

# **REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT**

7PM Regular Board Meeting  
Tuesday, May 17, 2016  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

## **Agenda**

### **CALL TO ORDER**

### **ROLL CALL**

President Alfred Wallis  
Vice President Olaf Landsgaard  
Director Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF THE AGENDA**

### **BOARD SECRETARY**

This portion of the agenda allows an individual the opportunity to address the Board on any item NOT ON THE AGENDA regarding District business. State law prohibits the District from taking any action on any items not on the agenda, unless authorized under §54954.2(b) of the Government Code, and your matter may be referred to the General Manager. An individual may also address the Board on any agenda item at the time the matter is discussed, and prior to Board consideration or action. Speakers will be limited to five (5) minutes. Your time will start when you approach the podium, and you will be given a 30 second warning before your time expires. If you choose to ask a question during this time, any response by the Board will not extend your time. Questions may be referred to the General Manager to be answered at a later time after the meeting. In order to allow for a smooth and orderly meeting, and allow each speaker the ability to address the Board, disruptions from the audience will not be tolerated and you could be asked to leave. We appreciate your cooperation in this democratic process.

### **PUBLIC COMMENTS**

### **MINUTES**

**M 1. Approve April 19, 2016 Regular Board Meeting Minutes**

**CONSENT CALENDAR**

- CC 1. Cash Balances- January 2016
- CC 2. Cash Balances- December 2015
- CC 3. Cash Balances- November 2015
- CC 4. 3<sup>rd</sup> Quarter Treasurer’s Report
- CC 5. Approve Check/Voucher Register 4/26/2016 - 05/09/2016
- CC 6. Approve Check/Voucher Register 4/12/2016 - 04/25/2016
- CC 7. Approve Check/Voucher Register 4/12/2016 - 04/25/2016- Related Party

**NEW BUSINESS**

- NB 1. Approve the Request for Variance Application for APN 471-160-10. (Presenter: John Houghton)
- NB 2. Authorize Vice President Landsgaard to attend the California Water Law & Policy on June 13-14, 2016. (Presenter: Vice President Landsgaard)

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**GENERAL COUNSEL UPDATE**

Allison Burns, Esq.

**ASSISTANT GENERAL MANAGER UPDATE**

John Houghton

**DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand, CPA

**DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC

**ADJOURNMENT**

**Requirements Regarding Disabled Access:** In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary/Assistant at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary/ Assistant

*Rosamond Community Services District  
Regular Board Meeting – Agenda  
Tuesday, May 17, 2016*

by telephone at (661) 256-5808, Email: [lguerrero@rosamondcsd.com](mailto:lguerrero@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary/Assistant; 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

7PM Regular Board Meeting  
Tuesday, April 19, 2016  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

**Minutes**

**President Wallis called the meeting to order at 7:00 p.m.**

**ROLL CALL**

President Alfred Wallis  
Vice President Olaf Landsgaard  
Director Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**Without objection, the agenda was approved.**

**BOARD SECRETARY**

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**PUBLIC COMMENTS**

**MINUTES**

**M 1.** Approve April 5, 2016, Regular Board Meeting Minutes

**Motion made by Director Glennan, Seconded by Director Shingledecker to approve the minutes. Motion passed with 5 ayes.**

**CONSENT CALENDAR**

**CC 1.** Approve Check/Voucher Register 3/29/2016 - 04/11/2016

**CC 2.** Approve Check/Voucher Register 3/29/2016 - 04/11/2016- Related Party

**Motion made by Director Glennan, Seconded by Director Shingledecker to approve the Consent Calendar. Motion passed with 4 ayes and 1 recusal (Vice-President Landsgaard).**

**PUBLIC HEARING**

**PH 1.** Introduce **Ordinance No. 2016-2**, an ordinance of the Rosamond Community Services District amending and restating Ordinance 2009-1 to update the Water Conservation (No Waste) Program. (Presenter: Ronald Smith, General Manager)

**Motion made by Vice-President Landsgaard, Seconded by Director Shingledecker to adopt Ordinance No. 2016-2, an ordinance of the Rosamond Community Services District amending and restating Ordinance 2009-1 to update the Water Conservation (No Waste) Program. Motion passed based on the following Roll Call Vote:**

<b>Vice-President Landsgaard</b>	<b><u>aye</u></b>	<b>Director Shingledecker</b>	<b><u>aye</u></b>
<b>Director Glennan</b>	<b><u>aye</u></b>	<b>Director MacKay</b>	<b><u>aye</u></b>
<b>President Wallis</b>	<b><u>aye</u></b>		

**NEW BUSINESS**

**NB 1.** Rate Study (Presenters: Marc Rozman, GEI Consultants and Brad Rockabrand, Director of Finance)

- A. Discussion and action to accept the rate study.
- B. Discussion and action to set a public hearing for June 16, 2016 at 6:00pm for the proposed increase in the water and sewer service fees.
- C. Discussion and action to direct Staff to mail the notices to customers and property owners as required under Proposition 218 and to take any and all other action as

required by law for the notice and hearing prior to consideration of the proposed increases in the water and sewer rates.

**Motion made by Vice-President Landsgaard, Seconded by Director Glennan to approve items A, B and C. Motion passed based on the following Roll Call Vote:**

<b>Vice-President Landsgaard</b>	<b><u>aye</u></b>	<b>Director Shingledecker</b>	<b><u>nay</u></b>
<b>Director Glennan</b>	<b><u>aye</u></b>	<b>Director MacKay</b>	<b><u>nay</u></b>
<b>President Wallis</b>	<b><u>aye</u></b>		

**NB 2. Adopt Resolution 2016-9, amending policy numbers 7020, 7024 and 7030 of the Administrative Handbook. (Presenter: Ronald Smith, General Manager)**

**Motion made by Director Glennan, Seconded by Director Shingledecker to adopt Resolution 2016-9, amending policy numbers 7020, 7024 and 7030 of the Administrative Handbook. Motion passed based on the following Roll Call Vote:**

<b>Vice-President Landsgaard</b>	<b><u>aye</u></b>	<b>Director Shingledecker</b>	<b><u>aye</u></b>
<b>Director Glennan</b>	<b><u>aye</u></b>	<b>Director MacKay</b>	<b><u>aye</u></b>
<b>President Wallis</b>	<b><u>aye</u></b>		

#### **DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**Comments made by Director’s MacKay and Landsgaard.**

#### **GENERAL COUNSEL UPDATE**

Allison Burns, Esq. - update provided

#### **GENERAL MANAGER UPDATE**

Ronald Smith- none

#### **ASSISTANT GENERAL MANAGER UPDATE**

John Houghton -none

#### **DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand, CPA- none

#### **DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith - update provided

#### **DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC- absent

**ADJOURNMENT - Without objection, the meeting was adjourned at 8:26 pm.**

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Respectfully submitted:

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President, Board of Directors  
Rosamond Community Services District

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Board Secretary

# STAFF REPORT

## Rosamond Community Services District

DATE: May 17, 2016  
TO: Board of Directors  
FROM: Brad Rockabrand, Director of Finance  
SUBJECT: Cash Balances – January 2016

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### RECOMMENDATION:

By motion, discuss and receive Cash Balances – January 2016 report.

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### EXECUTIVE SUMMARY:

The Cash Balances Report details the District's cash position as of the month end to allow for transparency, accountability and relevant financial data from which to make prudent fiscal decisions and policy. The Cash Balances Report is different than a financial update report which is given quarterly and compares budgeted revenues and expenditures with actual activity, as its only purpose is to report on cash balances. It also differs from the Treasurer's Report which reports on the investments of the District.

This report, which reports on balances as of January 31, 2016, shows that District cash balances total \$2,519,031.45.

Cash Balances are allocated based on the original source the funds are generated or used from. As such, the above cash balance is broken out in the District funds as follows:

Water (Fund 01):	\$ 619,342.32
Sewer (Fund 02):	4,409,011.56
Street Lighting (Fund 03):	(105,577.22)*
Lighting Assessment District (Fund 04):	37,219.33
Park (Fund 05):	(2,105,078.44)*
Park Maintenance (Fund 51):	(335,886.10)*
<b>Total</b>	<b><u>\$2,519,031.45</u></b>

*\*balances in parenthesis are negative and reported as Due To / From other funds*

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**DISCUSSION/ANALYSIS:**

Not applicable

**FISCAL IMPACT:**

Not applicable

**ENVIRONMENTAL IMPACT:**

Not applicable

**PRIOR BOARD REVIEW:**

Not applicable

**COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:**

Not applicable

**NOTIFICATION:**

Not applicable

**ATTACHMENTS:**

Attachment 1 – Normal Trial Balance – Cash Reconciliations

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - Cash Reconciliations  
From 1/1/2016 Through 1/31/2016

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	12,321,725.63	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		11,702,383.31
Cash Balance	10199	0.00	
Water Service	Total 01	12,321,725.63	11,702,383.31
Sewer Service	02		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	9,998,104.66	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		5,589,093.10
Cash Balance	10199	0.00	
Sewer Service	Total 02	9,998,104.66	5,589,093.10
Street Lighting	03		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	305,547.90	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		411,125.12
Street Lighting	Total 03	305,547.90	411,125.12
Landscape & Lighting District #2	04		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	71,046.99	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		33,827.66
Landscape & Lighting District #2	Total 04	71,046.99	33,827.66
Park Recreation & Development	05		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060		147,870.83
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		1,957,207.61
Park Recreation & Development	Total 05	0.00	2,105,078.44
Park Maintenance	51		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	342,686.15	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		678,572.25
Park Maintenance	Total 51	342,686.15	678,572.25
Report Total		23,039,111.33	20,520,079.88
Report Difference		2,519,031.45	

# STAFF REPORT

## Rosamond Community Services District

DATE: May 17, 2016  
TO: Board of Directors  
FROM: Brad Rockabrand, Director of Finance  
SUBJECT: Cash Balances – December 2015

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### RECOMMENDATION:

By motion, discuss and receive Cash Balances – December 2015 report.

