

# **REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT**

7PM Regular Board Meeting  
Tuesday, October 3, 2017  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

## **Agenda**

### **CALL TO ORDER**

### **ROLL CALL**

President Olaf Landsgaard  
Vice President Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay  
Director Russell Williford

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF THE AGENDA**

### **BOARD SECRETARY**

This portion of the agenda allows an individual the opportunity to address the Board on any item NOT ON THE AGENDA regarding District business. State law prohibits the District from taking any action on any items not on the agenda, unless authorized under §54954.2(b) of the Government Code, and your matter may be referred to the General Manager. An individual may also address the Board on any agenda item at the time the matter is discussed, and prior to Board consideration or action. Speakers will be limited to five (5) minutes. Your time will start when you approach the podium, and you will be given a 30 second warning before your time expires. If you choose to ask a question during this time, any response by the Board will not extend your time. Questions may be referred to the General Manager to be answered at a later time after the meeting. In order to allow for a smooth and orderly meeting, and allow each speaker the ability to address the Board, disruptions from the audience will not be tolerated and you could be asked to leave. We appreciate your cooperation in this democratic process.

### **PUBLIC COMMENTS**

**MINUTES**

**M 1.** Approve September 19, 2017 Regular Board Meeting Minutes

**CONSENT CALENDAR**

**CC 1.** Approve Check/Voucher Register dated 08/29/17 – 09/25/17

**CC 2.** Approve Check/Voucher Register dated 08/29/17 – 09/25/17 Related Party

**NEW BUSINESS**

**NB 1.** Direction regarding Water Conservation. (Ronald D. Smith, General Manager)

**NB 2.** Authorize Director Glennan to attend ACWA Region 6 & 7 San Joaquin Valley Water Forum on October 13, 2017. (Ronald D. Smith, General Manager)

**NB 3.** Adopt **Resolution No. 2017-18**, authorizing the General Manager, or designee, to sign and file a Financial Assistance Application for financing agreement from the State Water Resources Control Board. (Ronald D. Smith, General Manager)

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**GENERAL COUNSEL UPDATE**

Allison Burns, Esq.

**GENERAL MANAGER UPDATE**

Ronald Smith

**ASSISTANT GENERAL MANAGER UPDATE**

John Houghton

**DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand

**DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith

**DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC

**ADJOURNMENT**

*Rosamond Community Services District  
Regular Board Meeting – Agenda  
Tuesday, October 3, 2017*

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary/Assistant at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary/ Assistant by telephone at (661) 256-5808, Email: [lguerrero@rosamondcsd.com](mailto:lguerrero@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary/Assistant; 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

7PM Regular Board Meeting  
Tuesday, September 19, 2017  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

**Minutes**

**President Landsgaard called the meeting to order at 7:00 PM.**

**ROLL CALL**

President Olaf Landsgaard  
Vice President Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay  
Director Russell Williford- **Absent**

**Motion made by Director MacKay, Seconded by Vice President Shingledecker to excuse Director Williford from the meeting. Motion passed with 4 ayes.**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**Motion made by Director MacKay, Seconded by Vice President Shingledecker to approve the agenda. Motion passed with 4 ayes, 1 absent (Director Williford).**

**BOARD SECRETARY**

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**PUBLIC COMMENTS**

None

**MINUTES**

**M 1.** Approve September 5, 2017 Regular Board Meeting Minutes

**Motion made by Director Glennan, Seconded by Vice President Shingledecker to approve the minutes. Motion passed with 4 ayes, 1 absent (Director Williford).**

**NEW BUSINESS**

A. Adopt **Resolution No. 2016-104**, approving the 2015 Urban Water Management Plan for the Rosamond Community Services District. (Ronald D. Smith, General Manager)

**Motion made by Director MacKay, Seconded by Director Glennan to close the Public Hearing at 7:17 pm. Motion passed with 4 ayes, 1 absent (Director Williford).**

**Motion made by Director MacKay, Seconded by Director Glennan to adopt Resolution No. 2016-104, approving the 2015 Urban Water Management Plan for the Rosamond Community Services District with the changes suggested by the General Manager to pagination, spelling, distance, and calculations. Motion passed based on the following Roll Call Vote:**

<b>Vice President Shingledecker:</b>	<b>Aye</b>
<b>Director Williford:</b>	<b>Absent</b>
<b>Director Glennan:</b>	<b>Aye</b>
<b>Director MacKay:</b>	<b>Aye</b>
<b>President Landsgaard:</b>	<b>Aye</b>

B. Authorize the General Manager to enter into an agreement with ATS for the leasing of land for cell towers. (Ronald D. Smith, General Manager)

**Motion made by Director MacKay, Seconded by Vice President Shingledecker to direct the General Manager to take all actions necessary to enter into an agreement with ATS for the leasing of land for cell towers. Motion passed with 4 ayes, 1 absent (Director Williford).**

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**Director’s Glennan, MacKay and Landsgaard gave reports.**

**Future Agenda Items**

**Director Glennan requested the following item to be on the next agenda:**

**Authorize Director Glennan to attend ACWA Region 6 & 7 San Joaquin Valley Water Forum on October 13, 2017.**

**GENERAL COUNSEL UPDATE**

Allison Burns, Esq. - **update provided**

**GENERAL MANAGER UPDATE**

Ronald Smith - **update provided**

**ASSISTANT GENERAL MANAGER UPDATE**

John Houghton- **update provided**

**DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand

**DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith- **update provided**

**DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC

**ADJOURNMENT- President Landsgaard adjourned the meeting at 7:42 PM.**

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*Rosamond Community Services District  
Regular Board Meeting – Minutes  
Tuesday, September 19, 2017*

