

*Rosamond Community Services District
Special Board Meeting – Agenda
Wednesday September 30, 2026 @ 6:00PM*

SPECIAL MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

6:00 PM Closed Session
6:30 PM Special Board Meeting
Wednesday September 30, 2026
District Board Room
3179 35th Street West
Rosamond, CA 93560

Zoom Instructions
Meeting ID: 661 256 3411
Passcode: 2026

Zoom App: Click the blue “Join” button with the plus sign
Web page: Visit [zoom.com](https://zoom.us) and click “Join” at the top of the page
Phone: Dial (669) 444 9171, enter the meeting ID and press #,
do not enter a participant ID and press #, enter the
passcode and press #. Use *6 to mute/unmute

Agenda

CALL TO ORDER Time: _____

ROLL CALL

Director Jose Hernandez Jr.
Director Byron Glennan
Director Rick Webb
Vice President Greg Wood
President Gregory Washington

General Manager (GM) Kim Domingo
Assistant GM Ben Stewart
Director of Public Works John Houghton

Director of Administration/Board Secretary Sherri Timm

Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA Motion: _____ 2nd: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to three (3) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION Time: _____

Motion _____ 2nd _____

CS 1. Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation (§ 54956.9 (d)(2)), one case.

CS 2. Public Employee Discipline (§ 54957)

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Time Out of Closed Session: _____

Motion _____ 2nd _____

_____ No Reportable Action _____ Reportable Action by: _____

6:30 P.M. OPEN SESSION Time: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to three (3) minutes

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

NEW BUSINESS

NB 1. Approve Holiday Meeting Cancellations, Set Special Meeting Date.
(Presenter Kim Domingo)

Motion: _____ 2nd: _____

NB 2. Approve Closure of District Office from December 24, 2026 through January 1, 2027. (Presenter Kim Domingo)

Motion: _____ 2nd: _____

NB 3. Adopt Resolution No. 2026-14 Approving the General Manager as the Authorized Representative for the Desert Apartments Water System Consolidation State Funding Application. (Presenter Kim Domingo)

Motion: _____ 2nd: _____

ADJOURNMENT Time: _____

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Special Board Meeting – Agenda
Wednesday September 30, 2026 @ 6:00PM*

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West](#), Rosamond, CA 93560. A complete agenda packet containing all accompanying reports for this agenda is available by contacting the Board Secretary stimm@rosamondcsd.com or 661-256-3411, or in person or writing to Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Board meetings are subject to audio recording.

STAFF REPORT

Rosamond Community Services District

DATE: September 30, 2026

TO: Board of Directors

FROM: Kim Domingo, General Manager

Subject: Approve Holiday Meeting Cancellations, Set Special Meeting Date

RECOMMENDATION:

Cancel the November 11, 2026, November 25, 2026, and December 23, 2026, Regular Board Meetings. Schedule a November 18, 2026, Special Board Meeting

BACKGROUND:

The Regular Board Meetings scheduled for the week of Thanksgiving and Christmas have traditionally had no significant business to conduct. The Regular Board Meeting on November 11, 2026, falls on Veteran's Day, an observed holiday.

ANALYSIS:

Advanced notice of a Regular Board Meeting cancellation is desired in order to notify members of the public. In the event significant business arises that needs immediate attention, a Special Board Meeting can be scheduled. Because both Regular Meetings in November would be canceled, it is recommended that the Board schedule a Special Board Meeting on November 18, 2026 to conduct regular business.

FISCAL REVIEW:

N/A

LEGAL REVIEW:

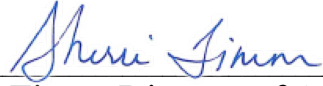
None.

CONCLUSION:

Approval is recommended in order to provide advance notice to members of the public.



Kim Domingo, General Manager



Sherri Timm, Director of Administration

ATTACHMENTS:

None

STAFF REPORT

Rosamond Community Services District

DATE: September 30, 2026

TO: Board of Directors

FROM: Kim Domingo, General Manager

Subject: Approve Closure of District Office from December 24, 2026 through January 1, 2027.

RECOMMENDATION:

Close the District Office from December 24, 2026 through January 1, 2027.

BACKGROUND:

Historically, no significant business is conducted the week between Christmas and New Year's Day. Staff members are allowed to choose whether or not they wish to take this time off. Staff may use earned vacation time to cover the days off. Friday, December 25, 2026 and Friday, January 1, 2027 are recognized and observed paid District Holidays which also may be taken during this period.

ANALYSIS:

The Public Works team will schedule an on-call staff member to cover emergency calls from the public.

FISCAL REVIEW:

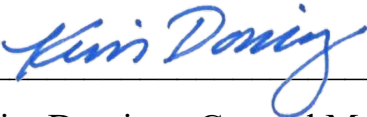
N/A

LEGAL REVIEW:

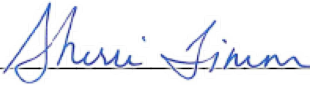
None.

CONCLUSION:

Approval is recommended.



