

REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

6:00 PM Regular Board Meeting
Wednesday, October 25, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference:
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order at 6:00 PM by President Glennan.

ROLL CALL

Director Greg Washington	Present
Director Alfred Wallis	Present
Director Rick Webb	Present
Vice President Ben Stewart	Present
President Byron Glennan	Present

General Manager (GM) Kim Domingo	Present
Director of Public Works John Houghton	Present
Dir. of Administration/Board Secretary Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by VP Stewart and seconded by Director Washington.

Motion passed 5/0, all ayes.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

President Glennan made comments as a member of the public.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

Jim Fischer - Fischer Compliance
John Joyce – Rosamond News

CONSENT CALENDAR

CC 1. 2022-2023 Audit. Informational only.(Presenter Brad Rockabrand, CPA)

Mr. Rockabrand reviewed the results of the 2022-2023 audit, which was completed by an independent firm, Rogers, Anderson, Malody & Scott, LLP (RAMS, LLP).

Mr. Rockabrand informed the Board that the District received an unmodified opinion, which is the highest audit rating an organization can receive. He also thanked the District staff for several years of successful audits.

CC 2. Receive the check/voucher register dated October 3, 2023 through October 16, 2023| Payroll (Direct Deposit) dated October 11, 2023| Payroll (Checks) dated October 11, 2023.

CC 3. Receive the Cash Balances – July 2023 report.

CC 4. Receive the Cash Balances – August 2023 report.

CC 5. Receive the Cash Balances – September 2023 report.

CC 6. Receive the 1ST quarter Treasurer’s Report.

CC 7. Receive the Reserve Balances – September 2023 report.

A motion to receive and accept CC1, CC2, CC3, CC4, CC5, CC6, and CC7 was made by VP Stewart and seconded by Director Webb.

Motion passed 5/0, all ayes.

MINUTES

M 1. Approve October 11, 2023 Regular Board Meeting Minutes.

A motion to approve M1 was made by Director Webb and seconded by Director Wallis.

Motion passed 5/0, all ayes.

PRESENTATIONS

PR 1. Sewer System Management Plan Update (James Fischer, Fischer Compliance)

Mr. Fischer reviewed the background of the project and let the board know the Sewer System Management Plan (SSMP) for the District is approximately 70% to 80% complete. Mr. Fischer informed the Board that the SSMP is a site specific, comprehensive plan that includes checklists and key performance indicators that will show how to measure and implement all components of the plan. The plan will also have a roadmap of priorities for improving SSMP compliance. His goal for the District is to exceed the minimum regulatory requirements.

Mr. Fischer plans to have the final report presented to the Board at the December 13th regular board meeting.

NEW BUSINESS

NB 1. Holiday Meeting Cancellations – November 22, 2023 and December 27, 2023 (Sherri Timm, Presenter)

Regular board meetings scheduled for the week of Thanksgiving and Christmas traditionally have no significant business to conduct. Should an urgent item arise that needs immediate attention, a special meeting may be called. Advanced notice of a regular board meeting cancellation is desired in order to provide timely notification to the public.

A motion was made to cancel the regular board meetings on November 22, 2023 and December 27, 2023 by Director Webb and seconded by VP Stewart.

Motion passed 5/0. All ayes.

**NB 2. Closure of District Office from December 26, 2023 through December 28, 2023.
(Sherri Timm, Presenter)**

Historically, no significant business is conducted the week between Christmas and New Year's Day. Monday December 25, 2023 and Monday January 1, 2024 are recognized and observed District holidays.

The Public Works team will schedule an on-call staff member to cover any emergency calls from District customers.

A motion to close the District office from December 26th through December 28, 2023 was made by Director Wallis and seconded by VP Stewart.

Motion passed 5/0, all ayes.

**NB 3. Authorize Endorsement of Antelope Valley Integrated Regional Water Management Group Support Letters: Palmdale Water District – Well 36 and 37; and AVIRWMG – Aquifer Pumped Hydro Energy Demonstration.
(GM Kim Domingo, presenter)**

The letter attached to the Staff Report for this item describe the proposed projects. The projects are consistent with regional water resource management and do not negatively impact the District's access to its water rights nor the groundwater quality.

A motion to authorize endorsement of Antelope Valley Integrated Regional Water Management Group support letters for two projects: Palmdale Water District – Well 36 and 37; and AVIRWMG – Aquifer Pumped Hydro Energy Demonstration was made by Director Washington and seconded by VP Stewart.

Motion passed 5/0, all ayes.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Washington reported he is looking forward to attending a WaterReuse conference in December. He also recently attended the High Desert Water Bank ceremony. He reported that Castaic Lake is closed due to an algae bloom.

VP Stewart provided an AVEK meeting update. He also warned customers about the claims of door to door salespeople discussing water quality. Call the District directly with any water quality concerns. RCSD's water is constantly tested ensuring it is safe and healthy.

Director Webb asked for updates on the Water Bank and the Hydrostore project. He also reported that the Waste Management Town Hall meeting to discuss billing placement on the tax roll will be on November 1st at Hummel Hall.

GENERAL COUNSEL UPDATE

John Komar, Esq
No report.

GENERAL MANAGER UPDATE

Kim Domingo reported on the following items:

- 1) GM Domingo had a recent meeting with Kern County staff regarding the pool at Jim Williford park. The county is looking for an entity to take over pool operations. RCSD does not believe it to be in the best interest of the District to assume the management of the pool.
- 2) A call was received from a concerned resident regarding District staff doing water quality testing . Some persons, dressed in protective vests were going door to door indicating they were there to test water quality. The caller thought they were RCSD personnel. The District will send out a PSA to let our customers know we are not involved with water testing unless requested by the property owner.
- 3) GM Domingo will be away from the office and out of the country between October 26th and November 8th, returning to the office on November 13th.

DIRECTOR OF ADMINISTRATION UPDATE

Sherry Timm reported staff mailed 113 notices of impending shutoffs for non-payment on October 16th and served 96 door hangers on October 23rd.

PUBLIC WORKS UPDATE

John Houghton reviewed the Field Operations report. He also reported Tropic Middle School was recently closed for an afternoon due to the lack of water as a result of a contractor hitting an 8 inch water line while working at a nearby mobile home park. Significant water loss occurred. The park will pay for staff repair time and wasted water.

ADJOURNMENT

A motion to adjourn the meeting at 7:08 PM was made by VP Stewart and seconded by Director Washington.

Motion passed 5/0, all ayes.

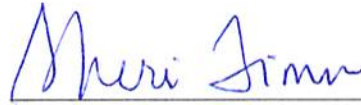
Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: dvand or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:



RCSD Board of Directors



Board Secretary