Respectfully submitted:

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President, Board of Directors  
Rosamond Community Services District

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Board Secretary

# STAFF REPORT

## Rosamond Community Services District

DATE: October 3, 2017

TO: Board of Directors

FROM: Brad Rockabrand, Director of Finance  
Prepared by: Julie Lopez-Olmos, Senior Accounting Specialist

SUBJECT: Review of the check/voucher register dated August 29, 2017 through September 25, 2017 | Review of the check/voucher register – related party dated August 29, 2017 through September 25, 2017 | (Direct Deposits) dated September 6, 2017 | Payroll (Checks) dated September 6, 2017 | Payroll (Check) dated September 7, 2017 | (Direct Deposits) dated September 20, 2017 | Payroll (Checks) dated September 20, 2017

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### RECOMMENDATION:

By motion, receive and file.

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### EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$336,332.41 as follows:

Checks issued to vendors	\$260,588.27
Checks issued to vendors – related party	776.40
Payroll direct deposit and checks	38,862.32
Payroll check	1,677.18
Payroll direct deposit and checks	<u>34,428.24</u>
Total	<u>\$336,332.41</u>

Significant disbursements included the following payments:

- \$63,019.06 was paid to Semitropic-Rosamond Water Bank Authority on August 30, 2017 for June 2017 final capital payment
- \$14,755.00 was paid to Vavrinek, Trine, Day & Co. LLP on August 30, 2017 for July 2017 accounting services

- \$8,695.12 was remitted to CalPERS on September 13, 2017 for required contributions
  - \$5,490.78 (Employer portion)
  - \$3,204.34 (Employee portion)
- \$2,476.81 was remitted to the Employment Development Department on September 13, 2017
  - \$ 198.50 (Employer portion)
  - \$2,278.31 (Employee portion)
- \$14,432.03 was remitted to the Internal Revenue Service on September 13, 2017
  - \$4,535.30 (Employer portion)
  - \$9,896.73 (Employee portion)
- \$8,290.90 was paid to Rosamond Solar, LLC on September 13, 2017 for energy service revenue
- \$11,768.31 was paid to Southern California Edison on September 13, 2017 for well# 9 electricity usage
- \$25,933.51 was paid to ACWA/JPIA on September 20, 2017 for employee insurance
- \$8,201.39 was remitted to CalPERS on September 20, 2017 for required contributions
  - \$5,226.67 (Employer portion)
  - \$2,974.72 (Employee portion)
- \$2,599.83 was remitted to the Employment Development Department on September 20, 2017
  - \$ 38.96 (Employer portion)
  - \$2,560.87 (Employee portion)
- \$14,278.55 was remitted to the Internal Revenue Service on September 20, 2017
  - \$ 4,125.88 (Employer portion)
  - \$10,152.67 (Employee portion)
- \$10,849.13 was paid to Southern California Edison on September 20, 2017 for electricity usage for the wells & tanks

**DISCUSSION/ANALYSIS:**

The check/voucher register dated August 29, 2017 through September 25, 2017 includes check numbers 55020 through 55040, 54930 void, 55041 through 55094 and 55096 through 55108 (Attachment 1)

The check/voucher register – related party dated August 29, 2017 through September 25, 2017 includes check numbers 55095 (Attachment 1)

Payroll (Direct Deposit) numbered 22366 through 22381 and 22384 through 22391 were issued on September 6, 2017 in the amount of \$36,520.37. Payroll (Checks) numbered 22363 through 22365 and 22382 through 22383 were issued on September 6, 2017 in the amount of \$2,341.95. Payroll (Check) number 22392 was issued on September 7, 2017 in the amount of \$1,677.18. Payroll (Direct Deposit) numbered 22393 through 22406 and 22409 through 22416 were issued on September 20, 2017 in the amount of \$34,259.98. Payroll (Checks) numbered 22407 through 22408 were issued on September 20, 2017 in the amount of \$168.26. (Attachment 2)

**FISCAL IMPACT:**

Not applicable

**ENVIRONMENTAL IMPACT:**

Not applicable

**PRIOR BOARD REVIEW:**

Not applicable

**COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:**

Not applicable

**NOTIFICATION:**

Not applicable

**ATTACHMENTS:**

Attachment 1 – Check/voucher register dated August 29, 2017 through September 25, 2017

Attachment 1 – Check/voucher register – related party dated August 29, 2017 through September 25, 2017

Attachment 2 – Payroll (Direct Deposit) and payroll (Checks) dated September 6, 2017, Payroll (Check) dated September 7, 2017, Payroll (Direct Deposit) and payroll (Checks) dated September 20, 2017

Attachment 3 – Bank of the West Business Card ending in 0135

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 8/29/2017 Through 9/25/2017

