the Board of Directors. The Strategic Elements are reviewed annually but are intended, absent major new issues to be faced, to be relatively constant over the life of the five year Strategic Plan.

4. Objective and Strategy Statement: This is a concise statement associated with each Strategic Element that describes the objective of that element. It explains why that element is important to the District's overall strategy and finishes with a statement that describes how the Objective for that Element will be achieved through a strategy.

5. Strategic Goals: This is a short description of what will be needed to achieve the Vision. The goal statement is supported by a narrative that more briefly explains the nature of the goal and the issues that the goal intends to address. The Strategic Goals are prepared by management and accepted by the Board. The Strategic Goals may change from year-to-year at the annual update of the progress on each Strategic Element. The Strategic goals

straddle the line between policy (Board responsibility) and implementation (management responsibility) and as such are a collaborative effort of both the Board and management.

Strategic Plan Development

In FYE 2019, the District retained the services of BHI Management Consulting (BHI) to facilitate and coordinate the development of the District's five-year Strategic Plan. BHI first met with the Board of Directors in a workshop setting to discuss the important aspects of the Mission and Vision of the District.

The Board supported this process as a way to allow broad participation in the foundational work of the Strategic Plan. The Board reviewed all input, revisited and refined the existing Mission Statement and drafted a new Vision Statement for the District at this workshop.

A steering committee, consisting of Senior Management and staff, worked with BHI to develop the Strategic Goals that support each Strategic Element. Using this process, along with both external and internal input, the Strategic Plan was assembled in a way that best articulates the Board's Vision and Strategy for the District over the next five years. The resulting draft document and implementation plan was then brought back to the Board for review and approval.

Continuation of the Planning Process

A key part of the Strategic Planning process is to conduct an annual review to update the Plan. Accordingly, an annual update of the strategic plan was built into the plan to ensure that it would be updated each year. These reviews allow for regular maintenance of the Plan so that it reflects the actual progress and conditional needs of the District. The reviews will be documented and followed up with by either a Plan supplement or an updated Plan. A five-year planning horizon will be maintained with each review effort developing a new fifth year of actions, projects and initiatives.

DISTRICT MISSION

To enhance the quality of life in the community by providing the essential services of safe drinking water, treatment and disposal of sewage in an environmentally effective and fiscally responsible manner.

DISTRICT STRATEGIC VISION

In five years the Rosamond Community Services District will be able to say ...

- *We are using our denitrified water in a beneficially acceptable manner.*
- *We have strategically crafted water acquisitions, additional sources and developed storage of additional water supplies to serve the community.*
- *We continue to produce water and wastewater capacity for growth.*
- *We have improved our public image through the utilization of public outreach via newsletters, social media and public meetings.*
- *We have collaborated with staff to create an active succession plan for key positions and created a professional development plan for our employees.*
- *We have established a fair and equitable rate process.*

Primary Goal

Provide a Safe, Abundant and Reliable Water Supply

The Rosamond Community Services District is committed to maintaining a safe, abundant and reliable water supply to meet the community needs of today and in the future! The District will develop a strategy to maintain a water supply and a water reclamation process that will serve to provide the water needs of the District for many years to come. In addition, we will produce reclaimed water in the safest and most technologically accepted manner possible. Every attempt will be made to purchase additional water resources in the most economical manner possible.

Strategic Elements

Strategic Elements represent the vital areas of the District's operation and management wherein strategy is established through Strategic Goals. They ensure that the implementation of strategy work to be performed in support of the Mission and Vision are comprehensive in nature and properly cover all areas of the District. Strategic Elements are derived from the foundational Mission and Vision statements of the District. They are linked to action and results through the Strategic Goals written in each area and the Strategic Work Plan. The Strategic Work Plan contains the supportive actions and initiatives organized and prioritized by year within the Plan period. It presents each Strategic Goal and consolidates actions in tabular form in Table 1 - Strategic Plan "At-a-Glance" (pg. 14).

The Strategic Elements are:

- 1.0 Create Deliberate Fiscal Resources
- 2.0 Conduct Succession Planning
- 3.0 Manage Administrative, Operational, Maintenance Needs
- 4.0 Improve Community Communication
- 5.0 Maintain our Water and Waste Water Systems
- 6.0 Develop a Long Range Water Securitization Plan

1.0 Create Deliberate Fiscal Resources

Objective/Strategy: *The District's objective is to ensure financial stability and accountability through prudent fiscal management and responsible financial stewardship. The District will maintain high standards that allow for the cost effective delivery of services, programs and available resources that maximize value to our employees and customers.*

1.1 Establish Deliberate Fiscal Reserves

The District will establish reserve funds specifically for the enhancement of our waste water treatment and the generation of beneficial use water. In addition, establish reserves to address catastrophic or unforeseen events and to fund the depreciation costs of maintaining our vital infrastructure. Be ever diligent to ensure the fiscal resources of the District are maintained at adequate levels to respond to unanticipated infrastructure and employee needs and revenue depleting legislative actions.

