

*Rosamond Community Services District  
Regular Board Meeting – Agenda  
Wednesday, February 23, 2022 @5:30PM*

# **REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30PM Closed Session  
6PM Regular Board Meeting  
Wednesday, February 23, 2022  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

Teleconference #  
1-877-411-9748  
Access Code: 5150560

## **Agenda**

### **CALL TO ORDER**

### **ROLL CALL**

President Rick Webb  
Vice President Byron Glennan  
Director Ben Stewart  
Director Alfred Wallis  
Director Greg Wood

General Manager Steve A. Perez  
Director of Administration/Board Secretary Lizette Guerrero  
Director of Public Works John Houghton  
Public Works Manager Brach Smith  
Legal Counsel, John Komar, Esq.

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF THE AGENDA**

### **PUBLIC COMMENTS**

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any

agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

### **VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE**

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

### **CLOSED SESSION**

#### **1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8

Property: Water Rights

#### **2. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code §54956.9 (d)(2)

One Potential Cases

### **PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

### **6:00 P.M. OPEN SESSION**

### **PUBLIC COMMENTS**

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### **VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE**

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the record/minutes.)

### **CONSENT CALENDAR**

**CC 1.** Cash Balances Report- January 2022

### **PRESENTATIONS**

**PR 1.** Water Reclamation Plant Project Update (Presenter: Brach Smith, Public Works Manager)

### **DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**GENERAL COUNSEL UPDATE**

John Komar, Esq.

**GENERAL MANAGER UPDATE**

Steve A. Perez

**PUBLIC WORKS UPDATE**

John Houghton/Brach Smith

**ADJOURNMENT**

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: [lguerrero@rosamondcsd.com](mailto:lguerrero@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

# STAFF REPORT

## Rosamond Community Services District

DATE: February 23, 2022  
TO: Board of Directors  
FROM: Brad Rockabrand, CPA  
SUBJECT: Cash Balances – January 2022

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### RECOMMENDATION:

By motion, discuss and receive Cash Balances – January 2022 report.

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### EXECUTIVE SUMMARY:

The Cash Balances Report details the District's cash position as of the month end to allow for transparency, accountability and relevant financial data from which to make prudent fiscal decisions and policy. The Cash Balances Report is different than a financial update report which is given quarterly and compares budgeted revenues and expenditures with actual activity, as its only purpose is to report on cash balances. It also differs from the Treasurer's Report which reports on the investments of the District.

As of January 31, 2022, the District cash balances total \$1,644,045.51.

Cash Balances are allocated based on the original source the funds are generated or used from. As such, the above cash balance is broken out in the District funds as follows:

Water (Fund 01):	\$ 733,391.09
Sewer (Fund 02):	741,706.88
Street Lighting (Fund 03):	5,063.90
Lighting Assessment District (Fund 04):	68,527.81
Park (Fund 05):	0.00
Graffiti Abatement (Fund 06):	817.38
Park Maintenance (Fund 51):	0.00
General (Fund 99):	94,538.45
<b>Total</b>	<b><u>\$1,644,045.51</u></b>

*\*balances in parenthesis are negative and reported as Due To / From other funds*

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**DISCUSSION/ANALYSIS:**

Not applicable

**FISCAL IMPACT:**

Not applicable

**ENVIRONMENTAL IMPACT:**

Not applicable

**PRIOR BOARD REVIEW:**

Not applicable

**COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:**

Not applicable

**NOTIFICIATION:**

Not applicable

**ATTACHMENTS:**

Attachment 1 – Normal Trial Balance – Cash Reconciliations

**Rosamond Community Services District**  
Normal Trial Balance - Normal Trial Balance - Cash Reconciliations  
From 7/1/2021 Through 1/31/2022

Account Title	Account Code	Debit Balance	Credit Balance
Water Service	01		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	0.00	
General Checking - Wells Fargo	10101	<u>733,391.09</u>	
Water Service	Total 01	733,391.09	0.00
Sewer Service	02		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	0.00	
General Checking - Wells Fargo	10101	<u>741,706.88</u>	
Sewer Service	Total 02	741,706.88	0.00
Street Lighting	03		
Cash Holding	10050	0.00	
Cash Holding - Wells Fargo	10060	0.00	
General Checking - Wells Fargo	10101	<u>5,063.90</u>	
Street Lighting	Total 03	5,063.90	0.00
Landscape & Lighting District #2	04		
Cash Holding - Wells Fargo	10060	0.00	
General Checking - Wells Fargo	10101	<u>68,527.81</u>	
Landscape & Lighting District #2	Total 04	68,527.81	0.00
Park Recreation & Development	05		
Cash Holding - Wells Fargo	10060	0.00	
General Checking - Wells Fargo	10101	<u>0.00</u>	
Park Recreation & Development	Total 05	0.00	0.00
Graffiti Abatement	06		
General Checking - Wells Fargo	10101	<u>817.38</u>	
Graffiti Abatement	Total 06	817.38	0.00
General Fund	99		
General Checking - Wells Fargo	10101	<u>94,538.45</u>	
General Fund	Total 99	94,538.45	0.00
Report Total		<u>1,644,045.51</u>	<u>0.00</u>
Report Difference		<u>1,644,045.51</u>	