Kim Domingo General Manager



Sherri Timm, Director of Administration

ATTACHMENTS:

None

STAFF REPORT

Rosamond Community Services District

DATE: September 30, 2026
TO: Board of Directors
FROM: Kim Domingo, General Manager
Subject: Adopt Resolution No. 2026-14 Approving the General Manager as the Authorized Representative for the Desert Apartments Water System Consolidation State Funding Application

Strategic Plan Element Addressed: 5.0 Maintain our Water and Wastewater Systems

RECOMMENDATION:

Staff recommends that the Board of Directors, by motion, approve and adopt the following Resolution No. 2026-14 identifying the General Manager as the Authorized Representative for the Desert Apartments Water System Consolidation State Funding Application

BACKGROUND:

The Desert Apartments is a privately owned and operated water system serving 8 apartments with potable water located at 1930 Harvel Avenue in Rosamond. The owner and operator of the apartment complex seeks to consolidate with the Rosamond CSD water system to provide a more reliable source of potable water to its residents.

In summer 2023, the owner's consultant, Ardurra, through Self-Help Enterprises, a non-profit organization which assists impoverished communities with project planning and funding, approached the District to request support of a grant application on behalf of the owner. On August 24, 2023, staff provided a letter of intent to the State Water Resources Control Board (SWRCB) supporting the investigation portion of the project. Ardurra prepared a Preliminary Engineering Report determining the consolidation feasibility. While feasibility was confirmed, funding constraints delayed implementation of the construction phase until recently.

On February 25, 2026, the Board authorized the General Manager to pursue consolidation with the Desert Apartments Water System. The District has not had a formal funding agreement with the SWRCB related to this project, but District staff has been involved in the planning process. No additional easement or pipeline extension will be required for the project. The District now needs to officially engage in a funding arrangement with the SWRCB so that upcoming expenditures can be reimbursed.

The proposed Resolution 2026-14 will identify the General Manager as an Authorized Representative for the application and agreement process. The General Manager will report to the Board at all stages of this process requiring project approval or authorization.

ANALYSIS:

The funding will reimburse the District for administrative costs and all project related costs. Identifying the General Manager as the Authorized Representative is similar to the current Arsenic Consolidation Project and Lands of Promise Water System Consolidation funding arrangements.

FISCAL REVIEW:

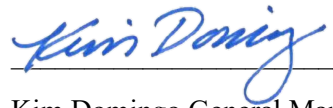
No direct impact.

LEGAL REVIEW:

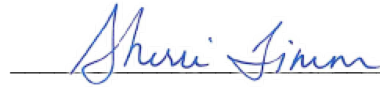
None.

CONCLUSION:

Staff recommends approval.

A handwritten signature in blue ink, reading "Kim Domingo", written over a horizontal line.

Kim Domingo General Manager

A handwritten signature in blue ink, reading "Sherri Timm", written over a horizontal line.

Sherri Timm, Director of Administration

ATTACHMENTS:

Resolution 2026-14

Letter of Intent

RESOLUTION NO. 2026-14

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ROSAMOND COMMUNITY SERVICES DISTRICT
APPROVING THE GENERAL MANAGER AS THE
AUTHORIZED REPRESENTATIVE FOR THE DESERT
APARTMENTS WATER SYSTEM CONSOLIDATION
FUNDING APPLICATION**

WHEREAS, the Rosamond Community Services District (“District”) is a public agency of the State of California formed by the Community Services District Law under Section 61000 et seq. of the Government Code; and

WHEREAS, the Desert Apartments Water System is a privately owned and operated water system serving eight (8) apartment units located at 1930 Harvel Avenue (APN 258-120-03) in Rosamond; and

WHEREAS, on February 25, 2026, the Board of Directors authorized the General Manager to pursue consolidation with the Desert Apartments Water System; and

WHEREAS, the Board of Directors desires to apply for funding from the State of California for consolidation with the Desert Apartments Water System.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rosamond Community Services District as follows:

1. The Authorized Representative or designee is the General Manager hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the construction of the Desert Apartments Water System Consolidation (the “Project”).
2. This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.
3. The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rosamond Community Services District held this 30th day of September, 2026.

By: _____
President, Board of Directors
Rosamond Community Services District

ATTEST:

By: _____
Secretary, Board of Directors
Rosamond Community Services District

BOARD OF DIRECTORS

Byron Glennan
President

Ben Stewart
Vice President

Rick Webb

Alfred Wallis

Gregory Washington

GENERAL MANAGER

Kim Domingo, PE

August 24, 2023

State Water Resources Control Board
ATTN: ARTENA KUBIK
1001 I Street
Sacramento, CA 95814

RE: TA REQUEST FOR DESERT APARTMENTS (APN 258-120-03)
LETTER OF INTENT SUPPORTING PROJECT

Dear Artena:

This letter indicates the Rosamond Community Services District support in moving forward with the investigation portion for connecting water service to the Desert Apartments located at 1930 Harvel Avenue in Rosamond. It is our understanding that the owner of the apartments has applied for funding through your office.

If there are any questions regarding this request or requests, contact me at the telephone number listed above, or email at kdomingo@rosamondcsd.com.

Sincerely,



Kim Domingo
General Manager