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
8/30/2017	55020	ANTELECOM, INC.	ADMIN OFFICE: 4G WIRELESS	152.00	223.95
8/30/2017		ANTELECOM, INC.	STP: 4G WIRELESS & ROUTER RENTAL	71.95	223.95
8/30/2017	55021	AT&T MOBILITY	CELL PHONES & IPAD INTERNET CHARGES	911.50	911.50
8/30/2017	55022	AUTOZONE	#25 5W-30 OIL, AIR FILTER AND TELESCOPING BRUSH	104.12	104.12
8/30/2017	55023	CHEVRON AND TEXACO UNIVERSAL CARD	GAS FOR DISTRICT VEHICLES	2,713.42	2,713.42
8/30/2017	55024	CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TESTS	2,518.00	2,518.00
8/30/2017	55025	CONTRABAND CONTROL SPECIALISTS	D&A FIELD COLLECTION SERVICE @ RCSD OFFICE	269.35	269.35
8/30/2017	55026	COUNTY OF KERN	REPORT REVIEW/PREPARATION	250.00	250.00
8/30/2017	55027	CUSI	CUSTOM REPORTS, FORMS & EXPEDITED SERVICES	1,050.00	1,050.00
8/30/2017	55028	HD SUPPLY WATERWORKS, LTD	6" PIPE, 6-8 BOLT KIT & 6X1/16 GASKET	159.84	159.84
8/30/2017	55029	KIMBALL MIDWEST	REPAIR COUPLINGS	245.83	245.83
8/30/2017	55030	MILES CHEMICAL COMPANY	405 GAL HYDROCHLORIC ACID 20BE	556.40	596.74
8/30/2017		MILES CHEMICAL COMPANY	TAX FOR INVOICE 498954	40.34	596.74
8/30/2017	55031	O'DONNELL HEATING & AIR INC.	SHERIFF BACK OFFICE UNIT INSTALLED 12" DUCT RUN W/CUSTOM BU	986.67	986.67
8/30/2017	55032	OFFICE DEPOT	LEGAL FILE FOLDERS	20.26	20.26
8/30/2017	55033	PLUMBERS DEPOT INC.	CHUTE GASKET	193.02	365.00
8/30/2017		PLUMBERS DEPOT INC.	SPRAY GUN	171.98	365.00
8/30/2017	55034	ROSAMOND CSD	JW PARK: N. IRRIGATION MTR	914.00	2,411.54
8/30/2017		ROSAMOND CSD	JW PARK: S. IRRIGATION MTR	1,011.20	2,411.54
8/30/2017		ROSAMOND CSD	JW PARK: POOL & RESTROOMS	416.45	2,411.54
8/30/2017		ROSAMOND CSD	2645 DIAMOND ST	69.89	2,411.54
8/30/2017	55035	ROSAMOND CSD	#1 CONSERVATION METER	33.53	946.16
8/30/2017		ROSAMOND CSD	#2 CONSERVATION METER	48.65	946.16
8/30/2017		ROSAMOND CSD	# CONSERVATION METER	90.05	946.16
8/30/2017		ROSAMOND CSD	3179 35TH ST W	773.93	946.16
8/30/2017	55036	SANI-STAR	AUG 2017	200.00	200.00
8/30/2017	55037	SEMITROPIC-ROSAMOND WATER BANK AUTHORITY	JUN 2017 FINAL CAPITAL PAYMENT	63,019.06	63,019.06
8/30/2017	55038	STRATEGIES FOR HUMAN RESOURCES	JUL 17 CONSULTING SERVICES	25.00	25.00
8/30/2017	55039	VAVRINEK, TRINE, DAY & CO., LLP	JUL 17 ACCOUNTING SERVICES	14,755.00	14,755.00
8/30/2017	55040	ZEE CONSULTING SERVICES	YEARLY MAINTENANCE AGREEMENT FOR DOT DRUG & ALCOHOL PROGRAM	150.00	150.00
9/13/2017	54930	ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	(152.00)	(456.00)
9/13/2017		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	(152.00)	(456.00)
9/13/2017		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	(152.00)	(456.00)
9/13/2017	55041	3D IMAGING SYSTEMS	MAINTENANCE AGREEMENT & OVERAGES	526.06	526.06
9/13/2017	55042	A-1 KLEAN RITE	INITIAL JANITORIAL CLEANING	500.00	500.00
9/13/2017	55043	ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	152.00	912.00
9/13/2017		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	152.00	912.00
9/13/2017		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	152.00	912.00
9/13/2017		ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	152.00	912.00
9/13/2017		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	152.00	912.00
9/13/2017		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	152.00	912.00
9/13/2017	55044	AT&T TELECONFERENCE SERVICES	TELECONFERENCE	40.87	40.87
9/13/2017	55045	AT&T	STP	63.72	470.97
9/13/2017		AT&T	FAX	84.23	470.97
9/13/2017		AT&T	MAIN OFFICE	237.79	470.97

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 8/29/2017 Through 9/25/2017