1.2 Non-Traditional Revenue

The District will explore the generation of additional revenue from non-traditional sources, such as solar. In addition, explore the options of a partial liquidation of investment assets to prevent borrowing to accomplish our capital improvement projects. As a result saving rate payers the need to pay interest and fees attached to borrowing money. Revenues generated can be used to increase our Reserves and our General Fund.

1.3 Solar Mitigation

Develop a plan to establish a solar Power Purchase Agreement (PPA) at no out of pocket expense to the District to reduce the high cost of electricity in the District. The addition of solar will reduce the overall cost of electricity for the District's Water Reclamation Plant and translate into significant revenue savings for our rate payers. In addition, explore the possibility of providing a "Community Option" to produce and sell lower cost electricity to our Community.

2.0 Conduct Succession Planning

Objective/Strategy: *This is an essential part of our long term strategy. The outcomes desired herein are smooth transitions between those with corporate knowledge and those moving into positions of greater responsibility. It is the desire of the District to develop a well-trained, dedicated and reliable workforce.*

2.1 Plan Establishment

Establish a plan that values self- evaluation, training, education, and personal development. Organize the District's valuable employee resources to provide for a staff that is well trained, educated and prepared to transition into greater roles of responsibility. Internal career growth should be a clearly developed plan.

2.2 Management Reorganization

The District will begin with the reorganization of the management structure and later meet and confer with the union officials to discuss the succession strategy for represented employees.

2.3 Employee Development

The District will identify individuals that desire to achieve greater roles of responsibility and focus on their enhanced development through opportunities in education, training and mentoring.

3.0 Manage Administrative, Operational and Maintenance Needs

Objective/Strategy: The District will assure that the Administrative, Operational and Maintenance needs support the District's primary goal. We must stay current on technology, processes and legislation.

3.1. Employee Education

The District will encourage staff and Board Members to attend regular conferences and trainings to address legal and legislative updates. In addition, the District will encourage staff attendance at various conferences to become more informed on new and improved technologies and processes that will allow for the efficient and effective operation of District systems and resources.

3.2. Analyze Personnel Needs

The District will analyze personnel and educational needs on a regular basis and ensure those needs are addressed in the next available budget.

4.0 Improve Community Communications

***Objective/Strategy:** Our objective is to provide timely, relevant and factual information to all constituents of Rosamond. We will carefully consider how to best engage, communicate and connect with our community. The actions and initiatives in this goal will be a consistent effort to keep our customers informed. The District will do a better job informing customers of policy changes and actions taken or to be taken.*

We will use professional services to assist us in ensuring timely and accurate information is reaching the public via a variety of media outlets available to us.

4.1 Training

The District will initiate training for the Board and District staff that will enhance the decision making process and production of information. It is crucial to communicate information that is accurate and consistent.

Areas of public relations training will include:

- **Social Media:** Training Board members and appropriate staff in the most effective ways to communicate via social media, including Facebook and other outlets.
- **Media Relations:** Training staff in handling media requests, how to proactively work toward positive media and other topics that will be intended to place the RCSD in a positive light.
- **Crisis Communications:** When a crisis occurs and involves the community of Rosamond and the District, there are specific ways to handle communications so as to avoid further problems and avoid further confusion.

4.2 Outside Media

The District will establish a relationship with an outside public relations group to inform our constituents of the necessary operations of the District. In addition, the public relations group will convey the District's messages in local media outlets and establish a presence in the social media sector.

4.3 Video Outreach

The District will develop video outreach for our community by producing a video of each District's Board meeting. It will be the intent of the District to post the video on local media outlets with high visibility.

5.0 Maintain our Water and Waste Water Systems

Objective/Strategy: *The District will properly maintain the water and waste water infrastructure to avoid unnecessary costs to our customers. Proper predictive and preventative maintenance will extend the life of our infrastructure and prevent, to a large degree, potential catastrophic failures. On an annual basis District staff will review our infrastructure maintenance schedule and make any recommendations to include capital needs and ensure these needs are included in the Capital Improvement Plan (CIP) budget.*

5.1. Proactive Maintenance

Establish water and waste water management plans to provide for the scheduling of Predictive and Preventative maintenance of our infrastructure. The goal of our maintenance will be to extend the life of our infrastructure and minimize catastrophic failures which will reduce unnecessary costs to our rate payers.

