

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

6PM Closed Session  
7PM Regular Board Meeting  
Tuesday, November 15, 2016  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

**Agenda**

**CALL TO ORDER**

**ROLL CALL**

President Alfred Wallis  
Vice President Olaf Landsgaard  
Director Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**BOARD SECRETARY**

This portion of the agenda allows an individual the opportunity to address the Board on any item NOT ON THE AGENDA regarding District business. State law prohibits the District from taking any action on any items not on the agenda, unless authorized under §54954.2(b) of the Government Code, and your matter may be referred to the General Manager. An individual may also address the Board on any agenda item at the time the matter is discussed, and prior to Board consideration or action. Speakers will be limited to five (5) minutes. Your time will start when you approach the podium, and you will be given a 30 second warning before your time expires. If you choose to ask a question during this time, any response by the Board will not extend your time. Questions may be referred to the General Manager to be answered at a later time after the meeting. In order to allow for a smooth and orderly meeting, and allow each speaker the ability to address the Board, disruptions from the audience will not be tolerated and you could be asked to leave. We appreciate your cooperation in this democratic process.

**PUBLIC COMMENTS**

**6:00 P.M. CLOSED SESSION**

1. Conference with Real Property Negotiator  
Pursuant to Government Code Section 54956.8  
APN: 3260-025-032, 3260-010-022, 3260-010-108, 3260-010-109  
Agency negotiator: Ronald D. Smith  
Negotiating party: Cushman & Wakefield  
Under negotiation: Price and Terms of payment

## **PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

### **7:00 P.M. OPEN SESSION**

#### **BOARD SECRETARY**

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#### **PUBLIC COMMENTS**

#### **MINUTES**

- M 1.** Approve November 1, 2016, Regular Board Meeting Minutes

#### **DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

- D 1.** Discussion regarding the phase-in of development fees. (Vice-President Landsgaard)
- D 2.** Discussion regarding storm water retention and water banking. (Vice-President Landsgaard)

#### **GENERAL COUNSEL UPDATE**

Allison Burns, Esq.

#### **GENERAL MANAGER UPDATE**

Ronald Smith

**ASSISTANT GENERAL MANAGER UPDATE**

John Houghton

**DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand, CPA

**DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith

**DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC

**ADJOURNMENT** – *The Board of Directors of the Rosamond Community Services District would like to adjourn this meeting in honor of all those that have served in the military to protect our country.*

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary/Assistant at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary/ Assistant by telephone at (661) 256-5808, Email: [lguerrero@rosamondcsd.com](mailto:lguerrero@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary/Assistant; 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

# **REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT**

6PM Closed Session  
7PM Regular Board Meeting  
Tuesday, November 1, 2016  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

## **Minutes**

**Vice President Landsgaard called the meeting to order at 6:00 p.m.**

### **ROLL CALL**

President Alfred Wallis -**absent**  
Vice President Olaf Landsgaard  
Director Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF THE AGENDA**

**Motion made by Director MacKay, Seconded by Director Shingledecker to approve the agenda. Motion passed with 4 ayes, 1 absent (Wallis).**

### **BOARD SECRETARY**

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**PUBLIC COMMENTS**

**None.**

**6:00 P.M. CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code §54957.6

District Negotiator: Jeffrey Dinkin

Employee Organization: AFSCME Local 1902

**Motion made by Director MacKay, Seconded by Director Shingledecker to go into closed session at 6:03 pm. Motion passed with 4 ayes, 1 absent (Wallis).**

**Motion made by Director MacKay, Seconded by Director Shingledecker to come out of closed session at 6:52pm. Motion passed with 4 ayes, 1 absent (Wallis).**

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

**No reportable action taken.**

**7:00 P.M. OPEN SESSION**

**BOARD SECRETARY**

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**PUBLIC COMMENTS**

**Comments received.**

**MINUTES**

**M 1.** Approve October 18, 2016, Regular Board Meeting Minutes

**Motion made by Director MacKay, Seconded by Director Glennan to approve the minutes. Motion passed with 4 ayes, 1 absent (Wallis).**

**CONSENT CALENDAR**

**CC 1.** Approve Check/Voucher Register 10/11/2016 - 10/24/2016

**CC 2.** Final 2015-2016 Budget to Actual

**CC 3.** Cash Balances- August 2016

**Motion made by Director MacKay, Seconded by Director Shingledecker to approve the Consent Calendar. Motion passed with 4 ayes, 1 absent (Wallis).**