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
9/13/2017		AT&T	SCADA	40.47	470.97
9/13/2017		AT&T	COMMUNITY CTR	22.38	470.97
9/13/2017		AT&T	TANK# 4	22.38	470.97
9/13/2017	55046	AUTOZONE	#19 RADIATOR CAP, RADIATOR & ANTIFREEZE/COOLANT	154.28	196.69
9/13/2017		AUTOZONE	MOLTAN OIL ABSORBENT	21.81	196.69
9/13/2017		AUTOZONE	#19 OIL FILTER, 10W-40 MOTOR OIL	20.60	196.69
9/13/2017	55047	BANK OF THE WEST	ROSAMOND CSD (ATTACHMENT 3)	2,199.91	2,199.91
9/13/2017	55048	BHI MANAGEMENT CONSULTING	AUG 17 STRATEGIC PLAN(TASK 1, 2 & 3)	7,297.91	7,297.91
9/13/2017	55049	BOOT BARN, INC.	ANNUAL BOOTS: T. SEUFFERT & M. GILARDONE	391.18	391.18
9/13/2017	55050	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	611.46	611.46
9/13/2017	55051	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	8,695.12	8,695.12
9/13/2017	55052	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	352.49	352.49
9/13/2017	55053	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	1,949.62	1,949.62
9/13/2017	55054	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	491.68	2,476.81
9/13/2017		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	1,768.54	2,476.81
9/13/2017		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE UNEMPLOYMENT TAX ACT	198.50	2,476.81
9/13/2017		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	18.09	2,476.81
9/13/2017	55055	FEDERAL EXPRESS	WORKOUT	15.16	22.74
9/13/2017		FEDERAL EXPRESS	WORKOUT	7.58	22.74
9/13/2017	55056	GREATAMERICA FINANCIAL SERVICES	KYOCERA LEASE AGREEMENTS	391.63	391.63
9/13/2017	55057	HERNANDEZ, VIENNA	MILEAGE REIMBURSEMENT TO DELIVER FLIERS: TO/FROM SCHOOLS	7.92	36.71
9/13/2017		HERNANDEZ, VIENNA	REIMBURSEMENT: DOLLAR GENERAL & MILEAGE	28.79	36.71
9/13/2017	55058	INTERFACE SECURITY SYSTEMS LLC	QUARTERLY FIRE ALARM MONITORING	225.72	225.72
9/13/2017	55059	IRON MOUNTAIN INC.	STG & SHRED PKG	149.00	149.00
9/13/2017	55060	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	5,361.43	14,432.03
9/13/2017		INTERNAL REVENUE SERVICE	MEDICARE	1,660.92	14,432.03
9/13/2017		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	7,102.18	14,432.03
9/13/2017		INTERNAL REVENUE SERVICE	MEDICARE	58.28	14,432.03
9/13/2017		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	249.22	14,432.03
9/13/2017	55061	KERNDATA.COM	INTERNET ACCESS + 4 USERS	154.00	154.00
9/13/2017	55062	LEGAL SHIELD	LEGAL SHIELD	53.80	53.80
9/13/2017	55063	MILES CHEMICAL COMPANY	475 GAL SODIUM HYPOCHLORITE	1,345.25	1,989.25
9/13/2017		MILES CHEMICAL COMPANY	220 GAL SODIUM HYPOCHLORITE	644.00	1,989.25
9/13/2017	55064	MISSION LINEN SUPPLY	EMPLOYEE UNIFORMS	316.68	316.68
9/13/2017	55065	MISSION LINEN SUPPLY	MATS, TOWELS & MOP	82.60	82.60
9/13/2017	55066	OFFICE DEPOT	COPY PAPER, STAPLER, 932 & 933 INK, 951 INK	218.33	242.04
9/13/2017		OFFICE DEPOT	EASEL MARKERS & WHITE BOARD CLEANER	23.71	242.04
9/13/2017	55067	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	POSTAGE METER RENTAL	257.34	257.34
9/13/2017	55068	PITNEY BOWES	POSTAGE REFILL	500.00	500.00
9/13/2017	55069	PROACTIVE WORK HEALTH SERVICES	HEP B VACCINE# 2: T. SEUFFERT	100.00	100.00
9/13/2017	55070	DANIEL REID CONSULTING SERVICES	AUG 17 T&M INITIATIVES & JUL 17 ADD. SERVICES & SUPPORT	2,722.43	2,722.43
9/13/2017	55071	ROSAMOND DISPOSAL	3179 35TH STREET WEST: TRASH SERVICE	176.25	528.75
9/13/2017		ROSAMOND DISPOSAL	2235 40TH STREET: TRASH SERVICE	176.25	528.75
9/13/2017		ROSAMOND DISPOSAL	875 PATTERSON RD: TRASH SERVICE	176.25	528.75
9/13/2017	55072	ROSAMOND NEWS	AD: BACK TO SCHOOL/FAIR SPECIAL 2017	659.00	659.00
9/13/2017	55073	ROSAMOND SOLAR, LLC	ENERGY SERVICE REVENUE	8,290.90	8,290.90

Rosamond Community Services District  
Check/Voucher Register  
10101 - General Checking - Wells Fargo  
From 8/29/2017 Through 9/25/2017