5.2. Data and Maintenance

Predictive and Preventative maintenance requires up to date record keeping and proper scheduling. Management staff will ensure all data are uploaded to facilitate the ease of retrieval and notification of pending maintenance requirements thus extending the infrastructure life span. All records and data with regard to the maintenance of our infrastructure will be maintained on a regular basis.

6.0 Develop a Long Range Water Securitization Plan

Objective/Strategy: *The District will establish a water supply strategy that will serve the community of Rosamond for years to come. A secure affordable water supply is a focus of the District and necessary due to the Antelope Valley water basin adjudication. The adjudication effects resulted in an approximate loss of 2,600 ac/ft. of water available to the District. Two essential requirements of the District water purchasing effort is to purchase water on a “one-time” basis when the fee is low as well as purchasing affordable “water rights” for long term use.*

6.1 Water Security

The District will establish a supply of water for the community that will address long term and short term needs. The District will focus on the needs of the existing rate payers as a priority. Future development will be required to provide water for their development(s) or pay the District to secure water for them.

6.2 Water Acquisition

The District will negotiate the purchase of two types of water availability, “one-time” or “carry-over” water and “long term” or “Water Rights”. Both types of water purchases will be made at the best possible market price to save rate payers from rate increases to cover the cost.

6.3 Water Efficiency

The District is committed to ensuring the mandated water reduction of 20% by the State of California. Although the District is currently at a 42% reduction from the baseline year a constant evaluation will be conducted to ensure State compliance.

Table 1 –The Strategic Plan “At a Glance”

<i>STRATEGIC ELEMENTS</i>	<i>STRATEGIC GOALS</i>	<i>Estimated Completion Date (Fiscal Year)</i>
<i>1.0 Create Deliberate Fiscal Resources</i>		
1.1 Financial Reserves	Establish Financial Reserves to address our Infrastructure, unanticipated and emergency needs.	Spring 2021
1.2 Generation of Revenue from Non-traditional Sources	Non-fee or tax revenue generated from the production of electricity from solar.	Fall 2020
1.3 Cost Avoidance of Electricity	Establish solar power to offset the high cost of electricity throughout the District	Spring 2021
<i>2.0 Succession Planning</i>		
2.1 Staff Education and Training	Establish a training and education development plan for our employees.	Fall 2020
2.2 District Reorganization	Begin the reorganization of the Management Structure of the District and prepare to meet with employee representatives to discuss future succession planning.	2019 –2020
2.3 Staff Self-Evaluation	Identify individuals who wish to move to areas of greater responsibility and promote their growth.	Spring 2020
<i>3.0 Manage Administrative, Operational and Maintenance Needs</i>		
3.1 District Personnel – Management and Staff Development	All District staff, including Board Members will be encouraged to participate in educational forums, classes and discussions to stay up to date with changing technologies, laws, regulations and methods.	Summer 2019-2124

3.2 Training and Education	It will be the Districts desire to ensure our work force is well trained and educated.	Early 2020
4.0 Improve Community Communication		
4.1 General Partners - Transparency	The District will partner with a Public Relations group well versed in developing and disseminating information to the public.	2019 – 2024
4.2 Distribution of Information Methods	The use of print, electronic and video media will be considered when reaching out to our constituents.	Spring 2019
4.3 Video Coverage of Board Meetings	The District will explore the use of digital recording to bring the meetings to the public via media outlets with high visibility.	2020 - 2021
5.0 Water and Waste Water Systems		
5.1 Water and Waste Water Management Plans	Establish well thought out plans to govern the maintenance of our water and waste water infrastructure and keep it in proper working order.	Fall 2019
5.2 Predictive and Preventative Maintenance Plans	Our plans will be developed in such a manner as to predict and perform preventative maintenance to minimize premature degradation of our infrastructure.	Fall 2020
5.3 Establish Proper Staffing for Proper maintenance scheduling.	Determine sufficient staffing levels to accomplish the maintenance tasks required to keep our system in appropriate working order.	2019 - 2021
6.0 Water Securitization Plan		
6.1 Budget consideration for the purchase of a short and long term water supply.	Determine the cost of obtaining a sufficient amount of water to meet the current and long term water needs of the public.	Early 2019 – On going
6.2 Establish a sufficient water supply necessary to meet the needs of the community at large and the needs of the development community.	Our primary goal is to ensure our current rate payers have an affordable and reliable supply of water when water is plentiful and at times of draught. Our secondary goal is to establish a quantity of water for future development. We will create a water inventory that will consist of long term water rights and also maintain a quantity of “one-time” water for unanticipated use. It will be the intent of the District to require new development to provide or pay for the provision of water prior to issuance of a “Will Serve” letter.	2019 - 2021