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### EXECUTIVE SUMMARY:

The Cash Balances Report details the District's cash position as of the month end to allow for transparency, accountability and relevant financial data from which to make prudent fiscal decisions and policy. The Cash Balances Report is different than a financial update report which is given quarterly and compares budgeted revenues and expenditures with actual activity, as its only purpose is to report on cash balances. It also differs from the Treasurer's Report which reports on the investments of the District.

This report, which reports on balances as of December 31, 2015, shows that District cash balances total \$2,101,163.88.

Cash Balances are allocated based on the original source the funds are generated or used from. As such, the above cash balance is broken out in the District funds as follows:

Water (Fund 01):	\$ 380,324.92
Sewer (Fund 02):	4,305,649.78
Street Lighting (Fund 03):	(103,290.94)*
Lighting Assessment District (Fund 04):	23,892.91
Park (Fund 05):	(2,176,710.76)*
Park Maintenance (Fund 51):	(328,702.03)*
<b>Total</b>	<b><u>\$2,101,163.88</u></b>

*\*balances in parenthesis are negative and reported as Due To / From other funds*

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**DISCUSSION/ANALYSIS:**

Not applicable

**FISCAL IMPACT:**

Not applicable

**ENVIRONMENTAL IMPACT:**

Not applicable

**PRIOR BOARD REVIEW:**

Not applicable

**COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:**

Not applicable

**NOTIFICIATION:**

Not applicable

**ATTACHMENTS:**

Attachment 1 – Normal Trial Balance – Cash Reconciliations

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - Cash Reconcilations  
From 12/1/2015 Through 12/31/2015

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	12,106,632.64	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		11,726,307.72
Cash Balance	10199	0.00	
Water Service	Total 01	12,106,632.64	11,726,307.72
Sewer Service	02		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	9,719,037.50	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		5,413,387.72
Cash Balance	10199	0.00	
Sewer Service	Total 02	9,719,037.50	5,413,387.72
Street Lighting	03		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	299,077.04	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		402,367.98
Street Lighting	Total 03	299,077.04	402,367.98
Landscape & Lighting District #2	04		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	71,046.99	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		47,154.08
Landscape & Lighting District #2	Total 04	71,046.99	47,154.08
Park Recreation & Development	05		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060		149,295.83
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		2,027,414.93
Park Recreation & Development	Total 05	0.00	2,176,710.76
Park Maintenance	51		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	342,686.15	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		671,388.18
Park Maintenance	Total 51	342,686.15	671,388.18
Report Total		22,538,480.32	20,437,316.44
Report Difference		2,101,163.88	

# STAFF REPORT

## Rosamond Community Services District

DATE: May 17, 2016  
TO: Board of Directors  
FROM: Brad Rockabrand, Director of Finance  
SUBJECT: Cash Balances – November 2015

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### RECOMMENDATION:

By motion, discuss and receive Cash Balances – November 2015 report.

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### EXECUTIVE SUMMARY:

The Cash Balances Report details the District's cash position as of the month end to allow for transparency, accountability and relevant financial data from which to make prudent fiscal decisions and policy. The Cash Balances Report is different than a financial update report which is given quarterly and compares budgeted revenues and expenditures with actual activity, as its only purpose is to report on cash balances. It also differs from the Treasurer's Report which reports on the investments of the District.

This report, which reports on balances as of November 30, 2015, shows that District cash balances total \$2,094,870.61.

Cash Balances are allocated based on the original source the funds are generated or used from. As such, the above cash balance is broken out in the District funds as follows:

Water (Fund 01):	\$ 490,441.65
Sewer (Fund 02):	4,200,543.25
Street Lighting (Fund 03):	(99,885.69)*
Lighting Assessment District (Fund 04):	19,139.48
Park (Fund 05):	(2,202,556.12)*
Park Maintenance (Fund 51):	(312,811.96)*
<b>Total</b>	<b><u>\$2,094,870.61</u></b>

*\*balances in parenthesis are negative and reported as Due To / From other funds*

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DISCUSSION/ANALYSIS:

Not applicable

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Normal Trial Balance – Cash Reconciliations

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - Cash Reconciliations  
From 11/1/2015 Through 11/30/2015

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	11,864,292.23	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		11,373,850.58
Cash Balance	10199	<u>0.00</u>	
Water Service	Total 01	11,864,292.23	11,373,850.58
Sewer Service	02		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	9,387,225.77	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		5,186,682.52
Cash Balance	10199	<u>0.00</u>	
Sewer Service	Total 02	9,387,225.77	5,186,682.52
Street Lighting	03		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	291,821.14	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		<u>391,706.83</u>
Street Lighting	Total 03	291,821.14	391,706.83
Landscape & Lighting District #2	04		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	71,046.99	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		<u>51,907.51</u>
Landscape & Lighting District #2	Total 04	71,046.99	51,907.51
Park Recreation & Development	05		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060		150,399.83
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		<u>2,052,156.29</u>
Park Recreation & Development	Total 05	0.00	2,202,556.12
Park Maintenance	51		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	342,686.15	
General Checking	10100	0.00	
General Checking - Wells Fargo	10101		<u>655,498.11</u>
Park Maintenance	Total 51	342,686.15	655,498.11
Report Total		<u>21,957,072.28</u>	<u>19,862,201.67</u>
Report Difference		<u>2,094,870.61</u>	

# STAFF REPORT

## Rosamond Community Services District

DATE: May 17, 2016  
TO: Board of Directors  
FROM: Brad Rockabrand, Director of Finance  
SUBJECT: 3rd Quarter Treasurer's Report

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### RECOMMENDATION:

By motion, discuss and receive 3rd Quarter Treasurer's Report.

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### EXECUTIVE SUMMARY:

In accordance with California Government Code (CGC) Section 53646(b)(1), the District Accountant shall submit to the Board of Directors a quarterly investment report. The report shall include a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed for Rosamond Community Services District by a third party contracted managers, where applicable.

The report must also include a certification that: (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy; and, (2) Rosamond Community Services District will meet its expenditure obligations for the next six months as required by CGC Section 53646(b)(2) and (3), respectively. The District shall maintain a complete and timely record of all investment transactions.

The Treasurer's Report allows the Board and the public to verify that the District's funds are invested in a safe and prudent manner and that such investments comply with District policy and State law. The Treasurer's Report is different than a budget report, as its purpose is to report on investment activity. Cash balances are reported separately in the monthly Cash Balances Report.

This report, which reports on balances as of March 31, 2016 shows that District investments total \$6,554,554.79. All such investments are in government securities, certificates of deposit, or other approved investment vehicles.

The District holds investments with Cal Trust (an investment affiliate of Wells Fargo Bank) and Local Agency Investment Fund (LAIF) as follows:

Cal Trust Short Term Fund:	\$4,427,577.43
Cal Trust Medium Term Fund:	2,023,191.92
Local Agency Investment Fund:	<u>103,785.44</u>
<b>Total</b>	<b><u>\$6,554,554.79</u></b>

Investment funds are allocated based on the original source the funds are generated from. As such, the above investment balance is broken out in the District funds as follows:

Water (Fund 01):	\$ 864,396.92
Sewer (Fund 02):	2,860,364.44
Street Lighting (Fund 03):	108,894.61
LLAD # 2 (Fund 04):	39,815.52
Park (Fund 05):	2,286,498.60
Park Maintenance (Fund 51):	<u>394,584.70</u>
<b>Total</b>	<b><u>\$6,554,554.79</u></b>

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#### DISCUSSION/ANALYSIS:

The investment values in each fund are further broken down into three categories: (1) Nonrestricted (2) Assigned and (3) Restricted.

The attached reports (Attachments 1 & 2) show the breakdown of these categories.