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
9/13/2017	55074	SDRMA	WORKERS COMP RECONCILIATION PROGRAM YR 2016-17	7,208.94	7,208.94
9/13/2017	55075	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	11,768.31	11,768.31
9/13/2017	55076	SOUTHERN CALIF. EDISON	ST LIGHTS	5,966.88	5,966.88
9/13/2017	55077	SOUTHERN CALIF. EDISON	2645 DIAMOND ST	29.59	905.08
9/13/2017		SOUTHERN CALIF. EDISON	POOL 2235 40TH ST W	875.49	905.08
9/13/2017	55078	STRATEGIES FOR HUMAN RESOURCES	AUG 17 CONSULTING SERVICES	25.00	25.00
9/13/2017	55079	THE INDUSTRIAL MEDICAL GROUP	NIDA MRO	25.00	25.00
9/13/2017	55080	TRANS UNION LLC	CREDIT INQUIRIES: 07/26/17 - 08/25/17	390.15	390.15
9/13/2017	55081	USA BLUEBOOK	POCKET PRO CONDUCTIVITY TESTER	88.51	88.51
9/13/2017	55082	ZEE MEDICAL SERVICE CO.	UPDATE FIRST AID KITS	140.12	140.12
9/20/2017	55083	ACWA/JPIA	EMPLOYEE INSURANCE	25,933.51	25,933.51
9/20/2017	55084	AFLAC INSURANCE	SUPPLEMENTAL EMPLOYEE INSURANCE	1,320.80	1,320.80
9/20/2017	55085	AFSCME LOCAL 1902	UNION DUES	599.35	599.35
9/20/2017	55086	AMERICAN WATER WORKS ASSOCIATION	MEMBERSHIP RENEWAL: 11/01/17 - 10/31/18	420.00	420.00
9/20/2017	55087	AT&T	COMMUNITY POOL	27.49	27.49
9/20/2017	55088	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	8,201.39	8,201.39
9/20/2017	55089	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	1,949.56	1,949.56
9/20/2017	55090	CORE & MAIN LP	SUPPLIES	566.90	5,158.53
9/20/2017		CORE & MAIN LP	3 QTY 2" METER	2,230.41	5,158.53
9/20/2017		CORE & MAIN LP	40QTY 5X8 ANGLE STOP	2,361.22	5,158.53
9/20/2017	55091	DIGITECH	875 PATTERSON RD: FIRE ALARM MONITORING	59.99	187.95
9/20/2017		DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	187.95
9/20/2017		DIGITECH	2645 DIAMOND ST: SECURITY MONITORING	31.99	187.95
9/20/2017		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	187.95
9/20/2017		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	187.95
9/20/2017	55092	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	485.40	2,599.83
9/20/2017		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	2,075.47	2,599.83
9/20/2017		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE UNEMPLOYMENT TAX ACT	38.96	2,599.83
9/20/2017	55093	FEDERAL EXPRESS	CEQA INITIAL STUDY/MITIGATED NEG DECLARATIONS	8.88	8.88
9/20/2017	55094	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	6,026.79	14,278.55
9/20/2017		INTERNAL REVENUE SERVICE	MEDICARE	1,564.06	14,278.55
9/20/2017		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	6,687.70	14,278.55
9/20/2017	55095	SEE RELATED PARTY		0.00	0.00
9/20/2017	55096	KIMBALL MIDWEST	STOCK SUPPLIES	580.88	580.88
9/20/2017	55097	LANDSGAARD, OLAF	PER DIEM ALLOWANCE: CSDA ANNUAL CONFERENCE	333.00	333.00
9/20/2017	55098	MILES CHEMICAL COMPANY	500 GAL SODIUM HYPOCHLORITE	1,414.00	2,517.25
9/20/2017		MILES CHEMICAL COMPANY	387 GAL SODIUM HYPOCHLORITE	1,103.25	2,517.25
9/20/2017	55099	OFFICE DEPOT	PENS, SECURITY COUNTER PENS & MARKERS	30.02	30.02
9/20/2017	55100	PATTON SALES CORP	4'X4' HR PLATE	122.87	122.87
9/20/2017	55101	SIDES, ROGER	15 DAYS BACKHOE RENTAL	1,699.50	1,699.50
9/20/2017	55102	SOUTHERN CALIF. EDISON	WELLS & TANKS	10,849.13	10,849.13
9/20/2017	55103	SOUTHERN CALIF. EDISON	SEWER	7,015.18	7,015.18
9/20/2017	55104	SOUTHERN CALIF. EDISON	SCADA	30.60	30.60
9/20/2017	55105	THE GAS COMPANY	875 PATTERSON RD	23.20	23.20
9/20/2017	55106	THE GAS COMPANY	2235 40TH ST W	24.13	24.13
9/20/2017	55107	USA BLUEBOOK	PRO CONDUCTIVITY & TEMP TESTER	104.83	584.53

Rosamond Community Services District  
Check/Voucher Register  
10101 - General Checking - Wells Fargo  
From 8/29/2017 Through 9/25/2017

<u>Date</u>	<u>Check No.</u>	<u>Vendor Name</u>	<u>Transaction Description</u>	<u>Amount</u>	<u>Total</u>
9/20/2017		USA BLUEBOOK	1QTY DO METER PEN STYLE	479.70	584.53
9/20/2017	55108	WILLIFORD, J. RUSSELL	PER DIEM ALLOWANCE: CSDA ANNUAL CONFERNCE	333.00	333.00
Report Total				<u>260,588.27</u>	

Rosamond Community Services District  
Check/Voucher Register - AGENDA CHECK REPORT RELATED PARTY  
10101 - General Checking - Wells Fargo  
From 8/29/2017 Through 9/25/2017

<u>Date</u>	<u>Check No.</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
9/20/2017	55095	KARL'S HARDWARE	MAINTENANCE	614.63	776.40
9/20/2017		KARL'S HARDWARE	PARKS	33.31	776.40
9/20/2017		KARL'S HARDWARE	SEWER	<u>128.46</u>	776.40
Report Total				<u>776.40</u>	

