

*Rosamond Community Services District
Regular Board Meeting – Minutes
Wednesday, January 10, 2024 @ 5:30 PM*

REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

5:30 PM Closed Session
6:00 PM Regular Board Meeting
Wednesday, January 10, 2024
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference:
1-877-411-9748
Access Code: 5150560
Teleconference Address:
22755 SW 66th Street
Boca Raton, FL 33428

Minutes

CALL TO ORDER

The meeting was called to order at 5:30 PM by President Glennan.

ROLL CALL

Director Greg Washington	Absent
Director Alfred Wallis	Present
Director Rick Webb	Present
Vice President Ben Stewart	Absent
President Byron Glennan	Present
Quorum present	

General Manager (GM) Kim Domingo	Present
Director of Public Works John Houghton	Absent (arrived at 5:55 PM)
Director of Administration Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present via teleconference

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Wallis and seconded by Director Webb.

Motion approved 3 ayes. Director Washington and VP Stewart absent.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION

A motion to enter closed session at 5:32 PM was made by Director Webb and seconded by Director Wallis.

Motion passed 3 ayes. Director Washington and VP Stewart absent.

CS 1. PUBLIC EMPLOYEES - Performance Evaluation: General Manager. (Govt. Code, § 54957.)

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

A motion to come out of closed session at 6:00 PM was made by Director Webb and seconded by Director Wallis.

Motion passed 3 ayes. Director Washington and VP Stewart absent.

Reportable Action: President Glennan reported the General Manager evaluation was completed.

A correction to the 1/10/24 Closed Session Reportable Action was made by President Glennan during the Regular Board Meeting held on 1/24/24 as follows:
A correction was made to the General Manager’s employment contract.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

Byron Glennan as a member of the public.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

Natalie Willis - Hydrostor
John Joyce – Rosamond News

CONSENT CALENDAR

CC 1. Review of the check/voucher register dated December 5, 2023 through January 1, 2024 | Payroll (Direct Deposit) dated December 6, 2023 | Payroll (Checks) dated December 6, 2023 | Payroll (Direct Deposit) dated December 20, 2023 | Payroll (Check) dated December 20, 2023

A motion to approve CC 1 was made by Director Webb and seconded by Director Wallis.

Motion passed 3 ayes. Director Washington and VP Stewart absent.

MINUTES

M 1. Approve December 4, 2023 Sewer Committee Meeting Minutes.

M 2. Approve December 4, 2023 Government & Community Relations Committee Meeting Minutes.

M 3. Approve December 13, 2023 Regular Board Meeting Minutes.

M 4. Approve December 18, 2023 Finance Committee Meeting Minutes.

M 5. Approve December 19, 2023 Special Board Meeting Minutes.

A motion to approve M1, M2, M3, M4 and M5 was made by Director Wallis and seconded by Director Webb.

Motion passed 3 ayes. Director Washington and VP Stewart absent.

NEW BUSINESS

NB 1. Consent to Sale of Tax Defaulted Properties (GM Kim Domingo, Presenter)
Correspondence regarding consent to sell tax-defaulted properties was received from the office of the Kern County Treasurer-Tax Collector (KCTTC). This annual process requests consent from agencies that have an interest in the sale. Four properties listed are within the District. District foreclosure counsel recommends consent to the sale.

A motion to approve the consent to sale of tax-defaulted properties as requested by the Kern County Treasurer-Tax collector and authorize the Director of Administration to execute and transmit the consent letter was made by Director Wallis and seconded by Director Webb.

Motion passed 3 ayes. Director Washington and VP Stewart absent.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Webb wished all a good new year.

President Glennan read the obituary and held a moment of silence for recently passed local water professional and previous RCSD General Manager, Claude Seal.

GENERAL COUNSEL UPDATE

John Komar, Esq
No report.

GENERAL MANAGER UPDATE

Kim Domingo reported on 2023 completed capital improvement projects and provided a preview of 2024 projects in progress.
GM Domingo also reported staff is collecting information on District owned properties for the Finance Committee consideration and recommendations.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm reported last month there were 189 notices of impending shutoff mailed and 141 door hangers delivered. Of those, 17 accounts were disconnected for non-payment plus 4 additional accounts that were on payment arrangements were disconnected for non-payment.

In 2023, the billing conversion was successfully completed, and the front office was reopened to the public. We opened (moved in) 475 accounts and closed (moved out) 429 accounts, resulting in approximate growth of 1%

Total Low Income Household Water Assistance Program (LIHWAP) payments received and applied was \$4,972.72.

The year over year total number of delinquent accounts over 60 days past due declined by 619 accounts, reflecting a reduction in receivables of \$64,000.

The Red Cross Blood Drive will take place from noon until 6 PM on Thursday January 25th.

PUBLIC WORKS UPDATE

The Public Works (PW) Field Operations report was provided
PW Director John Houghton reported on a new EPA lead reduction mandate that requires the District to identify homes located within their boundaries, built prior to 1984 and identify and report on the type of service line pipe that was used. 500 – 600 homes meeting this timeline have been identified and 50 homes' service lines have been inspected so far. Reporting due date is October 2024.

The state will make funding available to homeowners who need to replace their in service line plumbing that may contain lead.

Mr. Houghton also reported that the Water Reclamation Plant percolated 1,114 acre feet of water since its inception.

ADJOURNMENT

A motion to adjourn the meeting at 6:26 PM was made by Director Wallis and seconded by Director Webb.

Motion passed 3 ayes. Director Washington and VP Stewart absent.

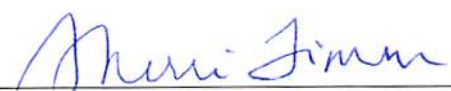
Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcscd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:



RCSD Board of Directors



Board Secretary