#### Nonrestricted:

Water (Fund 01):	\$ 304,615.23
Sewer (Fund 02):	1,742,255.97
Street Lighting (Fund 03):	95,193.94
LLAD # 2 (Fund 04):	39,815.52
Park (Fund 05):	2,263,167.35
Park Maintenance (Fund 51):	<u>343,460.89</u>
<b>Total</b>	<b><u>\$4,788,508.90</u></b>

Assigned:

Water (Fund 01):	\$ 539,756.71
Sewer (Fund 02):	254,743.26
Park (Fund 05):	<u>20,435.38</u>
<b>Total</b>	<b><u>\$ 814,935.35</u></b>

Restricted:

Water (Fund 01):	\$ 20,024.98
Sewer (Fund 02):	\$ 863,365.21
Street Lighting (Fund 03):	13,700.67
Park (Fund 05):	2,895.87
Park Maintenance (Fund 51):	<u>51,123.81</u>
<b>Total</b>	<b><u>\$ 951,110.54</u></b>

FISCAL IMPACT:

Investment earnings for the quarter ended March 31, 2016 are:

Cal Trust Short Term Fund:	\$ 6,919.59
Cal Trust Medium Term Fund:	4,878.71
Local Agency Investment Fund:	<u>119.80</u>
<b>Total</b>	<b><u>\$ 11,918.10</u></b>

Year to date investment earnings are: **\$32,101.37.**

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

- Attachment 1 – Cal Trust Investment Allocations
- Attachment 2 – Local Agency Investment Fund Allocations
- Attachment 3 – YTD Investment Earnings

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - Cal Trust Reconciliation  
From 7/1/2015 Through 3/31/2016

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
Cal Trust - Unrestricted	10160	278,668.86	
Cal Trust - Restricted	10161	0.00	
Cal Trust - Restricted (Conservation)	10162	0.00	
Cal Trust - Restricted (Water Availability Project)	10164	20,024.98	
Cal Trust - Assigned	10165	<u>539,756.71</u>	
Water Service	Total 01	838,450.55	0.00
Sewer Service	02		
Cal Trust - Unrestricted	10160	1,716,309.60	
Cal Trust - Restricted	10161	585,474.71	
Cal Trust - Restricted (Conservation)	10162	277,890.50	
Cal Trust - Assigned	10165	<u>254,743.26</u>	
Sewer Service	Total 02	2,834,418.07	0.00
Street Lighting	03		
Cal Trust - Unrestricted	10160	69,247.59	
Cal Trust - Restricted	10161	<u>13,700.67</u>	
Street Lighting	Total 03	82,948.26	0.00
Landscape & Lighting District #2	04		
Cal Trust - Unrestricted	10160	<u>39,815.52</u>	
Landscape & Lighting District #2	Total 04	39,815.52	0.00
Park Recreation & Development	05		
Cal Trust - Unrestricted	10160	2,237,221.00	
Cal Trust - Restricted	10161	2,895.87	
Cal Trust - Assigned	10165	<u>20,435.38</u>	
Park Recreation & Development	Total 05	2,260,552.25	0.00
Park Maintenance	51		
Cal Trust - Unrestricted	10160	343,460.89	
Cal Trust - Restricted	10161	<u>51,123.81</u>	
Park Maintenance	Total 51	394,584.70	0.00
Report Total		<u>6,450,769.35</u>	<u>0.00</u>
Report Difference		<u>6,450,769.35</u>	

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - LAIF Reconciliation  
From 7/1/2015 Through 3/31/2016

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
LAIF - Unrestricted	10110	25,946.37	
Interest Receivable	11306	<u>0.00</u>	
Water Service	Total 01	25,946.37	0.00
Sewer Service	02		
LAIF - Unrestricted	10110	25,946.37	
Interest Receivable	11306	<u>0.00</u>	
Sewer Service	Total 02	25,946.37	0.00
Street Lighting	03		
LAIF - Unrestricted	10110	25,946.35	
Interest Receivable	11306	<u>0.00</u>	
Street Lighting	Total 03	25,946.35	0.00
Park Recreation & Development	05		
LAIF - Unrestricted	10110	25,946.35	
Interest Receivable	11306	<u>0.00</u>	
Park Recreation & Development	Total 05	25,946.35	0.00
Report Total		<u>103,785.44</u>	0.00
Report Difference		<u>103,785.44</u>	

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - YTD Investment Earnings  
From 7/1/2015 Through 3/31/2016

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
Interest Income - LAIF Unrestricted	46930		3,938.11
Interest Income - LAIF Restricted	46931		24.98
Water Service	Total 01	0.00	3,963.09
Sewer Service	02		
Interest Income - LAIF Unrestricted	46930		9,861.65
Interest Income - LAIF Restricted	46931		4,306.11
Sewer Service	Total 02	0.00	14,167.76
Street Lighting	03		
Interest Income - LAIF Unrestricted	46930		390.23
Interest Income - LAIF Restricted	46931		68.33
Street Lighting	Total 03	0.00	458.56
Landscape & Lighting District #2	04		
Interest Income - LAIF Unrestricted	46930		198.58
Landscape & Lighting District #2	Total 04	0.00	198.58
Park Recreation & Development	05		
Interest Income - LAIF Unrestricted	46930		11,295.91
Interest Income - LAIF Restricted	46931		14.45
Park Recreation & Development	Total 05	0.00	11,310.36
Park Maintenance	51		
Interest Income - LAIF Unrestricted	46930		1,748.03
Interest Income - LAIF Restricted	46931		254.99
Park Maintenance	Total 51	0.00	2,003.02
Report Total		0.00	32,101.37
Report Difference			32,101.37

01-10160 02-10160 03-10160 04-10160 05-10160 51-10160  
 01-46930-99999-99 02-46930-99999-99 03-46930-99999-99 04-46930-99999-99 05-46930-99999-99 51-46930-99999-99

Non-Restricted							
	Water	Sewer	Street Lighting	LLAD # 2	Parks	Park Maintenance	Total Non-Restricted
Balance @ 02-29-16	278,484.49	1,715,174.09	69,201.78	39,789.18	2,235,740.85	343,233.66	4,681,624.05
							0.00
Transfers From Gen Ck							0.00
Transfers To Gen Ck							0.00
Transfers for Cap Projects							0.00
Reclassified as Assigned							0.00
Reclassified from negative							0.00
Reclassified from debt service							0.00
Capitalized Labor							0.00
Transfers for Internal Loan(s)							0.00
Realized Gain (Loss)							0.00
Transfers for Debt Service							0.00
Zion							0.00
SWB							0.00
Loan Fund Transfer**							0.00
Interest	184.37	1,135.51	45.81	26.34	1,480.15	227.23	3,099.41
							0.00
Balance @ 03-31-16	<u>278,668.86</u>	<u>1,716,309.60</u>	<u>69,247.59</u>	<u>39,815.52</u>	<u>2,237,221.00</u>	<u>343,460.89</u>	<u>4,684,723.46</u>

01-10165                      02-10165                      05-10165  
 01-46930-99999-99      02-46930-99999-99      05-46930-99999-99

Assigned (Depreciation Replacement Fund)			
Water	Sewer	Parks	Total Assigned
539,399.61	254,574.72	20,421.86	814,396.19
			0.00
			0.00
			0.00
			0.00
0.00	0.00	0.00	0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
357.10	168.54	13.52	539.16
			0.00
539,756.71	254,743.26	20,435.38	814,935.35





**ROSAMOND COMMUNITY SVS DISTRICT  
STATEMENT FOR PERIOD  
March 01, 2016 - March 31, 2016**

CalTrust Short Term Fund - ROSAMOND COMMUNITY SVS DISTRICT

201-000191-10

Date	Transaction	Shares	Price Per Share	Amount	Average Cost NAV	Average Cost Amount	Realized Gain/Loss*
02/29/2016	BALANCE FORWARD	441,007.556	10.02	4,418,895.71	10.02887561	4,422,809.92	
03/01/2016	INCOME DISTRIBUTION - FEBRUARY	220.656	10.02	2,210.97	10.02887116	2,210.97	0.00
03/31/2016	UNREALIZED GAIN (LOSS)	0.000		0.00		0.00	
03/31/2016	ENDING BALANCE	<u>441,228.212</u>	10.02	<u>4,421,106.68</u>		<u>4,425,020.89</u>	
	INCOME DISTRIBUTION PAID - FEBRUARY			0.00			
	INCOME ACCRUAL - MARCH			2,556.54			
	CUMULATIVE UNREALIZED GAIN (LOSS)			-3,914.21			

\* Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

CalTrust Medium Term Fund - ROSAMOND COMMUNITY SVS DISTRICT

202-000191-10

Date	Transaction	Shares	Price Per Share	Amount	Average Cost NAV	Average Cost Amount	Realized Gain/Loss*
02/29/2016	BALANCE FORWARD	200,588.340	10.07	2,019,924.58	10.06994953	2,019,914.46	
03/01/2016	INCOME DISTRIBUTION - FEBRUARY	155.528	10.07	1,566.17	10.06994958	1,566.17	0.00
03/31/2016	UNREALIZED GAIN (LOSS)	0.000		4,014.88		0.00	
03/31/2016	ENDING BALANCE	<u>200,743.868</u>	10.09	<u>2,025,505.63</u>		<u>2,021,480.63</u>	
	INCOME DISTRIBUTION PAID - FEBRUARY			0.00			
	INCOME ACCRUAL - MARCH			1,711.29			
	CUMULATIVE UNREALIZED GAIN (LOSS)			4,025.00			

\* Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

**For Inquiries About Your Account, Contact:**

Nottingham Investment Administration  
116 South Franklin Street  
Rocky Mount, NC 27804  
Attention: CalTRUST Shareholder Services  
Phone: 800.773.3863  
Fax: 252-972-1908  
Email: caltrustsupport@ncfunds.com

ROSAMOND COMMUNITY SVS DISTRICT  
ROSAMOND COMMUNITY SVS DISTRICT  
ATTN: BRAD ROCKABRAND  
3179 35TH STREET WEST  
ROSAMOND, CA 93560

	02-10124 02-21700-00301-99	01-10110 01-46930-99999-99	02-10110 02-46930-99999-99	03-10110 03-46930-99999-99	05-10110 05-46930-99999-99		
	Assessment District	Non-Restricted				Total Non-Restricted	Total
	AD 1	Water	Sewer	Street Lighting	Parks		
Balance @ 02-28-2016	0.00	25,946.37	25,946.37	25,946.35	25,946.35	103,785.44	103,785.44
Transfers From Gen Ck						0.00	0.00
Transfers To Gen Ck						0.00	0.00
Transfer from AD 1						0.00	0.00
Transfers for Cap Projects						0.00	0.00
Capitalized Labor						0.00	0.00
Transfers for Capacity Fees						0.00	0.00
Transfers for Debt Service						0.00	0.00
Zion						0.00	0.00
SWB						0.00	0.00
Loan Fund Transfer**						0.00	0.00
Qrty Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance @ 03-31-2016	0.00	25,946.37	25,946.37	25,946.35	25,946.35	103,785.44	103,785.44
Accrued Interest						0.00	0.00



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND  
REMITTANCE ADVICE

Agency Name	ROSAMOND CSD
Account Number	16-15-004

As of 04/15/2016, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2016.

