

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting
Wednesday, August 27, 2025
District Board Room
3179 35th Street West
Rosamond, CA 93560
Zoom Instructions
Meeting ID: 661 256 3411
Passcode: 2025

Zoom App: Click the blue “Join” button with the plus sign
Web page: Visit [zoom.com](https://zoom.us) and click “Join” at the top of the page
Phone: Dial (669) 444 9171, enter the meeting ID and press #,
do not enter a participant ID and press #,
enter the passcode and press #.
Use *6 to mute/unmute

Minutes

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Stewart.

ROLL CALL

Director Greg Wood	Present
Director Byron Glennan	Absent
Director Rick Webb	Absent
Vice President Gregory Washington	Present
President Ben Stewart	Present
General Manager (GM) Kim Domingo	Present via Zoom
Director of Public Works John Houghton	Present
Director of Administration Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present via Zoom

Staff also in attendance:
Ryan Becker – Waste Water Plant CPO

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Wood and seconded by VP Washington.

Motion passed 3 ayes. Directors Glennan and Webb were absent.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

Byron Glennan was away from the District attending a conference and identified himself as member of the public.

CONSENT CALENDAR

CC 1 Review of the check/voucher register dated August 5, 2025 through August 18, 2025 | Payroll (Direct Deposit) dated August 13, 2025 | Payroll (Checks) dated August 13, 2025

CC 2 Cash Balances – July 2025. By motion, discuss and receive Cash Balances – July 2025 report.

A motion to accept CC1 and C2 was made by VP Washington and seconded by Director Wood.

Motion passed 3 ayes. Directors Glennan and Webb were absent.

MINUTES

M 1. Approve August 11, 2025 Finance Committee Meeting Minutes.

M2. Approve August 13, 2025 Regular Board Meeting Minutes.

A motion to accept CC1 and C2 was made by VP Washington and seconded by Director Wood. A point of order was made for a roll call vote.

The motion passed by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Absent
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

New Business

NB 1. Approval of Agreement with Jones Hall for Bond Counsel Services for Financing of the Sludge Removal Project. (Kim Domingo Presenter)

A motion to approve NB 1 was made by Director Wood and seconded by VP Washington.

The motion passed by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Absent
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

NB 2.Resolution 2025-14 – Amending the Administrative Handbook Adopting Revised Assistant General Manager Job Description Policy 2000. (Kim Domingo Presenter)

A motion to approve NB 2 was made by Director Wood and seconded by VP Washington.

The motion passed by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Absent
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

NB 3. Approval of Second Lease Amending Agreement with Ironwill Jiu Jitsu for the Old District Office Building at 2700 20th Street West.

A motion to approve NB 3 was made by VP Washington and seconded by Director Wood.

The motion passed by the following roll call vote:

Director Greg Wood	Yes
Director Byron Glennan	Absent
Director Rick Webb	Absent
Vice President Gregory Washington	Yes
President Ben Stewart	Yes

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

VP Washington- Spoke to the importance of backflow prevention, which helps keep our community's drinking water safe

Dir Wood- Wished the community a safe Labor Day weekend.

GENERAL COUNSEL UPDATE

John Komar, Esq – No report.

GENERAL MANAGER UPDATE

GM Domingo expressed appreciation for the ability to attend an industry conference for the learning and development opportunity

GM Domingo was asked about the possibility of creating an internal engineering department rather than using outside contractors. GM Domingo explained contracting engineers is the most cost effective route for the current and future RCSD projects. Both Pres Stewart and Dir Wood agreed with this position and added that GM Domingo's expertise enhanced the use of contract engineers.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm reported the following:

Delinquent accounts served letters of impending service disconnection: 111.

Number of accounts assessed late fees and total fees collected: 1003, \$9054.28.

The East Kern Economic Alliance meeting will be held in Mojave on September 11th.

PUBLIC WORKS UPDATE

John Houghton -

A written report was provided to the board.

The arsenic consolidation project has been underway since 2006 and finally broke ground this week.

Also discussed was the number of water leaks repaired and the causes of the leaks.

Ryan Becker provided updates on the construction of the bio-solids bay, percolation pond maintenance, and other improvements made at the Wastewater Reclamation Plant.

ADJOURNMENT Time: 6:40 pm.

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary stimm@rosamondcsd.com or 661-256-3411, or in person or writing to Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Board meetings are subject to audio recording.

Respectfully submitted:



RCSD Board of Directors



RCSD Secretary to the Board of Directors