**Rosamond Community Services District**  
**Summary Check/Transaction Register**  
**From 9/6/2017 Through 9/6/2017**

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
9/6/2017	22363	Check	493.02
9/6/2017	22364	Check	211.31
9/6/2017	22365	Check	814.53
9/6/2017	22366	Check	271.51
9/6/2017	22367	Check	543.02
9/6/2017	22368	Check	1,698.08
9/6/2017	22369	Check	203.19
9/6/2017	22370	Check	203.19
9/6/2017	22371	Check	389.39
9/6/2017	22372	Check	2,700.53
9/6/2017	22373	Check	1,208.03
9/6/2017	22374	Check	2,076.72
9/6/2017	22375	Check	2,189.91
9/6/2017	22376	Check	3,015.22
9/6/2017	22377	Check	1,073.83
9/6/2017	22378	Check	2,625.71
9/6/2017	22379	Check	978.93
9/6/2017	22380	Check	1,624.44
9/6/2017	22381	Check	1,152.46
9/6/2017	22382	Check	383.53
9/6/2017	22383	Check	439.56
9/6/2017	22384	Check	1,647.73
9/6/2017	22385	Check	1,820.07
9/6/2017	22386	Check	2,113.34
9/6/2017	22387	Check	2,444.03
9/6/2017	22388	Check	2,951.79
9/6/2017	22389	Check	1,174.86
9/6/2017	22390	Check	439.55
9/6/2017	22391	Check	1,974.84

Report Total 38,862.32

## PAYROLL 09/06/17

<u>Document Date</u>	<u>Document Number</u>	<u>Amount</u>
9/6/2017	22366	271.51
9/6/2017	22367	543.02
9/6/2017	22368	1,698.08
9/6/2017	22369	203.19
9/6/2017	22370	203.19
9/6/2017	22371	389.39
9/6/2017	22372	2,700.53
9/6/2017	22373	1,208.03
9/6/2017	22374	2,076.72
9/6/2017	22375	2,189.91
9/6/2017	22376	3,015.22
9/6/2017	22377	1,073.83
9/6/2017	22378	2,625.71
9/6/2017	22379	978.93
9/6/2017	22380	1,624.44
9/6/2017	22381	1,152.46
9/6/2017	22384	1,647.73
9/6/2017	22385	1,820.07
9/6/2017	22386	2,113.34
9/6/2017	22387	2,444.03
9/6/2017	22388	2,951.79
9/6/2017	22389	1,174.86
9/6/2017	22390	439.55
9/6/2017	22391	<u>1,974.84</u>
Total Direct Deposit		36,520.37
9/6/2017	22363	493.02
9/6/2017	22364	211.31
9/6/2017	22365	814.53
9/6/2017	22382	383.53
9/6/2017	22383	<u>439.56</u>
Total Checks Issued		2,341.95
<b>Total</b>		<b><u>38,862.32</u></b>

**Rosamond Community Services District**  
Summary Check/Transaction Register  
From 9/7/2017 Through 9/7/2017

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
9/7/2017	22392	Check	<u>1,677.18</u>
Report Total			<u>1,677.18</u>

**SUPPLEMENTAL PAYROLL**  
**9/7/2017**

Document		
<u>Date</u>	<u>Document Number</u>	<u>Amount</u>
9/7/2017	22392	1,677.18

**Total Checks Issued**                    **1,677.18** .

**Rosamond Community Services District**  
**Summary Check/Transaction Register**  
**From 9/19/2017 Through 9/20/2017**

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
9/20/2017	22393	Check	2,048.91
9/20/2017	22394	Check	131.49
9/20/2017	22395	Check	119.52
9/20/2017	22396	Check	203.63
9/20/2017	22397	Check	2,184.64
9/20/2017	22398	Check	1,216.94
9/20/2017	22399	Check	2,161.58
9/20/2017	22400	Check	2,783.07
9/20/2017	22401	Check	3,042.12
9/20/2017	22402	Check	1,057.67
9/20/2017	22403	Check	2,625.70
9/20/2017	22404	Check	1,020.12
9/20/2017	22405	Check	1,590.95
9/20/2017	22406	Check	1,102.36
9/20/2017	22407	Check	72.65
9/20/2017	22408	Check	95.61
9/20/2017	22409	Check	274.70
9/20/2017	22410	Check	1,483.55
9/20/2017	22411	Check	2,204.92
9/20/2017	22412	Check	2,444.04
9/20/2017	22413	Check	2,951.83
9/20/2017	22414	Check	1,135.90
9/20/2017	22415	Check	155.39
9/20/2017	22416	Check	<u>2,320.95</u>
<b>Report Total</b>			<b>34,428.24</b>

## PAYROLL 09/20/17

<u>Document</u> <u>Date</u>	<u>Document</u> <u>Number</u>	<u>Amount</u>
9/20/2017	22393	2,048.91
9/20/2017	22394	131.49
9/20/2017	22395	119.52
9/20/2017	22396	203.63
9/20/2017	22397	2,184.64
9/20/2017	22398	1,216.94
9/20/2017	22399	2,161.58
9/20/2017	22400	2,783.07
9/20/2017	22401	3,042.12
9/20/2017	22402	1,057.67
9/20/2017	22403	2,625.70
9/20/2017	22404	1,020.12
9/20/2017	22405	1,590.95
9/20/2017	22406	1,102.36
9/20/2017	22409	274.70
9/20/2017	22410	1,483.55
9/20/2017	22411	2,204.92
9/20/2017	22412	2,444.04
9/20/2017	22413	2,951.83
9/20/2017	22414	1,135.90
9/20/2017	22415	155.39
9/20/2017	22416	<u>2,320.95</u>
Total Direct Deposit		34,259.98
9/20/2017	22407	72.65
9/20/2017	22408	<u>95.61</u>
Total Checks Issued		168.26
<b>Total</b>		<b><u>34,428.24</u></b>