Earnings Ratio		.00001268659292168
Interest Rate		0.46%
Dollar Day Total	\$	9,443,131.46
Quarter End Principal Balance	\$	103,785.44
Quarterly Interest Earned	\$	119.80

# STAFF REPORT

## Rosamond Community Services District

DATE: May 17, 2016  
TO: Board of Directors  
FROM: Brad Rockabrand, Director of Finance  
Prepared by: Julie Lopez-Olmos, Senior Accounting Specialist  
SUBJECT: Review of the check/voucher register dated April 26, 2016 through May 9, 2016  
Payroll (Checks) dated May 4, 2016, (Direct Deposits) dated May 4, 2016

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### RECOMMENDATION:

By motion, receive and file.

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### EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$128,849.29 as follows:

Checks issued to vendors	\$89,903.94
Payroll direct deposits and checks	<u>38,945.35</u>
Total	<u>\$128,849.29</u>

Significant disbursements included the following payments:

- \$10,193.95 was paid to Gala Repro-Graphics. on April 27, 2016 for CCR's and public hearing mailer
- \$17,085.00 was paid to Vavrinek, Trine, Day & Co., LLP on April 27, 2016 for March 2016 accounting services
- 8,816.32 was paid to CalPERS on April 27, 2016 for required contributions
  - \$5,836.77 (Employer portion)
  - \$2,979.55 (Employee portion)
- \$2,128.64 was remitted to the Employment Development Department on April 27, 2016
  - \$ 0.00 (Employer portion)
  - \$2,128.64 (Employee portion)

- \$13,764.91 was remitted to the Internal Revenue Service on April 27, 2016
  - \$4,387.55 (Employer portion)
  - \$9,377.36 (Employee portion)

**DISCUSSION/ANALYSIS:**

The check/voucher register dated April 26, 2016 through May 9, 2016, includes check numbers 53130 through 53159, 53160 spoiled, 53161 through 53164 (Attachment 1).

Payroll (Direct deposit) numbered 21403 through 21424 were issued on May 4, 2016 in the amount of \$37,698.39. Payroll (Checks) numbered 21400 through 21402 were issued on May 4, 2016 in the amount of \$1,246.96 (Attachment 2).

**FISCAL IMPACT:**

Not applicable

**ENVIRONMENTAL IMPACT:**

Not applicable

**PRIOR BOARD REVIEW:**

Not applicable

**COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:**

Not applicable

**NOTIFICATION:**

Not applicable

**ATTACHMENTS:**

Attachment 1 – Check/voucher register dated April 26, 2016 through May 9, 2016

Attachment 2 – Payroll (Direct Deposits) and Payroll (Checks) dated May 4, 2016

Attachment 3 – Wells Fargo Business Card ending in 2231

Attachment 4 – Wells Fargo Business Card ending in 4895

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 4/26/2016 Through 5/9/2016

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
4/27/2016	53130	A-1 KLEAN RITE	PW BLD: JANITORIAL CLEANING	150.00	700.00
4/27/2016		A-1 KLEAN RITE	JANITORIAL CLEANING	550.00	700.00
4/27/2016	53131	ABILA	ANNUAL MAINTENANCE AND SUPPORT	4,498.00	4,498.00
4/27/2016	53132	AT&T MOBILITY	CELL PHONES & IPAD INTERNET CHARGES	896.48	896.48
4/27/2016	53133	FEDERAL EXPRESS	COLLECTIONS & DUAL REP. OF RCSD & UNION BANK	18.46	18.46
4/27/2016	53134	FM CONTROLS	PROGRAMING SCADA	1,100.00	1,100.00
4/27/2016	53135	GALA REPRO-GRAPHICS	4800 QTY CCR	5,080.45	10,193.95
4/27/2016		GALA REPRO-GRAPHICS	PUBLIC HEARING MAILER	5,113.50	10,193.95
4/27/2016	53136	HARBOR FREIGHT TOOLS	TOOLS	686.66	686.66
4/27/2016	53137	LESLIE'S POOLMART, INC	TEST KIT, PEBBLE BRUSH, WHITE CLOCK, THEROMETER, ETC.	201.53	201.53
4/27/2016	53138	MACKAY, MORRISON	PER DIEM ALLOWANCE: ACWA SPRING CONF.	407.00	407.00
4/27/2016	53139	MILES CHEMICAL COMPANY	176 GAL SODIUM HYPOCHLORITE	523.00	1,194.50
4/27/2016		MILES CHEMICAL COMPANY	230 GASL SODIUM HYPOCHLORITE	671.50	1,194.50
4/27/2016	53140	O'DONNELL HEATING & AIR INC.	#9 SERVICE & REPAIR STAT CONTROL	209.05	209.05
4/27/2016	53141	SOUTHERN CALIF. EDISON	SEWER	6,800.57	6,800.57
4/27/2016	53142	SOUTHERN CALIF. EDISON	3179 35TH ST W	660.09	660.09
4/27/2016	53143	STRATEGIES FOR HUMAN RESOURCES	CONSULTING SERVICES FOR MAR 2016	100.00	100.00
4/27/2016	53144	SWRCB ACCOUNTING OFFICE	PERMITTINGS, INSPECTIONS & INVESTIGATIONS, COMPLIANCE, ETC.	7,064.01	7,064.01
4/27/2016	53145	THE GAS COMPANY	UNIT A	24.36	112.19
4/27/2016		THE GAS COMPANY	UNIT B	52.49	112.19
4/27/2016		THE GAS COMPANY	2645 DIAMOND ST	35.34	112.19
4/27/2016	53146	THE GAS COMPANY	875 PATTERSON RD	24.36	24.36
4/27/2016	53147	THE GAS COMPANY	2235 40TH ST W	53.86	53.86
4/27/2016	53148	VAVRINEK, TRINE, DAY & CO., LLP	MAR 16 ACCOUNTING SERVICES	17,085.00	17,085.00
4/27/2016	53149	ALFRED WALLIS	PER DIEM ALLOWANCE: ACWA SPRING CONF.	333.00	333.00
4/27/2016	53150	WELLS FARGO BUSINESS CARD	2231 (ATTACHMENT 3)	456.11	456.11
4/27/2016	53151	WELLS FARGO BUSINESS CARD	4895 (ATTACHMENT 4)	1,502.60	1,502.60
5/4/2016	53152	C&L ENTERPRISE AND CATERING, LLC	POOL OPENING: CATERING DEPOSIT FOR FOOD & BEVERAGES	487.50	487.50
5/4/2016	53153	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	8,816.32	8,816.32
5/4/2016	53154	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	1,759.61	1,759.61
5/4/2016	53155	CHEVRON AND TEXACO UNIVERSAL CARD	GAS FOR DISTRICT VEHICLES	2,199.35	2,199.35
5/4/2016	53156	DRC PUMP SYSTEMS, INC.	4 QTY OIL DRIPPERS	430.00	430.00
5/4/2016	53157	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	495.02	2,128.64
5/4/2016		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	1,633.62	2,128.64
5/4/2016	53158	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	4,989.81	13,764.91
5/4/2016		INTERNAL REVENUE SERVICE	MEDICARE	1,663.26	13,764.91
5/4/2016		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	7,111.84	13,764.91
5/4/2016	53159	OFFICE DEPOT	932XL INK, COPY PAPER, WRITING PAD & COLORED PAPER	74.09	230.21
5/4/2016		OFFICE DEPOT	COPY PAPER & PAPER CLIPS	156.12	230.21
5/4/2016	53160	<b>SPOILED</b>		<b>0.00</b>	<b>0.00</b>
5/4/2016	53161	ROSAMOND CSD	40TH ST RESTROOMS	696.01	4,055.38
5/4/2016		ROSAMOND CSD	40TH ST W: IRRIGATION MTR	815.70	4,055.38
5/4/2016		ROSAMOND CSD	40TH & PACIFIC AVE: POOL & CTR	660.39	4,055.38
5/4/2016		ROSAMOND CSD	40TH & ORANGE ST	327.43	4,055.38
5/4/2016		ROSAMOND CSD	40TH & PACIFIC AVE	182.97	4,055.38

