

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting
Wednesday, October 22, 2025
District Board Room
3179 35th Street West
Rosamond, CA 93560
Zoom Instructions
Meeting ID: 661 256 3411
Passcode: 2025

Zoom App: Click the blue “Join” button with the plus sign
Web page: Visit zoom.com and click “Join” at the top of the page
Phone: Dial (669) 444 9171, enter the meeting ID and press #,
do not enter a participant ID and press #,
enter the passcode and press #.
Use *6 to mute/unmute

Additional Teleconference Location:
22755 SW 66th Avenue, Boca Raton, FL 33428

Minutes

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Stewart

ROLL CALL

Director Greg Wood	Present
Director Byron Glennan	Present
Director Rick Webb	Absent (arrived at 6:34 pm)
Vice President Gregory Washington	Present via Zoom
President Ben Stewart	Present

General Manager (GM) Kim Domingo	Present
Director of Public Works John Houghton	Present
Director of Administration Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present via Zoom

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Gm Doming requested the order of NB1 and NB2 be changed and placed ahead of the Consent Calendar.

Motion to approve the agenda as modified by GM Domingo: Director Wood Second: VP Washington

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

VOLUNTARY PUBLIC ROLL-CALL - IN PERSON OR VIA ZOOM

(If any member of the public, either in person or via Zoom wishes to identify themselves as present for this meeting, please do so for the records/minutes)

None.

NB 1. Public Hearing and Adoption of Resolution No. 2025-16 Pertaining to APN 375-083-10 (Oliver) - Resolution of Necessity Declaring the Public Interest and Necessity for the Acquisition by Eminent Domain of Interests in Real Property . (Presenter Kim Domingo)

PUBLIC HEARING

A. Public Hearing regarding the adoption of Resolution No. 2025-16.

- 1) Opening of public hearing – 6:03 PM
- 2) Brief presentation from District staff.
- 3) Receipt of public testimony – None presented.
- 4) Closing of the public hearing – 6:14 PM

Motion to adopt Resolution No. 2025-16: Director Glennan Second: VP Washington

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

NB 2. Public Hearing and Adoption of Resolution No. 2025-17 Pertaining to APN 375-083-12 (Gordiano) - Resolution of Necessity Declaring the Public Interest and Necessity for the Acquisition by Eminent Domain of Interests in Real Property. (Presenter Kim Domingo)

PUBLIC HEARING

B. Public Hearing regarding the adoption of Resolution No. 2025-17

- 5) Opening of public hearing – 6:15 PM
- 6) Brief presentation from District staff.
- 7) Receipt of public testimony – None presented.
- 8) Closing of the public hearing – 6:17 PM

Motion to adopt Resolution No. 2025-17: Director Glennan Second: VP Washington

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

CONSENT CALENDAR

CC 1. Review of the check/voucher register dated September 30, 2025 through October 13, 2025 | Payroll (Direct Deposit) dated October 8, 2025 | Payroll (Checks) dated October 8, 2025.

Motion to approve CC1: Director Wood Second: Director Glennan

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

MINUTES

M1. September 8, 2025 Finance Committee Meeting Minutes.

M2. September 8, 2025 Wastewater Committee Meeting Minutes.

M3. September 10, 2025 Regular Board Meeting Minutes.

M4. September 24, 2025 Regular Board Meeting Minutes.

M5. October 8, 2025 Regular Board Meeting Minutes.

Motion to approve M1 through M5: Director Glennan Second: Director Wood

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

New Business

NB 3. Identify Apparent Low, Responsive and Responsible Bid and Approve Purchase of Backhoe Loader from Quinn Company of Lancaster, CA (Presenter Kim Domingo)

Motion to approve NB3: Director Glennan Second: VP Washington

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

NB 4. Approve Second Amendment to Agreement with NBS Government Finance Group for Financial Services Related to Tax Levy Services, (Presenter Kim Domingo)

Motion to approve NB4: Director Wood Second: Director Glennan

The motion was approved by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Yes
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

DISCUSSION

D1. Fleet Consultant (Kim Domingo)

This item was requested by Director Wood. Staff investigated the feasibility of a fleet consultant for RCSD and believed a fleet consultant would not be a good investment based on the size of the RCSD vehicle fleet.

Director Wood reiterated that his intent was to minimize the maintenance required and provide a history of service and repair. Mr. Houghton reported that every piece of equipment is inspected monthly, tracked, and preventative maintenance recommended and performed.

GM Domingo agreed that RCSD could and should better record the costs of maintenance performed for analysis when considering equipment replacements.

D2. Effluent Percolation Cost and Benefit Allocation (Kim Domingo)

This item was requested by Director Wood and is related to the appropriate use of funds across water and sewer funds. GM Domingo has engaged staff and will soon bring additional information to the board.

D3. Accumulated Sludge Volume at Wastewater Ponds (Kim Domingo)

This item was requested by Director Wood. GM Domingo calculated approximately three years ago there are 575,000 cubic yards of sludge that must be removed. This would equate to approximately 57,500 truckloads.

Dir. Wood asked about what actions must be taken to prevent the ponds from retaining water. Mr. Houghton said that the suggestion was made to create holes in the dykes after the sludge was removed, but recommends not doing this so that the ponds could be used in the future, if needed.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Pres. Stewart- None

Dir. Wood- Attended an ACWA webinar on cyber security and will provide a report at the next meeting. He also reported that the EPA can evaluate RCSD's water system cyber security free of charge

VP Washington- Also attended the webinar with Dir Wood and gave an example of a potential vulnerability using personal email for a phishing attack.

Dir. Webb- Echoed the information reported by Dir Wood and Washington on cyber security. He also requested that RCSD investigate hosting a water reuse workshop in the spring. Finally, he encouraged staff to investigate employing a water conservation specialist.

Dir. Glennan- Reminded the board that words matter and that communication is not just the words we use, but how they are expressed. .

GENERAL COUNSEL UPDATE

John Komar, Esq – No report.

GENERAL MANAGER UPDATE

Kim Domingo –

RCSD received an invitation for a luncheon with AVEK leadership on November 5th. Traditionally this is attended by the board president and vice president.

Directors Washington and Glennan will attend.

Apologized for the cancellation of committee meetings in October, but anticipate they will resume in November.

Attended a meeting last week with IT consultants on district cyber security and compliance with EPA recommendations and will report to the board the actions currently in work.

Dir Webb asked about the strategic and succession plans. GM Domingo reported that an important part of the succession plan is the hiring of an assistant general manager, which is in progress. GM Domingo suggested adding this as a discussion topic in a future meeting.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm -

Delinquent accounts served door hanger notices of impending service disconnection: 88
Number of accounts assessed late fees and total fees collected: 914, \$7,764.68.

Reported that hardening the district against cyber security threats is already in progress.
Dir Washington expressed appreciation for Mrs. Timm’s efforts in this area over the last few years.

PUBLIC WORKS UPDATE

John Houghton –

A written report was provided to the board.

ADJOURNMENT Time: 7:00 PM

*Rosamond Community Services District
Regular Board Meeting – Minutes
Wednesday, October 22, 2025 @ 6:00 PM*

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary stimm@rosamondcsd.com or 661-256-3411, or in person or writing to Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Board meetings are subject to audio recording.

Respectfully submitted:



RCSD Board of Directors



RCSD Secretary to the Board of Directors