**NEW BUSINESS**

**NB 1.** File and accept the 2015-2016 Audit. (Brad Rockabrand, Director of Finance)

**A.** 2015-2016 Audit Presentation  
(Presenter: Rogers, Anderson, Malody & Scott, LLP)

**Motion made by Director MacKay, Seconded by Director Glennan to file and accept the 2015-2016 Audit. Motion passed with 4 ayes, 1 absent (Wallis).**

**NB 2.** Give staff direction to re-allocate budgeted monies at mid-year for legal notices and a Strategic Plan Consultant. (Presenter: Ronald D. Smith)

**Staff was given direction.**

**NB 3.** Give staff the authority to take all actions necessary to complete the Master Meter Project, including the purchasing and installation. (Presenter: Ronald D. Smith)

**Motion made by Director Shingledecker, Seconded by Director MacKay to give staff the authority to take all actions necessary to complete the Master Meter Project, including the purchasing and installation. Motion passed with 4 ayes, 1 absent (Wallis).**

**PUBLIC HEARING**

**PH 1.** Water and Sewer Rate Increase. (Presenter: Ronald D. Smith)

**A.** Public Hearing Regarding Water and Sewer Rate Increase.

1. Opening of public hearing.
2. Brief presentation from District Staff.
3. Receipt of public testimony. **Public Comments made.**
4. Closing of the public hearing.

**B.** Adopt **Resolution No. 2016-106**, establishing rates for Water Service Fees.

**Motion made by Director Glennan, Seconded by Director Shingledecker to adopt Resolution No. 2016-106, establishing rates for Water Service Fees. Motion passed based on the following Roll Call Vote:**

Vice-President Landsgaard	<u>aye</u>	Director Shingledecker	<u>aye</u>
Director Glennan	<u>aye</u>	Director MacKay	<u>nay</u>
President Wallis	<u>absent</u>		

C. Adopt **Resolution No. 2016-107**, establishing rates for Sewer Service Fees.

**Motion made by Director Glennan, Seconded by Director Shingledecker to adopt Resolution No. 2016-107, establishing rates for Sewer Service Fees. Motion passed based on the following Roll Call Vote:**

Vice-President Landsgaard	<u>aye</u>	Director Shingledecker	<u>aye</u>
Director Glennan	<u>aye</u>	Director MacKay	<u>nay</u>
President Wallis	<u>absent</u>		

**PH 2.** Approval of a Water Master Plan, Sewer Master Plan and establishing Impact Fees.  
(Presenter: Ronald D. Smith)

A. Public Hearing regarding the approval of a Water Master Plan, Sewer Master Plan and establishing Impact Fees.

1. Opening of public hearing.
2. Brief presentation from District Staff.
3. Receipt of public testimony. **Public Comments made.**
4. Closing of the public hearing.

B. Adopt **Resolution No. 2016-105**, approving a Master Water Plan, approving a Master Sewer Plan and establishing Impact Fees.

**Motion made by Director MacKay, Seconded by Director Shingledecker to adopt Resolution No. 2016-105, approving a Master Water Plan, approving a Master Sewer Plan and establishing Impact Fees with language stricken from item 7 as noted by Director MacKay. Motion passed based on the following Roll Call Vote:**

Vice-President Landsgaard	<u>aye</u>	Director Shingledecker	<u>aye</u>
Director Glennan	<u>aye</u>	Director MacKay	<u>aye</u>
President Wallis	<u>absent</u>		

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**Vice President Landsgaard made a report.**

**GENERAL COUNSEL UPDATE**

Allison Burns, Esq. - none

**GENERAL MANAGER UPDATE**

Ronald Smith- none

**ASSISTANT GENERAL MANAGER UPDATE**

John Houghton

**DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand, CPA- none

**DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith- none

**DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC- none

**ADJOURNMENT - Motion made by Director MacKay, Seconded by Director Shingledecker to adjourn at 8:20 pm. Motion passed with 4 ayes, 1 absent (Wallis).**

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Respectfully submitted:

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President, Board of Directors  
Rosamond Community Services District

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Board Secretary