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 4/26/2016 Through 5/9/2016

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
5/4/2016		ROSAMOND CSD	HOOK & FERNWOOD	211.46	4,055.38
5/4/2016		ROSAMOND CSD	35TH & TANGLEWOOD	83.49	4,055.38
5/4/2016		ROSAMOND CSD	35TH & ORANGE	156.74	4,055.38
5/4/2016		ROSAMOND CSD	35TH & IMPERIAL	54.60	4,055.38
5/4/2016		ROSAMOND CSD	WESTWIND CT	83.49	4,055.38
5/4/2016		ROSAMOND CSD	HASTINGS & UNITED ST	211.46	4,055.38
5/4/2016		ROSAMOND CSD	UNITED & HEATHERFIELD	211.46	4,055.38
5/4/2016		ROSAMOND CSD	HOOK & WYANDOTTE	52.16	4,055.38
5/4/2016		ROSAMOND CSD	HOOK & SCHERER	52.16	4,055.38
5/4/2016		ROSAMOND CSD	UNITED ST	52.16	4,055.38
5/4/2016		ROSAMOND CSD	ORANGE & MONJE	141.73	4,055.38
5/4/2016		ROSAMOND CSD	2645 DIAMOND ST	61.97	4,055.38
5/4/2016	53162	ROSAMOND CSD	BULK WATER METER	442.04	832.49
5/4/2016		ROSAMOND CSD	#1 CONSERVATION METER	20.00	832.49
5/4/2016		ROSAMOND CSD	#2 CONSERVATION METER	20.00	832.49
5/4/2016		ROSAMOND CSD	#3 CONSERVATION METER	20.00	832.49
5/4/2016		ROSAMOND CSD	3179 35TH ST W	330.45	832.49
5/4/2016	53163	THE TIRE STORE	#6 USED TIRE	23.25	269.55
5/4/2016		THE TIRE STORE	#22 FLAT TIRE REPAIR	10.00	269.55
5/4/2016		THE TIRE STORE	#1 2QTY TIRES	236.30	269.55
5/4/2016	53164	USA BLUEBOOK	3 QTY WATER SHUT OFF TOOL & 1 QTY 3/4 TO 1 CTS	<u>632.56</u>	632.56
Report Total				<u>89,903.94</u>	

**Rosamond Community Services District**  
**Summary Check/Transaction Register**  
**From 5/2/2016 Through 5/4/2016**

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
5/4/2016	21400	Check	221.52
5/4/2016	21401	Check	210.91
5/4/2016	21402	Check	814.53
5/4/2016	21403	Check	271.51
5/4/2016	21404	Check	543.02
5/4/2016	21405	Check	2,080.95
5/4/2016	21406	Check	2,049.48
5/4/2016	21407	Check	1,261.62
5/4/2016	21408	Check	1,710.20
5/4/2016	21409	Check	2,618.10
5/4/2016	21410	Check	2,794.32
5/4/2016	21411	Check	1,323.00
5/4/2016	21412	Check	1,001.30
5/4/2016	21413	Check	2,895.64
5/4/2016	21414	Check	1,568.74
5/4/2016	21415	Check	2,673.84
5/4/2016	21416	Check	1,108.28
5/4/2016	21417	Check	1,710.06
5/4/2016	21418	Check	1,747.10
5/4/2016	21419	Check	1,948.92
5/4/2016	21420	Check	3,533.34
5/4/2016	21421	Check	1,201.71
5/4/2016	21422	Check	1,093.39
5/4/2016	21423	Check	1,257.09
5/4/2016	21424	Check	<u>1,306.78</u>
Report Total			<u><u>38,945.35</u></u>

## PAYROLL 05/04/16

<u>Document Date</u>	<u>Document Number</u>	<u>Amount</u>
5/4/2016	21403	271.51
5/4/2016	21404	543.02
5/4/2016	21405	2,080.95
5/4/2016	21406	2,049.48
5/4/2016	21407	1,261.62
5/4/2016	21408	1,710.20
5/4/2016	21409	2,618.10
5/4/2016	21410	2,794.32
5/4/2016	21411	1,323.00
5/4/2016	21412	1,001.30
5/4/2016	21413	2,895.64
5/4/2016	21414	1,568.74
5/4/2016	21415	2,673.84
5/4/2016	21416	1,108.28
5/4/2016	21417	1,710.06
5/4/2016	21418	1,747.10
5/4/2016	21419	1,948.92
5/4/2016	21420	3,533.34
5/4/2016	21421	1,201.71
5/4/2016	21422	1,093.39
5/4/2016	21423	1,257.09
5/4/2016	21424	<u>1,306.78</u>
	Total Direct Deposit	37,698.39
5/4/2016	21400	221.52
5/4/2016	21401	210.91
5/4/2016	21402	<u>814.53</u>
	Total Checks Issued	1,246.96
	<b>Total</b>	<b><u>38,945.35</u></b>



Prepared For	ROSAMOND CSD
Account Number	2231
Statement Closing Date	04/14/16
Days in Billing Cycle	31
Next Statement Date	05/13/16

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
WF Business Direct PO Box 29482  
Phoenix, AZ 85038-8650

Payments:  
Payment Remittance Center PO Box 6426  
Carol Stream, IL 60197-6426

Credit Line	\$10,000
Available Credit	\$9,543

**Payment Information**

New Balance	\$456.11
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	05/05/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

**Account Summary**

Previous Balance		\$445.60
Credits	-	\$0.00
Payments	-	\$445.60
Purchases & Other Charges	+	\$456.11
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$456.11

**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	15.490%	.04243%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
03/18	03/18	2422443EZ30VYSZVS	THE LEMON LEAF CAF LANCASTER CA		22.33
03/21	03/21	2449398F28AEFLW58	CALIFORNIA SPECIAL DISTR 916-442-7887 CA		175.00
03/27	03/27	7485620F824XQQ4N5	PAYMENT THANK YOU	445.60	
03/29	03/29	2469216F900JV0HQW	CHEVRON 0202708 TEHACHAPI CA		40.00
04/04	04/04	2426979FG2XWBY6HN	RAMON'S RESTAURANT ROSAMOND CA		13.78
04/07	04/07	2475542FK7K2700HJ	RESORT AT SQUAW CREEK OLYMPIC VALLE CA		205.00

See reverse side for important information.

Prepared For	ROSAMOND CSD
Account Number	4895
Statement Closing Date	04/14/16
Days in Billing Cycle	31
Next Statement Date	05/13/16

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
WF Business Direct PO Box 29482  
Phoenix, AZ 85038-8650

Credit Line	\$5,000
Available Credit	\$2,523

Payments:  
Payment Remittance Center PO Box 6426  
Carol Stream, IL 60197-6426

**Payment Information**

New Balance	\$1,502.60
Current Payment Due (Minimum Payment)	\$30.00
Current Payment Due Date	05/05/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

**Account Summary**

Previous Balance		\$3,438.21
Credits	-	\$39.00
Payments	-	\$3,399.21
Purchases & Other Charges	+	\$1,502.60
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,502.60

**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	15.490%	.04243%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
03/15	03/15	2441289EWWGNDYT2A	ADAMS METALIZING & GRINDI LANCASTER CA		704.20
03/15	03/15	2475542EWM8JHESX5	HALL SIGNS INC 812-3329355 IN		767.69
03/21	03/21	F592100F1000AO081	REFUND OF OVERLIMIT FEE	39.00	
03/27	03/27	7485620F824XQQ4NZ	PAYMENT THANK YOU	3,399.21	
04/02	04/02	2469216FD00N7TL2A	Amazon.com AMZN.COM/BILL WA		30.71

See reverse side for important information.

# STAFF REPORT

## Rosamond Community Services District

DATE: May 3, 2016  
TO: Board of Directors  
FROM: Brad Rockabrand, Director of Finance  
Prepared by: Julie Lopez-Olmos, Senior Accounting Specialist  
SUBJECT: Review of the check/voucher register dated April 12, 2016 through April 25, 2016  
Check/voucher register-related party dated April 12, 2016 through April 25, 2016  
Payroll (Checks) dated April 20, 2016, (Direct Deposits) dated April 20, 2016

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### RECOMMENDATION:

By motion, receive and file.

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### EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$260,376.22 as follows:

Checks issued to vendors	\$222,354.31
Checks issued to related party	1,539.61
Payroll direct deposits and checks	<u>36,482.30</u>
Total	<u>\$260,376.42</u>

Significant disbursements included the following payments:

- \$50,896.08 was paid to GEI Consultants, Inc. on April 12, 2016 for arsenic compliance, urban water management plan and water system utility rate analysis
- \$23,587.03 was paid to Stradling Yocca Carlson & Rauth on April 12, 2016 for general, employment matters, special projects and special litigation projects covering January 2016
- \$27,403.35 was paid to ACWA/JPIA on April 20, 2016 for employee insurance
- 8,823.04 was paid to CalPERS on April 20, 2016 for required contributions
  - \$5,840.34 (Employer portion)
  - \$2,982.70 (Employee portion)

- \$2,255.77 was remitted to the Employment Development Department on April 20, 2016
  - \$ 7.08 (Employer portion)
  - \$2248.69 (Employee portion)
- \$13,663.20 was remitted to the Internal Revenue Service on April 20, 2016
  - \$4,207.44 (Employer portion)
  - \$9,455.76 (Employee portion)
- \$13,350.00 was paid to JP Pools on April 20, 2016 for pool services and repairs
- \$28,316.22 was paid to Stradling Yocca Carlson & Rauth on April 20, 2016 for general, special litigation projects, special projects, employment matters and water rights program covering February 2016

**DISCUSSION/ANALYSIS:**

The check/voucher register dated April 12, 2016 through April 25, 2016, includes check numbers 53061 through 53129 (Attachment 1).