Account Number XXXX-XXXX -0135

Payment Due Date SEP 22, 2017

Amount Due \$2,199.91

Current Balance \$2,199.91

BANKCARD CENTER  
PO BOX 84043  
COLUMBUS GA 31908-4043



BANKCARD CENTER  
PO BOX 4025  
ALAMEDA CA 94501-0425

Please detach and return with payment to:  
BANKCARD CENTER PO BOX 4025,  
ALAMEDA CA 94501-0425



ROSAMOND CSD  
3179 35TH STREET WEST  
ROSAMOND CA 93560

\*\*N0006043

Amount Enclosed \$



⑆5868 250 13⑆55693 20000 360 135⑆

⑆0000 21999 1⑆

**CORPORATE ACCOUNT SUMMARY**

ROSAMOND CSD XXXX-XXXX- Company Total	Previous Balance	Purchases + & Other Debits	Cash Advances	Finance Charges	Credits	Payments	New Balance
-0135	\$4,037.59	\$2,241.89	\$0.00	\$0.00	\$41.98	\$4,037.59	\$2,199.91

**CARDHOLDER NEW ACTIVITY SUMMARY**

ROSAMOND CSD XXXX-XXXX- Credit Limit \$50,000	Purchases and Other Debits	Cash Advances	Credits	Total Activity
-3399	\$2,241.89	\$0.00	\$41.98	\$2,199.91

**FINANCE CHARGE SUMMARY**

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0247%	08.99%	\$0.00
CASH ADVANCES	\$0.00	0.0493%	18.00%	\$0.00

For Customer Service, Call:  1-866-432-8161	Account Number  XXXX-XXXX- -0135		Account Summary	
	Send Payments to: BANKCARD CENTER PO BOX 4025 ALAMEDA CA 94501-0425  All other inquiries can be sent to: BANKCARD CENTER PO BOX 84043 COLUMBUS GA 31908-4043	Statement Date  AUG 28, 2017	Payment Due Date  SEP 22, 2017	Previous Balance
Credit Limit  \$50,000		Available Credit  \$47,800.09	Purchases & Other Charges	\$2,241.89
	Amount Due  \$2,199.91	Disputed Amount  \$0.00	Cash Advances	\$0.00
			Cash Advance Fees	\$0.00
	New Balance		Late Charge	\$0.00
			Finance Charges	\$0.00
			Credits	\$41.98
			Payments	\$4,037.59
			New Balance	\$2,199.91



Statement Date	AUG 28, 2017	Payment Due Date	SEP 22, 2017
Credit Limit	\$50,000	Amount Due	\$2,199.91
Cash Advance Balance	\$0.00	New Balance	\$2,199.91
Available Credit	\$47,800.09		
<b>ROSAMOND CSD</b> XXXX-XXXX- 0135			

### CORPORATE ACCOUNT ACTIVITY

<b>ROSAMOND CSD</b> XXXX-XX -0135		<b>TOTAL CORPORATE ACTIVITY</b> \$4,037.59 CR		
Posting Date	Transaction Date	Reference Number	Transaction Description	Amount
08-14	08-14	00140005560020300000000	PAYMENT - THANK YOU	4,037.59 CR

### CARDHOLDER ACTIVITY

<b>ROSAMOND CSD</b> XXXX-XXXX 3399		<b>PURCHASES</b> \$2,241.89	<b>CASH ADVANCES</b> \$0.00	<b>CREDITS</b> \$41.98	<b>TOTAL ACTIVITY</b> \$2,199.91
Posting Date	Transaction Date	Reference Number	Transaction Description	Amount	
07-31	07-28	75418237209042445856930	DNH*GODADDY.COM 480-5058855 AZ Tran: 1167470086 Tax ID: 860850417 Mer Zip: 85260	2.99	
08-04	08-03	55480777216207366100029	PRO-WARE 04028618800 NE Tax ID: 611438231 Mer Ref: 36610002 Mer Zip: 68144 Origin Zip: 68144 Dest Cty: USA	325.00	
08-14	08-11	55432867223100560800495	Amazon.com AMZN.COM/BILLWA Tran: 113-4288189-91298 Tax ID: 911994984 Mer Ref: 50SUSAYINWQ Mer Zip: 98109 Tax: 20.48 Product Code: B00W5KC31W Desc: AT&T SB3014 DECT 6.0 Conference Pho Qty: 1 Unit: PCE Disc: N Ext Item Amt: 302.96	302.96	
08-14	08-11	55432867223100504523484	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA Tran: 113-9634369-46106 Tax ID: 202936165 Mer Ref: 2KAMBHNLOGH Mer Zip: 98109 Product Code: B008I63TF6 Desc: SquareTrade 4-year Office Protectio Qty: 1 Unit: PCE Disc: N Ext Item Amt: 31.96	31.96	
08-14	08-11	05410197224255167006151	SUBWAY 00999912 MIAMI FL Tax ID: 650701885 Mer Zip: 33156 Dest Zip: 33156 Dest Cty: USA Tax: 5.78	102.00	
08-15	08-14	55131587227400817167365	MSFT * E01004A91J 08006427676 WA Tran: Z20J9IHLVX7B Tax ID: 911144442 Mer Ref: Z20J9IHLVX7B Mer Zip: 98052 Dest Cty: USA	248.00	
08-16	08-16	55432867228100543431587	ODG*PROJECTORLAMPSWRLD 424-329-7600 CA Tax ID: 611749704 Mer Ref: 98562166K5NO9XPN Mer Zip: 91364	41.98	
08-16	08-15	55480777228286357500054	ASSOCIATION OF CALIFOR 09164414545 CA Tax ID: 946003910 Mer Ref: 35750005 Mer Zip: 95814 Origin Zip: 95814 Dest Cty: USA	30.00	
08-18	08-18	55432867230100845951171	ODG*PROJECTORLAMPSWRLD 424-329-7600 CA	41.98 CR	
08-21	08-18	85182447232074074327965	California Special Dis Sacramento CA Tran: 100466586528 Tax ID: 237065662 Mer Zip: 95814	50.00	
08-28	08-25	55429507237894581300466	PAYPAL *CALPELRA 4029357733 CA Tran: 00000005813004640 Tax ID: 770510487 Mer Ref: 58130046 Mer Zip: 94301 Origin Zip: 94301 Dest Zip: 94301 Dest Cty: USA	757.00	
08-28	08-25	55429507237894579801681	PAYPAL *CALPELRA 4029357733 CA Tran: 00000005798016840 Tax ID: 770510487 Mer Ref: 57980168 Mer Zip: 94301 Origin Zip: 94301 Dest Zip: 94301 Dest Cty: USA	350.00	

