

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

7PM Regular Board Meeting  
Tuesday, April 19, 2016  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

**Minutes**

**President Wallis called the meeting to order at 7:00 p.m.**

**ROLL CALL**

President Alfred Wallis  
Vice President Olaf Landsgaard  
Director Dennis Shingledecker  
Director Byron Glennan  
Director Ed MacKay

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**Without objection, the agenda was approved.**

**BOARD SECRETARY**

This portion of the agenda allows an individual the opportunity to address the Board on any item NOT ON THE AGENDA regarding District business. State law prohibits the District from taking any action on any items not on the agenda, unless authorized under §54954.2(b) of the Government Code, and your matter may be referred to the General Manager. An individual may also address the Board on any agenda item at the time the matter is discussed, and prior to Board consideration or action. Speakers will be limited to five (5) minutes. Your time will start when you approach the podium, and you will be given a 30 second warning before your time expires. If you choose to ask a question during this time, any response by the Board will not extend your time. Questions may be referred to the General Manager to be answered at a later time after the meeting. In order to allow for a smooth and orderly meeting, and allow each speaker the ability to address the Board, disruptions from the audience will not be tolerated and you could be asked to leave. We appreciate your cooperation in this democratic process.

**PUBLIC COMMENTS**

**MINUTES**

**M 1.** Approve April 5, 2016, Regular Board Meeting Minutes

**Motion made by Director Glennan, Seconded by Director Shingledecker to approve the minutes. Motion passed with 5 ayes.**

**CONSENT CALENDAR**

**CC 1.** Approve Check/Voucher Register 3/29/2016 - 04/11/2016

**CC 2.** Approve Check/Voucher Register 3/29/2016 - 04/11/2016- Related Party

**Motion made by Director Glennan, Seconded by Director Shingledecker to approve the Consent Calendar. Motion passed with 4 ayes and 1 recusal (Vice-President Landsgaard).**

**PUBLIC HEARING**

**PH 1.** Introduce **Ordinance No. 2016-2**, an ordinance of the Rosamond Community Services District amending and restating Ordinance 2009-1 to update the Water Conservation (No Waste) Program. (Presenter: Ronald Smith, General Manager)

**Motion made by Vice-President Landsgaard, Seconded by Director Shingledecker to adopt Ordinance No. 2016-2, an ordinance of the Rosamond Community Services District amending and restating Ordinance 2009-1 to update the Water Conservation (No Waste) Program. Motion passed based on the following Roll Call Vote:**

<b>Vice-President Landsgaard</b>	<b><u>aye</u></b>	<b>Director Shingledecker</b>	<b><u>aye</u></b>
<b>Director Glennan</b>	<b><u>aye</u></b>	<b>Director MacKay</b>	<b><u>aye</u></b>
<b>President Wallis</b>	<b><u>aye</u></b>		

**NEW BUSINESS**

**NB 1.** Rate Study (Presenters: Marc Rozman, GEI Consultants and Brad Rockabrand, Director of Finance)

- A. Discussion and action to accept the rate study.
- B. Discussion and action to set a public hearing for June 16, 2016 at 6:00pm for the proposed increase in the water and sewer service fees.
- C. Discussion and action to direct Staff to mail the notices to customers and property owners as required under Proposition 218 and to take any and all other action as

required by law for the notice and hearing prior to consideration of the proposed increases in the water and sewer rates.

**Motion made by Vice-President Landsgaard, Seconded by Director Glennan to approve items A, B and C. Motion passed based on the following Roll Call Vote:**

<b>Vice-President Landsgaard</b>	<b><u>aye</u></b>	<b>Director Shingledecker</b>	<b><u>nay</u></b>
<b>Director Glennan</b>	<b><u>aye</u></b>	<b>Director MacKay</b>	<b><u>nay</u></b>
<b>President Wallis</b>	<b><u>aye</u></b>		

**NB 2. Adopt Resolution 2016-9, amending policy numbers 7020, 7024 and 7030 of the Administrative Handbook. (Presenter: Ronald Smith, General Manager)**

**Motion made by Director Glennan, Seconded by Director Shingledecker to adopt Resolution 2016-9, amending policy numbers 7020, 7024 and 7030 of the Administrative Handbook. Motion passed based on the following Roll Call Vote:**

<b>Vice-President Landsgaard</b>	<b><u>aye</u></b>	<b>Director Shingledecker</b>	<b><u>aye</u></b>
<b>Director Glennan</b>	<b><u>aye</u></b>	<b>Director MacKay</b>	<b><u>aye</u></b>
<b>President Wallis</b>	<b><u>aye</u></b>		

#### **DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**Comments made by Director's MacKay and Landsgaard.**

#### **GENERAL COUNSEL UPDATE**

Allison Burns, Esq. - **update provided**

#### **GENERAL MANAGER UPDATE**

Ronald Smith- **none**

#### **ASSISTANT GENERAL MANAGER UPDATE**

John Houghton -**none**

#### **DIRECTOR OF FINANCE UPDATE**

Brad Rockabrand, CPA- **none**

#### **DIRECTOR OF PUBLIC WORKS UPDATE**

Brach Smith - **update provided**

#### **DIRECTOR OF ADMINISTRATION/BOARD SECRETARY UPDATE**

Lizette Guerrero, CMC- **absent**


**ADJOURNMENT - Without objection, the meeting was adjourned at 8:26 pm.**

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary/Assistant at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary/ Assistant by telephone at (661) 256-5808, Email: [lguerrero@rosamondcsd.com](mailto:lguerrero@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary/Assistant; 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:

  
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President, Board of Directors  
Rosamond Community Services District

  
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Board Secretary