The check/voucher register – related party dated April 12, 2016 through April 25, 2016, includes check number 53117 (Attachment 2).

Payroll (Direct deposit) numbered 21379 through 21386 and 21388 through 21399 were issued on April 20, 2016 in the amount of \$36,392.55. Payroll (Checks) number 21387 was issued on April 20, 2016 in the amount of \$89.75 (Attachment 3).

**FISCAL IMPACT:**

Not applicable

**ENVIRONMENTAL IMPACT:**

Not applicable

**PRIOR BOARD REVIEW:**

Not applicable

**COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:**

Not applicable

**NOTIFICIATION:**

Not applicable

**ATTACHMENTS:**

**Attachment 1 – Check/voucher register dated April 12, 2016 through April 25, 2016**

**Attachment 2 – Check/voucher register – related party dated April 12, 2016 through April 25, 2016**

**Attachment 3 – Payroll (Direct Deposits) and Payroll (Checks) dated April 20, 2016**

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 4/12/2016 Through 4/25/2016

Date	Check No.	Vendor Name	Description	Amount	Total
4/12/2016	53061	ADAMS, KEVIN JR	CUSTOMER REFUND	148.45	148.45
4/12/2016	53062	AGUILAR-URBANO, ANGELA	CUSTOMER REFUND	25.90	25.90
4/12/2016	53063	AVICO PROPERTY MANAGEMENT	CUSTOMER REFUND: AVI0322	25.44	25.44
4/12/2016	53064	BIEN PROPERTIES	CUSTOMER REFUND	100.00	100.00
4/12/2016	53065	CASA BONITAS LP	CUSTOMER REFUND	200.00	200.00
4/12/2016	53066	CLOUDCHASER	CUSTOMER REFUND: CLO5099	33.55	33.55
4/12/2016	53067	GARCIA-CRUZ, EPIFANIO	CUSTOMER REFUND	62.62	62.62
4/12/2016	53068	ESTRADA, ARLENE	CUSTOMER REFUND	19.16	19.16
4/12/2016	53069	FEDERAL NATIONAL MORTGAGE ASSOC.	CUSTOMER REFUND	188.03	188.03
4/12/2016	53070	FIVE TON INC.	CUSTOMER REFUND	27.00	27.00
4/12/2016	53071	GEARHART, PHILIP	CUSTOMER REFUND	80.14	80.14
4/12/2016	53072	MCQUADE, JULIE	CUSTOMER REFUND	18.33	18.33
4/12/2016	53073	MINEROS, JOSE	CUSTOMER REFUND	11.22	11.22
4/12/2016	53074	NAVARRO, MIGUEL	CUSTOMER REFUND	168.47	168.47
4/12/2016	53075	STREETER, DEION	CUSTOMER REFUND	64.86	64.86
4/12/2016	53076	VALLES, JUAN	CUSTOMER REFUND	131.31	131.31
4/12/2016	53077	WILLIAMS, SANDRA	CUSTOMER REFUND	120.00	120.00
4/12/2016	53078	ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	300.00	900.00
4/12/2016		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	300.00	900.00
4/12/2016		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	300.00	900.00
4/12/2016	53079	ANTELOPE VALLEY RESOURCE CONSERVATION DISTRICT	STORAGE OF PLANTS	1,985.00	1,985.00
4/12/2016	53080	AT&T	FAX	73.63	280.95
4/12/2016		AT&T	MAIN OFFICE	207.32	280.95
4/12/2016	53081	CALIFORNIA DISTRICT SERVICES, INC.	LLAD NO. 2	637.50	2,287.50
4/12/2016		CALIFORNIA DISTRICT SERVICES, INC.	LLAD NO. 2	1,650.00	2,287.50
4/12/2016	53082	COUNTY OF KERN	COPY OF KERN COUNTY ASSESSMENT ROLL	80.00	80.00
4/12/2016	53083	EMPLOYEE RELATIONS INC.	MOTOR VEHICLE REPORTS	7.85	7.85
4/12/2016	53084	FEDERAL EXPRESS	COLLECTIONS & ARSENIC	18.18	18.18
4/12/2016	53085	GEI CONSULTANTS, INC.	ARSENIC COMPLIANCE	30,189.33	50,896.08
4/12/2016		GEI CONSULTANTS, INC.	URBAN WATER MGMT PLAN	8,713.50	50,896.08
4/12/2016		GEI CONSULTANTS, INC.	WATER SYSTEM UTILITY RATE ANALYSIS	3,638.00	50,896.08
4/12/2016		GEI CONSULTANTS, INC.	CDPH ARESENIC GRANT	8,355.25	50,896.08
4/12/2016	53086	GRANDEL, JEFF	FLEET TRUCK WASH	550.00	550.00
4/12/2016	53087	KERNDATA.COM	INTERNET ACCESS + 4 USERS	154.00	154.00
4/12/2016	53088	LEGAL SHIELD	LEGAL SHIELD	132.50	132.50
4/12/2016	53089	LOOMIS	ARMORED CAR COURIER SERVICE	106.23	106.23
4/12/2016	53090	MEJIA, BRANDON JAMES	RCSD OFFICES - LANDSCAPE	500.00	500.00
4/12/2016	53091	MURPHY & EVERTZ, LLP	AV GROUNDWATER ADJUDICATION	1,029.37	1,029.37
4/12/2016	53092	OFFICE DEPOT	BLACK & CYAN INK	33.86	33.86
4/12/2016	53093	DANIEL REID CONSULTING SERVICES	MAR 2016 SERVICES & SUPPORT	1,500.00	1,500.00
4/12/2016	53094	ROSAMOND SOLAR, LLC	ENERGY SERVICE REVENUE	7,742.90	7,742.90
4/12/2016	53095	SOUTHERN CALIF. EDISON	ST LIGHTS	6,747.85	7,645.68
4/12/2016		SOUTHERN CALIF. EDISON	LLAD	897.83	7,645.68
4/12/2016	53096	STRADLING YOCCA CARLSON & RAUTH	GENERAL	7,085.70	23,587.03
4/12/2016		STRADLING YOCCA CARLSON & RAUTH	EMPLOYMENT MATTERS	9,786.00	23,587.03

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 4/12/2016 Through 4/25/2016

Date	Check No.	Vendor Name	Description	Amount	Total
4/12/2016		STRADLING YOCCA CARLSON & RAUTH	SPECIAL PROJECTS	5,335.33	23,587.03
4/12/2016		STRADLING YOCCA CARLSON & RAUTH	SPECIAL LITIGATION PROJECT	1,380.00	23,587.03
4/12/2016	53097	TRANS UNION LLC	CREDIT INQUIRIES 02/26/16 - 03/25/16	193.48	193.48
4/12/2016	53098	ZIONS BANK	ANNUAL ADMINISTRATION FEE (DEC 2015 - NOV 2016)	1,250.00	1,250.00
4/20/2016	53099	ACWA/JPIA	EMPLOYEE INSURANCE	27,403.35	27,403.35
4/20/2016	53100	AFLAC INSURANCE	SUPPLEMENTAL EMPLOYEE INSURANCE	1,530.18	1,530.18
4/20/2016	53101	AT&T	STP	54.48	130.20
4/20/2016		AT&T	SCADA	36.62	130.20
4/20/2016		AT&T	COMMUNITY CTR	19.90	130.20
4/20/2016		AT&T	TANK# 4	19.20	130.20
4/20/2016	53102	AUTOZONE	#16 EXTENDED SCRAPER, GASKET MAKER, CLEANING BRUSH, ETC.	31.06	139.74
4/20/2016		AUTOZONE	#19 REPAIR MANUAL, V-RIBBED BELT, CONN HOSE CLAMPS, ETC.	108.68	139.74
4/20/2016	53103	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	8,823.04	8,823.04
4/20/2016	53104	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	1,759.61	1,759.61
4/20/2016	53105	CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TEST	964.00	1,460.00
4/20/2016		CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TESTS	496.00	1,460.00
4/20/2016	53106	COUNTY OF KERN	CROSS CONNECTIONS RECORD ID: PR0053843	1,976.93	1,976.93
4/20/2016	53107	DETROIT INDUSTRIAL TOOL	10 QTY DI CUT OFF WHEEL	163.63	163.63
4/20/2016	53108	DIGITECH	875 PATTERSON RD: FIRE ALARM MONITORING	59.99	187.95
4/20/2016		DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	187.95
4/20/2016		DIGITECH	2645 DIAMOND ST: SECURITY MONITORING	31.99	187.95
4/20/2016		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	187.95
4/20/2016		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	187.95
4/20/2016	53109	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	494.99	2,255.77
4/20/2016		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	1,753.70	2,255.77
4/20/2016		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE UNEMPLOYMENT TAX	7.08	2,255.77
4/20/2016	53110	FEDERAL EXPRESS	NOTICE TO PROCEED, COLLECTIONS & STATE REPORT	33.03	33.03
4/20/2016	53111	GUERRERO, LIZETTE	MILEAGE REIMBURSEMENT TO/FROM K. COUNTY & JW POOL	83.38	83.38
4/20/2016	53112	HD SUPPLY WATERWORKS, LTD	30 QTY METER BOX LID	232.20	232.20
4/20/2016	53113	IRON MOUNTAIN INC.	STORAGE, SHRED & SPECIAL COMPUTER REQUEST	229.00	229.00
4/20/2016	53114	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	5,248.32	13,663.20
4/20/2016		INTERNAL REVENUE SERVICE	MEDICARE	1,594.98	13,663.20
4/20/2016		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	6,819.90	13,663.20
4/20/2016	53115	JACK HENRY AND ASSOCIATES	BILLING ON BEHALF OF CUSI	180.50	180.50
4/20/2016	53116	JP POOLS	POOL SERVICE & REPAIRS	13,350.00	13,350.00
4/20/2016	53117	KARL'S HARDWARE	MAINTENANCE	1,237.09	1,539.61
4/20/2016		KARL'S HARDWARE	PARKS	175.71	1,539.61
4/20/2016		KARL'S HARDWARE	SEWER	86.98	1,539.61
4/20/2016		KARL'S HARDWARE	WATER	39.83	1,539.61
4/20/2016	53118	EASTERN KERN AIR POLLUTION CONTROL DISTRICT	PERMIT FEES	4,701.00	4,701.00
4/20/2016	53119	MILES CHEMICAL COMPANY	832 GAL SODIUM HYPOCHLORITE	2,459.60	2,459.60
4/20/2016	53120	O'DONNELL HEATING & AIR INC.	A/C & REFRIGERATION PREVENTIVE MAINTENANCE	350.00	350.00
4/20/2016	53121	OLMOS, JULIE A. LOPEZ	REIMBURSEMENT: COSTCO SUPPLIES & MILEAGE	61.90	61.90
4/20/2016	53122	RAIN FOR RENT	SUPPLIES	657.20	657.20
4/20/2016	53123	SDRMA	PROPERTY/LIABILITY PROGRAM	290.18	290.18
4/20/2016	53124	SIDES, ROGER	11 DAYS BACKHOE RENTAL	1,210.00	1,210.00