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## REGISTRATION NOW OPEN!

### ACWA Region 6 & 7 San Joaquin Valley Water Forum

**Date:** Friday, October 13, 2017

**Time:** 10:00 a.m. –2:00 p.m. (Check-in begins at 9:30 a.m.)

**Location:** Wyndham Visalia, 9000 W. Airport Drive, Visalia, CA 93277

ACWA Regions 6 & 7 is co-hosting a forum to discuss San Joaquin Valley policy issues. A panel of ACWA Regions 6 & 7 legislative representatives will be on the hand to provide a legislative update. The program will also highlight industry experts to reflect on the current issues affecting the San Joaquin Valley. Agenda coming soon.

#### [REGISTER HERE](#)

**Pre-Registration Fee:** ACWA Member \$35 | Non-member \$50

**Onsite Registration Fee:** ACWA member \$40 | Non-member \$55  
(Onsite registrations will be accommodated as space permits.)

**Registration Fee Includes:** Lunch, refreshments and materials.

**Online Registration Deadline:** October 6, 2017 or until space is full.

**Cancellations Deadline:** October 6, 2017, 5 p.m. (PST) to receive reimbursement. Cancellation must be in writing. Substitutions can be made by requesting it in writing by October 6. After that date, substitutions can be handled onsite at the event. Event details are subject to change and registrants will be notified by e-mail if changes occur.

#### SUGGESTED HOTEL ACCOMMODATIONS

Wyndham Visalia  
9000 W. Airport Drive  
Visalia, CA 93277

[\(559\) 651-5000](tel:5596515000)

starting rate at \$139 + tax.

Mention ACWA to receive room block rate

[ACWA Regions](#) | [ACWA Events](#) | [ACWA](#)

#### ACWA REGION 6 BOARD

2016-2017

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**Matthew Hurley**, Angiola WD

##### Vice Chair

**Bill Diedrich**, San Luis WD

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**David Cehrs**, Kings River CD

**Brian Davis**, Madera ID

**Rick Gilmore**, San Luis & Delta  
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**Palmer McCoy**, Henry Miller RD  
#2131

#### ACWA REGION 7 BOARD

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Power Authority

##### Vice Chair

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Maricopa WSD

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Strathmore ID

**Paul Hendrix**, Tulare ID

**Morrison MacKay**, Rosamond  
CSD

## QUESTIONS

Contact Michael Cervantes,  
Regional Affairs Representative  
at: [michaelc@acwa.com](mailto:michaelc@acwa.com)  
or [\(916\) 441-4545](tel:9164414545)



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Association of California Water Agencies.  
910 K Street, Suite 100, Sacramento, CA 95814  
phone: 916.441.4545 | email: [events@acwa.com](mailto:events@acwa.com)



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**RESOLUTION NO. 2017-18**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ROSAMOND COMMUNITY SERVICES DISTRICT,  
AUTHORIZING THE GENERAL MANAGER, OR DESIGNEE,  
TO SIGN AND FILE A FINANCIAL ASSISTANCE  
APPLICATION FOR A FINANCING AGREEMENT FROM THE  
STATE WATER RESOURCES CONTROL BOARD**

**WHEREAS**, the Rosamond Community Services District (“District”) is a public agency of the State of California, formed by the Community Services District Law under Section 61000 et seq, of the Government Code; and

**WHEREAS**, the State Water Resources Control Board (“SWRCB”) desires the District, and the District has agreed, to consolidate several water systems within the District’s service area:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rosamond Community Services District as follows:

1. The General Manager or designee (“Representative”) is hereby authorized and directed to sign and file, for and on behalf of the District, a Financial Assistance Application for a financing agreement from the SWRCB for the planning, design, and construction of the RCSD Regional SWRCB Arsenic Compliance Project (“Project”).
2. The Representative is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the SWRCB, and any amendments or changes thereto.
3. The Representative is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the District and compliance with applicable state and federal laws.

**PASSED AND ADOPTED** at the regular meeting of the Board of Directors of the Rosamond Community Services District held this 3rd day of October, 2017.

\_\_\_\_\_  
President, Board of Directors  
Rosamond Community Services District

**ATTEST:**

\_\_\_\_\_  
Lizette Guerrero, Secretary of the Rosamond Community  
Services District and the Board of Directors