

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

7PM Regular Board Meeting  
Tuesday, April 17, 2018  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

**Minutes**

**President Shingledecker called the meeting to order at 7:00PM.**

**ROLL CALL**

President Dennis Shingledecker  
Vice President Russell Williford  
Director Byron Glennan  
Director Olaf Landsgaard  
Director Ed MacKay

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**Motion made by Director MacKay, Seconded by Vice President Williford to approve the agenda, motion amended by Director Landsgaard to reflect CC 1. is related party and moved CC 4. for discussion under presentations.**

**BOARD SECRETARY**

This portion of the agenda allows an individual the opportunity to address the Board on any item NOT ON THE AGENDA regarding District business. State law prohibits the District from taking any action on any items not on the agenda, unless authorized under §54954.2(b) of the Government Code, and your matter may be referred to the General Manager. An individual may also address the Board on any agenda item at the time the matter is discussed, and prior to Board consideration or action. Speakers will be limited to five (5) minutes. Your time will start when you approach the podium, and you will be given a 30 second warning before your time expires. If you choose to ask a question during this time, any response by the Board will not extend your time. Questions may be referred to the General Manager to be answered at a later time after the meeting. In order to allow for a smooth and orderly meeting, and allow each speaker the ability to address the Board,

disruptions from the audience will not be tolerated and you could be asked to leave. We appreciate your cooperation in this democratic process.

### **PUBLIC COMMENTS**

**None.**

### **MINUTES**

**M 1. Approve April 3, 2018 Regular Board Meeting Minutes.**

**Motion made by Director MacKay, Seconded by Director Landsgaard to approve the minutes. Motion passed with 5 ayes.**

### **CONSENT CALENDAR**

**CC 1. Approve Check/Voucher Register dated 3/13/18 – 4/09/18- Related Party**

**CC 2. Cash Balances- February 2018**

**CC 3. Cash Balances- March 2018**

**CC 5. Reserve Balances**

**Motion made by Director MacKay, Seconded by Vice President Williford to approve CC 1. Motion passed with 4 ayes, 1 recusal (Landsgaard), as Director Landsgaard's brother owns Karl's Hardware.**

**Motion made by Director MacKay, Seconded by Director Landsgaard to approve CC 2., CC 3. and CC 5. Motion passed with 5 ayes.**

### **PRESENTATIONS**

**CC 4. 3<sup>rd</sup> Quarter Treasurer's Report – Discussion held**

**Motion made by Director MacKay, Seconded by Director Glennan to approve CC 4. Motion passed with 5 ayes.**

**PR 1. AV Ground Water Adjudication. (Presenter: Ronald Smith, General Manager)**

**Discussion held.**

### **NEW BUSINESS**

**NB 1. Authorize Director MacKay to submit for reimbursement for attending the GAVEA meeting on March 29, 2018. (Presenter: Ronald Smith, General Manager)**

**Motion made by Director Glennan, Seconded by Director Landsgaard to authorize Director MacKay to submit for reimbursement for attending the GAVEA meeting on March 29, 2018. Motion passed with 5 ayes.**

**NB 2. Adopt Resolution No. 2018-06, authorizing agreement with UMPQUA Bank to participate in the CSDA District Purchasing Card Program.**

**Motion made by Vice President Williford, Seconded by Director Landsgaard to adopt Resolution No. 2018-06, authorizing agreement with UMPQUA Bank to participate in the CSDA District Purchasing Card Program. Motion passed based on the following Roll Call Vote:**

**Roll Call:**

<b>Vice President Russell Williford:</b>	<b>Aye</b>
<b>Director Olaf Landsgaard:</b>	<b>Aye</b>
<b>Director Byron Glennan:</b>	<b>Aye</b>
<b>Director Ed MacKay</b>	<b>Aye</b>
<b>President Dennis Shingledecker</b>	<b>Aye</b>

**NB 3. Approve the Salary Schedule. (Presenter: Ronald Smith, General Manager)**

**Motion made by Director MacKay, Seconded by Vice President Williford to approve the Salary Schedule. Motion passed with 5 ayes.**

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**Director’s Glennan and MacKay gave reports.**

**Future Agenda Items:**

- **Director Landsgaard requested discussion regarding water and sewer rates.**
- **Director MacKay requested discussion regarding land owned by parks.**

**GENERAL COUNSEL UPDATE**

Allison Burns, Esq.

**GENERAL MANAGER UPDATE**

Ronald Smith - Update provided

**ASSISTANT GENERAL MANAGER UPDATE**

John Houghton- Absent

**DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand, CPA

**DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith

**DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC

**ADJOURNMENT- President Shingledecker adjourned the meeting at 8:00PM.**

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary/Assistant at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary/ Assistant by telephone at (661) 256-5808, Email: [lguerrero@rosamondcsd.com](mailto:lguerrero@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary/Assistant; 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:

  
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President, Board of Directors  
Rosamond Community Services District

  
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Board Secretary