Rosamond Community Services District  
 Check/Voucher Register  
 10101 - General Checking - Wells Fargo  
 From 4/12/2016 Through 4/25/2016

Date	Check No.	Vendor Name	Description	Amount	Total
4/20/2016	53125	SOUTHERN CALIF. EDISON	WELLS & TANKS	2,457.16	2,457.16
4/20/2016	53126	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	4,267.08	4,267.08
4/20/2016	53127	SOUTHERN CALIF. EDISON	2645 DIAMOND ST	30.14	107.20
4/20/2016		SOUTHERN CALIF. EDISON	1000 HASTINGS AVE PED	25.73	107.20
4/20/2016		SOUTHERN CALIF. EDISON	1037 HOOK AVE PED	25.73	107.20
4/20/2016		SOUTHERN CALIF. EDISON	1000 HEATHERFIELD AVE #A	25.60	107.20
4/20/2016	53128	SOUTHERN CALIF. EDISON	SCADA	30.36	30.36
4/20/2016	53129	STRADLING YOCCA CARLSON & RAUTH	GENERAL	7,365.84	28,316.22
4/20/2016		STRADLING YOCCA CARLSON & RAUTH	SPECIAL LITIGATION PROJECTS	897.00	28,316.22
4/20/2016		STRADLING YOCCA CARLSON & RAUTH	SPECIAL PROJECTS	330.50	28,316.22
4/20/2016		STRADLING YOCCA CARLSON & RAUTH	EMPLOYMENT MATTERS	7,938.38	28,316.22
4/20/2016		STRADLING YOCCA CARLSON & RAUTH	WATER RIGHTS PROGRAM	11,784.50	28,316.22
Report Total				<u>222,354.31</u>	

Rosamond Community Services District  
Check/Voucher Register AGENDA CHECK REPORT RELATED PARTY  
10101 - General Checking - Wells Fargo  
From 4/12/2016 Through 4/25/2016

<u>Date</u>	<u>Check No.</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
4/20/2016	53117	KARL'S HARDWARE	MAINTENANCE	1,237.09	1,539.61
4/20/2016		KARL'S HARDWARE	PARKS	175.71	1,539.61
4/20/2016		KARL'S HARDWARE	SEWER	86.98	1,539.61
4/20/2016		KARL'S HARDWARE	WATER	<u>39.83</u>	1,539.61
Report Total				<u>1,539.61</u>	

**Rosamond Community Services District**  
 Summary Check/Transaction Register  
 From 4/18/2016 Through 4/20/2016

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
4/20/2016	21379	Check	1,567.59
4/20/2016	21380	Check	2,049.47
4/20/2016	21381	Check	1,261.62
4/20/2016	21382	Check	1,723.77
4/20/2016	21383	Check	2,645.00
4/20/2016	21384	Check	2,821.21
4/20/2016	21385	Check	1,246.35
4/20/2016	21386	Check	1,001.29
4/20/2016	21387	Check	89.75
4/20/2016	21388	Check	2,922.54
4/20/2016	21389	Check	1,568.75
4/20/2016	21390	Check	2,673.84
4/20/2016	21391	Check	1,108.27
4/20/2016	21392	Check	1,539.78
4/20/2016	21393	Check	1,730.27
4/20/2016	21394	Check	1,948.92
4/20/2016	21395	Check	3,533.35
4/20/2016	21396	Check	1,188.08
4/20/2016	21397	Check	1,119.29
4/20/2016	21398	Check	1,276.25
4/20/2016	21399	Check	<u>1,466.91</u>
Report Total			<u><u>36,482.30</u></u>

**PAYROLL 04/20/16**

<u>Document Date</u>	<u>Document Number</u>	<u>Amount</u>
4/20/2016	21379	1,567.59
4/20/2016	21380	2,049.47
4/20/2016	21381	1,261.62
4/20/2016	21382	1,723.77
4/20/2016	21383	2,645.00
4/20/2016	21384	2,821.21
4/20/2016	21385	1,246.35
4/20/2016	21386	1,001.29
4/20/2016	21388	2,922.54
4/20/2016	21389	1,568.75
4/20/2016	21390	2,673.84
4/20/2016	21391	1,108.27
4/20/2016	21392	1,539.78
4/20/2016	21393	1,730.27
4/20/2016	21394	1,948.92
4/20/2016	21395	3,533.35
4/20/2016	21396	1,188.08
4/20/2016	21397	1,119.29
4/20/2016	21398	1,276.25
4/20/2016	21399	<u>1,466.91</u>
	Total Direct Deposit	36,392.55
4/20/2016	21387	<u>89.75</u>
	Total Checks Issued	89.75
	<b>Total</b>	<b><u>36,482.30</u></b>

# STAFF REPORT

## Rosamond Community Services District

DATE: May 12, 2016  
TO: Board of Directors  
FROM: Brach Smith, Director of Public Works  
SUBJECT: Request for Variance to drill well and install septic system

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### RECOMMENDATION:

Discuss and approve request for variance to allow the owner of APN 471-160-10 to drill a well and install a septic system.

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### EXECUTIVE SUMMARY:

Freedom Property management, the owner of APN 471-160-10, is requesting a variance to drill a well and install a septic system on their property within District Boundaries due to the distance from existing infrastructure.

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### DISCUSSION/ANALYSIS:

APN 471-160-10 is located approximately 2.2 miles north of Rosamond BLVD on the 14 freeway frontage road. In order for the district to serve the property the owner would need to extend the water main 1.5 miles and the sewer main 1 mile. Alternatively, the board can approve the request for variance allowing the property owner to install their own well and septic system.

### FISCAL IMPACT:

The only fiscal impact to the district would be not collecting connection fees for the property..

The saving to the property owner by not extending water and sewer mains would be more than \$500,000.

ENVIRONMENTAL IMPACT:

The water used by the property would have the same environmental impact to the aquifer whether it was pumped from RCSD wells or a private well. An approved septic system should have no negative impact.

PRIOR BOARD REVIEW:

NA

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

NA

NOTIFICATION:

N/A

ATTACHMENTS:

- Application for Variance
- Well and septic routes
- Resolution No. 93-40

ROSAMOND COMMUNITY SERVICES DISTRICT  
APPLICATION FOR VARIANCE, EXEMPTION OR USE PERMIT

The undersigned being the owner of the property described below does hereby file this Application for a (Variance, Exemption or Use Permit) from the Rules and Policies of the Rosamond Community Services District. Specifically, it is requested that the applicant be granted the following:

- (1) [Insert here a general description of the relief sought.]

Permission to drill a well and install a septic system due to lengthy distance from  
nearest water main and sewer services. APN # 471-160-10

- (2) Property owned by applicant and to which the relief would apply is described as follows: 2.68 Acres fronting the West side of the 14 Freeway just,  
South of Dawn Road by approximately 1/4 mile.

Accompanying this application is a non-refundable deposit of \$100.

Dated this 11th day of April, 2016.

  
Applicant

# Rottman Drilling Co.

46471 N. DIVISION  
LANCASTER, CA 93535-5906  
(661) 942-6125  
FAX (661) 949-1510  
CONTRACTORS LIC. #316599

8800 SCHURZ HWY.  
FALLON, NV 89406  
(775) 423-8929  
CONTRACTORS LIC. #36348

To whom it may concern,

I am the Estimator for Rottman Drilling Company. A new well construction in Rosamond, CA drilled to 450-foot in depth with 6-inch SDR17 PVC casing will cost approximately \$35,000.00 this does not include a new pump, pressure system or storage tank. A pump, pressure system and storage tank will cost approximately \$13,000.00 on top of the well.

Sincerely,



**FIVE STAR CONTRACTORS**

P.O BOX 8278  
 LANCASTER, CA 93539  
 (661) 723-7161 | (661) 723-0984 FAX  
 sales@5starcontractors.com  
 www.5starcontractors.com



LIC # 804505


**BID PROPOSAL - PAGE 1 OF 2**

NAME	PROJECT NAME & LOCATION	PROPOSAL #
<b>FLAVIO FIUMERODO</b> APN # 471 160 10  805.490.6121 ffcfreeprop.com	NEW SEPTIC SYSTEM COMPLETE	585 -S
		DATE
		April 7, 2016
		TERMS
		Upon Completion

**DESCRIPTION OF WORK**

ITEM	FIVE STAR CONTRACTORS WILL PROVIDE ALL LABOR, EQUIPMENT, AND MATERIALS TO COMPLETE THE FOLLOWING SCOPE OF WORK:	TOTALS
	<b>WORK DESCRIPTION</b> <b>INSTALL NEW 2000 GALLON TRAFFIC RATED SEPTIC TANK AND 180 LF OF LEACH LINE</b>	
1	<b>FEASIBILITY TEST FOR SEPTIC SYSTEM DESIGN</b> EXCAVATE TEST HOLES FOR PERCOLATION TEST PREPARE REPORT WITH TEST RESULTS FOR SUBMITTAL TO ENVIRONMENTAL HEALTH	<b>\$2,700.00</b>
2	<b>PERMIT PURCHASE AND ACQUISITION</b> KERN COUNTY ENVIRONMENTAL APPROVAL BUILDING & SAFETY PERMIT	<b>\$2,122.00</b>
3	<b>INSTALL NEW 2000 GALLON TRAFFIC RATED CONCRETE SEPTIC TANK WITH LIDS &amp; RISERS</b> EXCAVATE AND INSTALL NEW 2000 GALLON CONCRETE SEPTIC TANK. SET TANK AND INSTALL TWO (2) TRAFFIC RATED LIDS & RISERS INSPECTION OF INSTALLATION BACK FILL COMPACTION AND CLEAN UP OF CONSTRUCTION SITE	<b>\$6,406.00</b>
3	PAGE 1 SUBTOTAL:	<b>\$11,228.00</b>

**BID PROPOSAL CONTINUES NEXT PAGE**

<b>FIVE STAR CONTRACTORS</b> P.O. BOX 8278 LANCASTER, CA 93539 (661) 723-7161   (661) 723-0984 FAX	PROPOSAL # 585 -S	 FIVE STAR CONTRACTORS
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4	<b>INSTALL TWO NEW LEACH LINES APPROXIMATELY 180 L.F. TOTAL</b> <b>EXCAVATE AND INSTALL NEW LEACH LINE</b> <b>EXCAVATE AND INSTALL NEW LEACH LINE</b> <b>INSTALL A DISTRIBUTION BOX CONNECTING LEACH LINES</b> <b>INSPECTION OF LEACH LINE CONSTRUCTION</b> <b>BACK FILL AND CLEAN UP</b>  <b>NOTE: This proposal is only valid upon approval by Enviromental Health</b>	\$6,487.00
4	TOTAL BID ITEMS	PAGE 2 SUBTOTAL: 6487
	WRITTEN TOTAL	<b>TOTALS</b>
	<b>SEVENTEEN THOUSAND SEVEN HUNDRED FIFTEEN DOLLARS</b>	<b>\$17,715.00</b>
<b>EXCLUSIONS</b> 1 Repairs or replacement of landscape, sprinklers, hardscape. 2 Layout, staking, inspection costs, water purchase. 3 Repairs or replacement of any concrete, or asphalt. 4 Repairs or replacement of any fencing , block walls, or retaining walls 5 Repairs or replacement of any unmarked underground utilities or objects. 6 Import or export of soil 6 Surveying 7 Construction water meter or water purchase for construction 8 Soil testing 9 Engineering 10 Permit purchase		
<b>AUTHORIZED SIGNATURE AND ACCEPTANCE</b>		
PRINT NAME	SIGNATURE	DATE
A 1.5% per month Finance Charge, or a minimum of \$2.00, whichever is greater, is to be added to all past due accounts. This is an annual rate of 18% per annum. Finance charges are billed monthly and added to the statement and becomes part of the obligation to vendor. If suit is filed, Vendee agrees to pay all Vendor's attorney's fees, costs and expenses and further agrees that suit shall be filed in Los Angeles, CA. Proposal is valid for 30 days from the above date.		

RESOLUTION NO. 93-40

ADOPTED NOVEMBER 10, 1993

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSAMOND COMMUNITY SERVICES DISTRICT, SETTING FORTH THE PROCEDURES FOR DEALING WITH REQUESTS FOR VARIANCES, EXEMPTIONS, AND CONDITIONAL OR SPECIAL USE PERMITS; AND MAKING CERTAIN FINDINGS AND DETERMINATIONS IN CONNECTION THEREWITH.

WHEREAS, this Board of Directors ("Board" herein) has heretofore adopted certain ordinances, resolutions, statements of policy and other procedures governing the providing of water and sewer service to properties within the District; and

WHEREAS, there have in the past been requests for variances, exemptions, or conditional uses made to the Board by owners of such property; and

WHEREAS, in order to provide a uniform procedure for dealing with such requests the Board finds that it is necessary to prescribe such procedures as set forth herein;

NOW, THEREFORE, the Board of Directors of the Rosamond Community Services District does HEREBY FIND, RESOLVE, DETERMINE AND ORDER as follows:

Section 1. That any person wishing to apply for a variance, exemption or conditional use permit shall do so by filing an application, together with a non-refundable deposit of \$100.00, with the District General Manager. Such application shall set forth the description of the property to which such application applies, the nature of the variance, exemption or use permit requested, the justification for such request, and a statement of the requested term of such variance, exemption or permit.

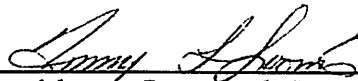
Section 2. Upon receipt of such application, the Manager shall prepare a report to the Board setting forth the application, the recommendation of the District staff with respect thereto, and an estimate of additional costs to be incurred by the District in processing such application. Such costs may include, without limitation, administrative time of District staff, engineering fees and expenses, legal fees and expenses, accountant fees and expenses, and any other costs directly associated with such request.

Section 3. Upon receipt of such report, the Board shall consider the application and shall either approve or disapprove of same. In the event that such application is approved, the applicant shall be required to deposit the additional amount with the District in order that the District may take such actions as are required in the issuance of such variance exemption or permit. Failure of the applicant to deposit such a sum within 15 days of the approval of such application shall be deemed to be an abandonment of such application by the applicant. In such case no further action therein shall be taken by

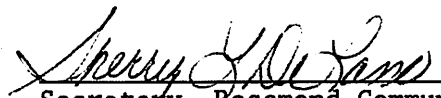
the District. Upon completion of the processing of the application or the abandonment thereof, the District shall return any unused portion of the deposit, other than the non-refundable portion thereof, to the applicant.

Section 4. That the Secretary is hereby authorized and directed to cause a copy of this Resolution to be published in the *Rosamond News*. This Resolution shall be effective as of the date of said publication.

ADOPTED, SIGNED AND APPROVED this 10th day of November, 1993.

  
\_\_\_\_\_  
President, Rosamond Community  
Services District and the  
Board of Directors thereof

ATTEST

  
\_\_\_\_\_  
Secretary, Rosamond Community  
Services District and the  
Board of Directors thereof

CERTIFICATION

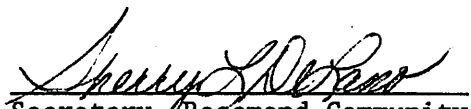
STATE OF CALIFORNIA    )  
                                  ) ss.  
COUNTY OF KERN        )

I, Sherry L. DeLano, Secretary of the Board of Directors of the Rosamond Community Services District, do hereby certify that the foregoing resolution was duly adopted by the Board of Directors of said District at a scheduled regular meeting of said Board held on the 10th day of November, 1993, and that it was so adopted by the following vote:

AYES:            Directors MacKay, Speed, Retzke, Loomis

NAYS:            None

ABSENT:          Director Johnson

  
Secretary, Rosamond Community  
Services District and the  
Board of Directors

ROSAMOND COMMUNITY SERVICES DISTRICT

APPLICATION FOR VARIANCE, EXEMPTION OR USE PERMIT

The undersigned being the owner of the property described below does hereby file this Application for a (Variance, Exemption or Use Permit) from the Rules and Policies of the Rosamond Community Services District. Specifically, it is requested that the applicant be granted the following:

- (1) [Insert here a general description of the relief sought.]

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- (2) Property owned by applicant and to which the relief would apply is described as follows: \_\_\_\_\_

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Accompanying this application is a non-refundable deposit of \$100.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

\_\_\_\_\_  
Applicant